



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee			
Date	May 18, 2017	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 st Floor Meeting Room
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours
		Facilitators	Walter Tibbetts
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Bruce Beliveau, Bob Dean, Dana Johnson, Butch Garrity, John Paciorek, Bill Perlman, Kurt Seaman, Walter Tibbetts, and Murray Hill.
2. Review/approval of April 20, 2017 meeting minutes	Motion: Kurt Seaman motioned to approve the minutes from the last meeting held on April 20, 2017. Bill Perlman seconded the motion. The motion was carried by a unanimous vote.
3. Chairman's Report	Walter gave an update to WMRIC about the system wide antenna and GPS unit replacement projects. At the SEIC meeting it was relayed that Axio of the MBI project went into bankruptcy.
4. Radio System Manager Update	Review of the incident in Greenfield. Murray reported that the cause of the issue was a loss of power supply at Poets Seat. Beltronics was dispatched and use spare power supply parts to get the system back on. He went on to say that the FCECS should look into replacing or purchasing power supplies on a schedule. Green Mountain will be providing costs and a schedule for replacement of the power supplies. The Committee agreed that the updates during the incidents were well done and timely. Green Mountain noted that we need to look at HVAC systems and perform maintenance. John Paciorek asks to look at a capitol outlay plan including what should be replaced and repaired over time. Murray is going to put together a plan. Kurt Seaman made a motion to allocate \$3000.00 out of the insurance line item for repairs to the HVAC systems the FCECS owns. John Paciorek seconds the motion. The motion was carried by unanimous vote
5. 800MHz System Project Update	Bill Perlman gave an update on the Radio Migration project. The subcommittee Identified the type of radio, the testing procedure, and schedule. EOPSS expressed that we need to include Shelburne Control in the testing procedure. Once a final draft of the testing procedure is ready it will be sent to EOPPS for review. It was also noted that we need to provide one on one instructions and a reliable GPS Unit for testing. It is also important to test inside critical infrastructure. We will need to discuss paging in the future as the State does not have a reliable method as of the meeting.

<p>6. Old Business</p> <ul style="list-style-type: none"> a. GPS Replacement Project b. Antenna Replacement Project - Including Erving 	<ul style="list-style-type: none"> a. The GPS units are still being built. Green Mountain has been working on a procedure for proper burn in of the units and will be giving us a schedule or installation. Shelburne Mountain will be the last to be installed. b. Erving – The panel antenna that has been specified for this project is very expensive due to its level of sophistication and proprietary mount. Due to a verbal estimate at the last meeting the actual quote for the unit has come in higher than expected by \$2,700. Bill Perlman made a motion to add \$2,700 to the previous amount to be paid from the long term capital replacement line item for the Erving antenna project and issue a NTP. John Paciorek seconds it. The motion was carried by unanimous vote
<p>7. New Business</p>	<ul style="list-style-type: none"> a. Dana Johnson discussed the medical link between Franklin County and CMED. Bruce Beliveau talked with Alex Rock and it seems the best way forward is go to another channel. They tested this morning and Dana and Bruce could hear them but they could not hear us. In order to put another channel on Shelburne Mt. we would need a new license. Dana Johnson feels that the cost of this and ownership should go to WMASS EMS. Dana is going to reach out to WM EMS to get this moving. Bruce asks if he can bring Craig out to troubleshoot the issue out of Shelburne Mt. Discussion was had about if the FCECS should be responsible to pay for the troubleshooting. Walter Tibbetts suggests that someone check the north end of Mt. Tom microwave to see if our signal is reaching that location. In the end it was decided that Bruce will verify that the transmission is leaving the building at Shelburne Mt. b. Green Mountain had a meeting with Beltronics where they identified four sites for immediate antenna replacement. Antenna replacement will be done one site at a time to verify the prediction models. The sites are Buckland, Borden, Charlemont, and Mt. Toby in that order.
<p>8. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>None</p>
<p>9. Wrap up and adjourn</p>	<p>Kurt Seaman made a motion to adjourn with Butch Garrity seconding it. The motion was carried by unanimous vote. The meeting adjourned at 12:15p.m</p>