

## **FRCOG Services to Deerfield – 2016**

The Franklin Regional Council of Governments provides a variety of services and programming to the municipalities of Franklin County and to the greater Franklin County region. The FRCOG's 2016 Annual Report, which will be available in April of 2017 and on [www.frcog.org](http://www.frcog.org) shortly thereafter, will highlight our work over the past year. Specific services to the Town of Deerfield in 2016 included the following.

### **Administration and Special Projects**

- Deerfield participated in the regional sign-making program, sharing equipment with ten other towns in Franklin County.
- Staff continued to work with the Town Administrator, Collector/Treasurer and Accountant to develop wide-ranging Town financial policies and internal procedures as part of the Baker-Polito Community Compact Program.
- Individual members of several Town energy committees met together informally on a bi-monthly basis to share news from their respective towns and to learn from each other and from invited guests about energy-related topics of mutual interest. FRCOG staff provided assistance in facilitating meetings, presented information, and conducted follow-up communication.
- Town staff participated in on-going discussions for a new multi-town project to share professional human resource services. Grant funds will be used in 2017 for consulting help to move the project toward completion.

### **Collective Bidding & Purchasing Program**

- Deerfield contracted with the FRCOG to receive cooperative bid pricing for up to 24 different Highway Products and Services. Total estimated highway needs for FY17 is \$296,359.
- Deerfield participated in the #2 Fuel, Gasoline, and Diesel Fuel bids.
- Deerfield participated in the Dog Tags and Licenses collective bid program.
- The Chief Procurement Officer issued a bid for Old Albany Road Cemetery restoration services.

### **Cooperative Public Health Service Health District**

Deerfield is a shared services member of the CPHS health district for the Public Health Nursing Program.

- Staff held 50 weekly walk-in wellness clinics at the Deerfield Town Offices where 133 Deerfield residents made 769 visits with the nurse for health screening services and assistance with management of chronic illnesses. Staff also made 27 home visits to 5 home-bound Deerfield residents.
- Staff coordinated vaccine and supplies for 12 flu clinics at which 868 area residents, including 327 served at Deerfield sites, were vaccinated with the support of community volunteers, staff and GCC nursing program staff and students.
- Staff assisted the Town in accessing a Hampshire Insurance Trust Employee Wellness Grant that is being implemented to support the health and wellbeing of Town staff.
- Staff completed all state-mandated infectious disease investigation, reporting and case monitoring. Follow-up was provided as needed for 36 Deerfield and 112 regionally reported incidents of communicable illness.

## Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Frontier Regional School administrators on results from 258 Frontier students, representing 83% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Staff presented to CPHS Annual Meeting on the Healthy Community Design Toolkit, Volume 2: Municipal Strategies to Increase Food Access.

## Planning and Development Department

- Staff completed a data request for the Deerfield Academy Library.
- At the 2016 Western Mass Developers Conference, staff promoted a site that is located in the town and is available for development.
- Staff conducted an inventory of street trees on primary streets in South Deerfield and Old Deerfield, and produced maps, infographics and a report of findings.
- Staff assisted the Deerfield Planning Board with multiple project reviews, including a proposed Cumberland Farms on Routes 5/10 and proposed a 70-unit residential condominium subdivision on Sugarloaf Street.
- Staff met with the Deerfield Energy Resources Committee to begin work under a META grant from DOER on meeting Green Communities' annual reporting requirements and applying for additional grant funds.
- Staff revised the schedules, brochures, and maps of the FRTA's Fixed Routes.
- Staff updated the Community Development Strategy for the Town's CDBG application.
- Staff completed a Pavement Management Report for all paved roadways in Deerfield.
- Staff updated the Walk Franklin County Map for Deerfield.
- Staff continued to work with MassDOT to advance the resurfacing of Routes 5/10, and the installation of sidewalks along Routes 5/10, through the Franklin County Transportation Improvement Program.
- Staff continued to plan and advocate for increased passenger rail service along the Knowledge Corridor.
- Staff provided technical assistance on the FERC permitting process for the proposed KM-TGP NED pipeline project.
- Staff conducted traffic counts as requested on Lower Road, Upper Road, and River Road.

## Regional Preparedness Program

- Staff consulted with the Selectboard and the DPW Superintendent on the FEMA requirements for adoption of a Disaster Debris Management Plan based on the County Plan approved by FEMA in 2015.
- Staff assisted members of the South Deerfield and the Deerfield Area Fire Protection Districts in conducting initial discussions about the suitability of regionalizing fire departments.
- Staff conducted quarterly contact drills and a site notification drill to test the *Frontier Emergency Dispensing Site Plan*.
- Staff provided the Town with information about vector-borne disease and mosquito surveillance

ce services.

- Deerfield entered into a Memorandum of Understanding with the FRCOG to recognize the Multi-Agency Coordination Center as the official organization to assist them with emergency management needs.

### **Workshops & Training**

The following list represents the FRCOG workshops and training sessions that Deerfield public officials, staff, and residents attended and the number in attendance.

#### **Municipal Official Continuing Education Series**

Public Water & Wastewater System Basics — 1

The Shifting Marijuana Landscape — 1

Municipal Law — 2

Selectboard 101 — 1

Public Records Law — 1

#### **Partnership for Youth**

Advanced LifeSkills — 2 representatives of the Frontier Regional School District

#### **Planning, Conservation, and Development**

Historic House Care — 1

#### **Western Regional Homeland Security Advisory Council**

Active Shooter Symposium — 14

Pediatric Psychological First Aid — 4

#### **Regional Emergency Preparedness**

Multiple Casualty Incident Exercise — 20

Emergency Preparedness for People with Access and Functional Needs — 3

Sudden Unaffiliated Volunteers — 1

Intro to Public Health Emergency Preparedness Capabilities — 1