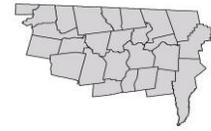


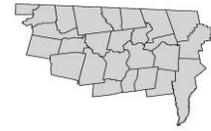
FRANKLIN COUNTY
REGIONAL EMERGENCY PLANNING COMMITTEE
 WORKING TOGETHER FOR PUBLIC SAFETY



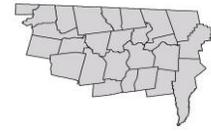
Meeting Agenda: Franklin Regional Emergency Planning Committee			
Date	July 7, 2015	Location	Franklin County Sheriff's Office 160 Elm St Greenfield, MA
Time	3:30 – 5:30 p.m.	Duration	2.0 Hours
		Facilitator	Bob Escott, Chair
		Meeting Cancellation Notice	413-774-3167 x153

ATTENDEES:	
Bob Barry, MEMA	Tim Lively, Heath EMD/ERC
Gene Beaubien, Gill Fire Chief/EMD	Chris Myers, Shelburne EMD
Dave Chichester, Conway Asst. EMD	Michael Perrault, FRTA
Harriet Dyet, Colrain EMS	Bob Strahan, Greenfield Fire Chief
Bob Escott, Montague EMD, Turners Falls Fire Chief	John Taylor, Shelburne Fire Chief
Mark Foster, Shutesbury Asst. EMD	Walter Tibbetts, Shutesbury Fire Chief/EMD
Herb Guyette, Buckland Fire Chief/EMD	Chuck Washer, Franklin Regional Planning Board
Julie Hubbard, Erving Paper Mill	
FRCOG STAFF:	GUESTS:
Tracy Rogers	Linda Moriarty, WMEMS
Ted Harvey	

Agenda Items	Discussion and Motions
1. Welcoming remarks/ agenda/introductions	Bob Escott opened the meeting at 3:30 and introduced himself as the new REPC Chair. Tracy Rogers reported that the FRCOG has been selected as the sponsoring agency for the new western MA Health and Medical Coordinating Coalition. This will demand a lot of Tracy's time, so Ted Harvey will be taking over Rogers' role with REPC under Rogers' supervision.
2. Review/approval of April 7, 2015 meeting minutes	MOTION: Bob Escott made a motion to accept the minutes from the April 7, 2015 meeting as written. Dave Chichester seconded the motion and it was carried by a unanimous vote.
3. Crisis Incident Stress Management Team	Linda Moriarty from WMEMS spoke about the Crises Incident Stress Management Team. The CISM team provides support for first responders dealing with stress. The program is not for treatment but to educate mental health providers what first responders go through. It is primarily an educational and management team, but can refer people to mental health providers. There are 10 teams in MA that work as a statewide coalition. The Western Massachusetts CISM team covers the EMS, Fire, and Police departments in the 4 western counties, as well as some state police. Interested people can get in touch by calling the WMEMS office at 413-

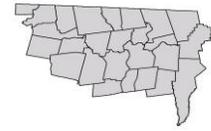


	<p>586-6065. Talked about the services they offer, including diffusing, debriefing and some on-scene work.</p> <p>The team is always looking for new people. If there is anyone interested in being involved, they should get in touch with Linda Moriarity at 413-586-6065.</p> <p>John Taylor asked about the timing of letting the team know if there is someone who might need assistance. Linda Moriarity said to let them know right away.</p> <p>They also offer pre-incident education (1-3 hour class) and will come in to department for free. They have no problem with small classes.</p>
<p>4. Roundtable Updates a. Planning/Training Subcommittee b. MEMA c. NWMIMT</p>	<p>a. <u>Planning/Training Subcommittee</u> Tracy Rogers noted they were approved for funding for an MCI drill for the County. It will likely be in September or October. They will be bidding out for trainer. The drill will focus on bus extraction, triage and patient packaging and will include a command component. FRTA will donate a bus. Bob Strahan was asked to talk about IAmResponding, an emergency responder reply system. Greenfield currently employs the system that allows dispatch and departments to know who is responding to calls. Fire departments are currently looking for funding to implement this County-wide. IAmResponding costs approximately \$800/community based on 100 calls a year. Michael Perrault asked if there was a Planning/Training Committee date set. Tracy recommended waiting until the MCI trainer is hired so the Committee can help plan the drill. A question was raised about involving the hospitals in the drill. Bob Strahan noted that hospitals need to do one annually, so they might be interested in partnering.</p> <p>b. <u>MEMA</u> The EMD meeting was held on July 1. The EMD of the year for this region is Steve Meranti from North Adams. The next EMD meeting will be in September. Last year's EMPG grants are finishing up. The 2015 EMPG hopefully will be available in September or October. Bob Barry said he would check whether EMPG was a possibility for funding something like the regional IAmResponding. Amherst supposedly used EMPG for something similar. Bob Escott asked about the competitive round for leftover EMPG funds. Bob Barry said there was no guarantee for a competitive round. It will likely be in the fall if is available. Tracy Rogers said the five year REPC recertification is coming up and there will be a meeting between MEMA and FRCOG soon to check over everything. Bob Strahan asked about NIMSCAST. No longer available – no teeth from Feds.</p>



