



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
<b>Date</b>	May 18, 2015	<b>Location</b>	John W. Olver Transit Center 12 Olive St Greenfield, MA Room 104
<b>Time</b>	4:30-6:30 p.m.	<b>Facilitators</b>	Carolyn Shores Ness, Co-Chair
<b>Duration</b>	2 Hours		

<b>ATTENDEES:</b>	
Duncan Colter, Ashfield BOH	Gina McNeely, Montague Health Director
Deb Coutinho, Shelburne BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Carolyn Shores Ness, Deerfield BOH	Donna Gibson, Williamsburg BOH
<b>ABSENT:</b>	
Doug Telling, Charlemont BOH	Flora Sadri, Northfield BOH
Nina Keller, Wendell BOH	Nicole Zabko, Greenfield Health Director
<b>FRCOG STAFF:</b>	
Tracy Rogers, Mark Maloni,	<b>GUESTS:</b>
Glen Ayers, Robert Quinn-O'Connor	Sandra Martin, BRPC

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:30 p.m.
2. Review/approval of February 23, April 8, and April 15, 2015 meeting minutes	Mike Friedlander moved to accept the minutes from February, March and April as written. Seconded by Deb Coutinho. Unanimously passed.
3. Food Safety	Sandra Martin, a planner from the Berkshire Regional Planning Commission, presented on Temporary Food Establishments and food safety. The presentation references Mass CMR, minimum standards, and best practices. Tracey will get the presentation posted online.
4. Roundtable updates	Vaccine. Some discussion of the cost and acquisition of vaccine for future flu clinics. As of this fall, the state will not furnish LHD's with free vaccine. Some discussion of whether further formal protest is desired. Group conceded no without a formal call of the question. LHD's who wish to purchase vaccine at CDC rates through the state can do so through the MIIS, speak with Lois.
5. DPH Update	

<p>6. Old Business</p> <ul style="list-style-type: none"> <li>a. Staff reports</li> <li>b. Annual meeting</li> <li>c. HMCC's</li> </ul>	<ul style="list-style-type: none"> <li>a. No questions on staff reports</li> <li>b. Annual meeting was appreciated and enjoyed. The Steering Committee finds Terrazza to be a good venue with quality food and space.</li> <li>c. The DPH HMCC Selection Committee has made their choices and forwarded them to the Commissioner. Upon Commissioner review and approval, the recommendations will be forwarded to the Governor for final approval. There is no set notification date.</li> </ul>
<p>7. New Business</p> <ul style="list-style-type: none"> <li>a. BP4 Budget.</li> <li>b. BP4 Projects.</li> </ul>	<p>A. <u>Budget.</u> We need to plan for a 15% cut for the next years budget to accommodate the admin costs of the HMCC. The budget is not hugely frilly. Discussion of where possible cuts could come from. Noted that if HMCC model comes through, likely Mark will assume some of Tracey's MAPHCO responsibilities, and a new staff member would assume some of Marks; this could result in less salary being paid out. Mini-grants could also be cut. Reviewed questions about operating costs – overhead is a blanket line item for all costs of being hosted by the FRCOG, i.e., administrative staff percentage.</p> <p>B. <u>Projects.</u> BP4 projects will likely be a similar ask as BP3 – two trainings, two projects. Closed POD project will continue. Other project could be regional/collaborative or countywide/MAPHCIO only. Discussion of the benefits of both approaches, group is leaning towards something held a little closer to Franklin County. Training ideas include going further with Psychological First Aid, or building off the work of WRHSAC to identify how to navigate working with children during a disaster. This could look like PFA, or could address the legal aspects of sheltering children, particularly children separated from families.</p>
<p>8. Citizen Corps Update</p>	<p>Robert Quinn O'Connor, Citizen Corps Coordinator, presented to group on Citizen Corps capacity via the Medical Reserve Corps and the Community Emergency Response Team. A few dozen local volunteers who are fully trained in NIMS, ICS, first AID, etc., who can be deployed in times of emergency. Simply a reminder of the resource. Discussed the fact that MRC can also be activated in community events that are large scale in nature and might require first aid staffing.</p>
<p>9. New Business</p>	<p>None.</p>
<p>10. Adjournment/</p>	<p>Moved and seconded to adjourn, passed unanimously. Meeting adjourned at 6:25 p.m.</p>