

The Franklin Regional Council of Governments provides a variety of services and programming to the municipalities of Franklin County and to the greater Franklin County region. The FRCOG's 2016 Annual Report, which will be available in April of 2017 and on [www.frcog.org](http://www.frcog.org) shortly thereafter, will highlight our work over the past year. Specific services to the Town of Erving in 2016 included the following.

#### **Administration and Special Projects**

- Staff continued to work with members of the Selectboard, Finance Committee and with the Town Administrator to develop a long-range capital plan as part of the Baker-Polito Community Compact Program.
- Town staff participated in on-going discussions for a new multi-town project to share professional human resource services. Grant funds will be used in 2017 for consulting help to move the project toward completion.

#### **Collective Bidding & Purchasing Program**

- Erving contracted with the FRCOG to receive cooperative bid pricing for up to 24 different Highway Products and Services. Total estimated highway needs for FY17 is \$114,414.
- Erving participated in the Dog Tags and Licenses collective bid program.
- The Chief Procurement Officer (CPO) issued a bid for Usher Mill Riverfront Park Project Management Services.
- The CPO issued bids for Vinyl Siding of the Town Hall.
- The CPO issued a bid for installing a Walking Track at the Elementary School.
- The CPO issued a bid for a Highway Truck.

#### **Franklin County Cooperative Inspection Program**

- Staff issued 79 building permits, 38 electrical permits & 17 plumbing/gas permits for Erving in 2016. Ten (10) Certificates of Inspection were issued.

#### **Partnership for Youth**

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Gill-Montague Regional School administrators on results from 139 Gill-Montague students, representing 72% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Staff facilitated a connection between the Center for Health Law and Policy Innovation, and the Erving municipal and school staff to discuss the development of a Community Use policy for the jogging track which is being planned for the Erving Elementary School property.

#### **Planning and Development Department**

- Staff reviewed the Town's EPA clean-up grant application for the IP Millers Falls Paper Mill and completed a data request in support of the application.
- Staff secured Brownfields funding to finalize the Hazardous Building Materials Assessment for IP Millers Falls Paper Mill.

- Staff provided support to help the Town identify a preferred reuse option and implement strategies for site clean-up and redevelopment of the IP Millers Falls Paper Mill.
- At the 2016 Western Mass Developers Conference, staff promoted a site that is located in the town and is available for development.
- Staff provided support to the Usher Mill Reuse Committee and provided a speech during the ground-breaking ceremony for the Erving Riverfront Park project.
- Staff revised the schedules, brochures, and maps of the FRTA's Fixed Routes.
- Staff provided support on the design of streetscape improvements on Route 63 in Erving.
- Staff continued to work with MassDOT to the streetscape improvements on Route 63 to construction through the Franklin County Transportation Improvement Program.
- Staff continued to work with MassDOT to advance Route 2 safety improvements in Erving Center and Farley that are currently under design.
- Staff provided information and technical support on Complete Streets.
- Staff provided support for the submission and review of a nomination for the Riverside National Register Historic District.
- Staff provided technical assistance on the FERC permitting process for the proposed KM-TGP NED pipeline project.
- Staff conducted traffic counts as requested on Church Street and Pratt Street.
- Staff developed a map of the town showing all bridges and their ownership (MassDOT or Municipal).

### **Regional Preparedness Program**

- Staff conducted quarterly contact drills and a site notification drill to test the *Montague Emergency Dispensing Site Plan*.
- Staff concluded the process of assisting the towns of Erving, New Salem, Warwick, and Wendell in negotiating a Memorandum of Understanding and financial assessment formula for the services of Orange Emergency Medical Services. The MOU was signed by all five towns.
- Erving entered into a Memorandum of Understanding with the FRCOG to recognize the Multi-Agency Coordination Center as the official organization to assist them with emergency management needs.

### **Workshops & Training**

The following list represents the FRCOG workshops and training sessions that Erving public officials, staff, and residents attended and the number in attendance.

#### **Municipal Official Continuing Education Series**

Public Water & Wastewater System Basics — 2

Municipal Law — 1

Public Records Law — 1

#### **Western Regional Homeland Security Advisory Council**

Active Shooter Symposium — 1