



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	September 21, 2015	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-6:30 p.m.	Facilitator:	Nicole Zabko, Co-Chair
		Duration	2 Hours

ATTENDEES:

Duncan Colter, Ashfield BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Nicole Zabko, Greenfield Health Director	Doug Telling, Charlemont BOH
Deb Coutinho, Shelburne BOH	

ABSENT:

Carolyn Shores Ness, Deerfield BOH	Donna Gibson, Williamsburg BOH
Gina McNeely, Montague Health Director	Flora Sadri, Northfield BOH

FRCOG STAFF:

Greg Lewis, Mark Maloni

GUESTS:

Michael Nelson, MDPH
Gail Bienvenue, RN, MDPH
Lisa Hassay, Town Nurse, Montague

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:35 p.m. Introductions of all members and attendees, new staff.
2. Review/approval of July 20, 2015 meeting minutes	Mike Friedlander moved to accept the minutes from July as written. Seconded by Deb Coutinho. Passed unanimously.
3. Old Business a) Staff reports b) HMCC update c) Q1 Deliverables update d) BP4 Program Ideas	<p>a. Staff reports approved as written, no questions.</p> <p>b. Mark reported on meetings with PHEP and HPP coalitions. Kickoff meeting was held on 10/8 at MEMA in Agawam, with third-party mediators as facilitators. Future meetings will be held in various locations in Region 1 for fairness to commuting times. Goals and tasks were established, and disciplines became more familiar with each other. Nicole, Michael, and Gail agreed that the meeting went well and increased representation from long-term care and community health is needed. Mark asked that the steering committee review the HMCC tasks and goals list and report back with any feedback. The next HMCC meeting will be October 13th, 9am – noon, at the Berkshire Medical Center in Pittsfield.</p>

	<p>Mark also reported that an open ESF#8 training is on November 6th, 9am to noon at MEMA in Agawam.</p> <p>c. Greg reported on Q1 deliverables. All are submitted.</p> <p>d. Reviewed BP4 project ideas from last meeting and prioritized three. First, Greg will gather basic information about PERLC training and resources, and present to committee at the next meeting. Second, Greg will invite Soloe Dennis from MDPH to attend and speak to MDPH staff, their responsibilities, and how to contact them. Third, Greg will begin to research and report on risk hazard assessments and planning for specific types of events.</p>
<p>4. New business</p> <p>a) BP4 mini-grants.</p> <p>b) Vaccine request/MIIS.</p>	<p>a. Review of BP4 mini-grant process:</p> <p>i. Mark presented the funding amounts for each EDS area. Some discussion of Pioneer EDS eligibility and group agreed to redistribute their mini-grant funds due to inactivity. Mark will send out another letter with new allocations, but he also reported the new amounts at the meeting. Mike Friedlander moved to accept the mini-grant funding amounts to the EDSs, Doug Telling seconded. No discussion and passed unanimously.</p> <p>ii. Deadline for application for mini-grants is Friday, November 6th.</p> <p>b. Vaccine request/MIIS.</p> <p>i. Greg reported on contacting pharma reps and inquiring about flu vaccine philanthropy in order to obtain free doses. Reps were receptive and sympathetic yet unaware of donations from their companies.</p> <p>ii. Nicole reported that the state provides vaccine reimbursements with ties. Greenfield is purchasing with their revolving fund.</p> <p>iii. The committee reported that many flu clinics will not be able to continue without free vaccines, although some are continuing with doses covered by individual insurance or out-of-pocket payment.</p> <p>iv. Mark reminded of the higher requirements for MIIS reporting, customer education, and volunteer training.</p> <p>v. The group decided to suspend efforts to acquire free vaccine for the 2015-16 flu season and to revisit the issue well in advance of the next season.</p> <p>vi. A new strategy formed for next season's consideration involving partnerships between EDSs and local branches of national pharmacies in order for them to provide and administer donated vaccines as a community service, potentially yielding new customers.</p>
<p>5. Business not reasonably anticipated 48 hours prior to the meeting.</p>	<p>a) None</p>

<p>6. Roundtable Updates</p>	<ul style="list-style-type: none"> a) The group discussed new policies and recent developments to raise the age to purchase tobacco to 21 and to ban certain tobacco products in Shelburne and Greenfield. Shelburne voted in favor of “Tobacco 21” and becomes effective on November 15th. The Greenfield BOH is reviewing their adopted regulations from July at the request of a letter from a City Councilor. No decisions are likely before Greenfield’s fall elections. If a public hearing is scheduled Nicole will send an invitation to the group. b) The WebEOC drill results are not yet available, but will be discussed at the next meeting. Also, the new WebEOC log in procedure will be demonstrated. c) Two mosquitoes in Greenfield, near Deerfield line, tested positive for West Nile Virus at the end of August. d) Greenfield BOH is exploring a needle exchange program. Meeting on October 28th at 20 Sanderson Street with director of Northampton and Holyoke needle exchange sites and ED of Tapestry Health. Opioid Task Force members attending as well. Strictly exploratory, no decisions.
<p>7. DPH Updates</p>	<ul style="list-style-type: none"> a) The Operational Readiness Review (ORR) will replace the TAR as the EDS plan evaluation model. For MAPHCO EDSs, we need only the short form of 2-pages. Michael and Greg will meet with EDS planning groups to review plans and input data to the ORR. Mark mentioned that the focus of the ORR is to ensure that present elements are useful instead of asking if the elements are in the plan. ORR almost finalized and reviews due in February 2016. b) Michael said that he and Gail scheduled a new type of ICS training, rolling out first at MEMA in Agawam on February 9th. The goal is to take the Incident Command System and explore how it actually functions in an event. ICS-100 is a prerequisite.
<p>8. Wrap up and adjourn.</p>	<p>Mr. Colter moved to adjourn. Seconded by Mr. Friedlander. Passed unanimously. Meeting adjourned at 6:25 p.m.</p>