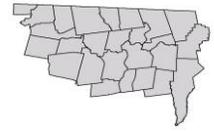
	<p>c. <u>NWMIMT</u>: Bob Strahan noted that the field day went well and there is a Bridge of Flowers event coming up that the Team will be assisting with.</p>
<p>5. Old business:</p> <ul style="list-style-type: none"> a. Bus driver project b. MACC project c. Vice chair election d. Update on Tier II payments 	<p>a. <u>Bus Driver Project</u>: Michael Perrault said the draft was approved by the FRTA attorney. The memorandum of understanding (MOU) is in final form and the SOG is in draft form. The FRCOG GIS specialist will make a map with some more details. The next step in the process is for the MOUs to be signed by interested towns/fire districts. EMDs and fire chiefs should receive the MOU and SOG and present to towns. Strahan had a clarifying question regarding whether the Sheriff's department could drive the buses? It was assumed they could. Michael Perrault said they will provide a training once a few towns are onboard. Perrault said he will resend the final documents to Tracy Rogers, which can then be sent out to the fire departments and EMDs.</p> <p>Motion: John Taylor made a motion to that the REPC endorse the MOU and draft SOG and send out to towns. There was a second. A question was raised about what the motion means. Bob Escott clarified that the REPC is sending out and recommending MOU and draft SOG, along with a cover letter that should include among other things, a FAQ, a note that this was reviewed and approved by FRTA counsel, and that within the SOG there are still issues to work out. A question was raised regarding who would be administering this. That will have to be worked out in the SOG. Motion to recommend the MOU and draft SOG approved unanimously.</p> <p>Michael Perrault asked whether a committee will keep meeting on this. Bob Escott noted that the Franklin County Fire Chiefs will probably be the committee. It was agreed that the MOU should go on FRTA letterhead. John Taylor suggested there be a letter of support from the REPC.</p> <ul style="list-style-type: none"> b. <u>MACC Project</u>: Tracy Rogers will be working on developing a Franklin County multi-agency coordination center based on, and expanding the pilot project in Berkshire County. She will be working to integrate the MACC into the Health and Medical Coordinating Coalition. c. Vice Chair Election: Motion: John Taylor moved to nominate Bob Strahan as the Vice Chair. Seconded. Motion approved unanimously. d. <u>Update on Tier II Payments</u>: Tracy Rogers confirmed that the Tier II payments are part of REPC funding for the budget. Bob Escott encouraged REPC members to contact businesses to pay Tier II report funds. There was a call for clarification on cost - \$150 per town, \$150 for Tier IIs. The available list is FY15. John Taylor asked whether we should only invoice mandatory Tier II reporters. Bob Escott noted the payment is

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	<p>really for the administration fee to process the reports, so all who submit should pay the fee. Tracy Rogers noted it was extremely difficult and time consuming to determine who is required to report and who is not. Tracy Rogers offered to look up facilities if people want to know. Bob Escott again encouraged members to get in touch with towns who have companies that didn't report and see why not.</p>
<p>6. New business:</p> <ul style="list-style-type: none"> a. Annual hazmat awareness trainings b. Pipeline concerns c. Training ideas for WRHSAC d. Health and Medical Coordinating Coalition e. DLTA projects 	<ul style="list-style-type: none"> a. <u>Annual hazmat awareness trainings</u>: Tracy Rogers noted the REPC hasn't done many or any for a few years. Tracy Rogers asked whether this was a need and what role, if any, they wanted the FRCOG to play. Bob Barry said that MEMA can host the trainings, they just need to know logistics ahead of time. They would be looking for at least 20 people to come to the training. It was noted that this is a "lighter class", less rigorous than what is required for firefighters. Bob Barry noted they might see the MEMA sponsored class as a refresher course. For anything more than the awareness course, DFS would be involved. The Committee agreed this training was definitely a need. John Taylor recommended a look at the Department of Industrial Accidents for possible funding for training. Tracy Rogers noted the FRCOG will work to put something together in the next few months and set a tickler to do this once a year. b. Pipeline Concerns: Tracy Rogers brought up whether the REPC wanted to have any role in the pipeline discussion. Bob Escott noted it was not the place of the REPC to take a pro or con stance. One idea could be for the REPC to help towns develop questions regarding the pipeline, and help towns determine what they should be talking about. Bob Escott noted the REPC might need a sub-committee to address this issue. It was recommended that the REPC could push Kinder Morgan to provide an emergency response plan – maybe on a regional basis. Tracy Rogers mentioned other ideas including FERC doing scoping sessions to hear from towns about concerns and whether Kinder Morgan has to answer them. REPC could provide suggested list of concerns. All towns can do mitigation agreement and host community agreement. The REPC can suggest to towns they ask for these items if time comes. Regarding the question of whether the REPC wants to be involved, John Taylor thinks this is a good role for REPC. Bob Escott asked whether there is staff time and interest to put this list together. David Chichester brought up the concern of having many different committees dealing with pipeline. Rather than reinvent the wheel, John Taylor suggested having towns send REPC their lists of emergency-related concerns and then make them into a compilation. Maybe towns aren't paying as much attention to safety aspect, and that is where the REPC comes in. Bob Escott suggested an email out the all REPC members to see if people are interested in being on task force to meet twice in July since there is need for a quick turnaround. c. <u>Training ideas for WRHSAC</u>: Tracy Rogers said the Homeland Security

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	<p>Council will be putting together its annual training and exercise plan in a couple of weeks. She is looking for recommendations to bring forward on the REPC's behalf.</p> <p>d. <u>Health and Medical Coordinating Coalition</u>: See above.</p> <p>e. <u>DLTA projects</u>: Ted Harvey spoke briefly about the various District Local Technical Assistance projects the FROCG has been working over the past few years. Examples include developing regional SOGs for fire departments, shared fire chief for the towns of New Salem and Wendell, and a new project with the Orange EMS to solidify their regional agreement to provide services.</p>
<p>7. Business not reasonably anticipated 48 hours prior to the meeting</p> <p>a.</p>	<p>a. Nothing</p>
<p>8. Wrap up and adjourn</p>	<p>Co-chairs. Adjourned at 4:57 p.m.</p>

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