

FRCOG Services to Hawley – 2016

The Franklin Regional Council of Governments provides a variety of services and programming to the municipalities of Franklin County and to the greater Franklin County region. The FRCOG's 2016 Annual Report, which will be available in April of 2017 and on www.frcog.org shortly thereafter, will highlight our work over the past year. Specific services to the Town of Hawley in 2016 included the following.

Administration and Special Projects

- Staff worked with the Finance Committee and Town Financial Assistant to design annual budget documents as part of the Baker-Polito Community Compact Program. By formally accepting and using the documents, the Town has earned points toward future state grant opportunities.

Collective Bidding & Purchasing Program

- Hawley participated in the Dog Tags and Licenses collective bid program.

Cooperative Public Health Service Health District

Hawley is a comprehensive member of the CPHS health district, sharing health agents and a public health nurse.

- Staff conducted 17 Title-5 (septic) related activities including septic plan reviews, Title-5 Inspections prior to property transfer, soil evaluations, local upgrade approvals, and DSCP (septic) permits.
- Staff held 11 monthly "Second Tuesday" walk-in wellness clinics at Charlemont Federated Church where 13 area residents made 41 visits with the nurse for health screening services and assistance with chronic disease self-management.
- Staff reviewed requests for Board of Health sign-off on Building Permits and ensured compliance with public health requirements.
- Staff conducted routine food inspections and a lodging inspection in compliance with State requirements.
- Staff provided services to attendees of monthly "Good Neighbors" food distribution at Charlemont Federated Church where 24 area residents made 58 visits with the nurse for health screening services and assistance with self-management of chronic illness.
- Staff assisted homeowners with testing their well water at the time of property transfer, and issued 2 private well permits for new wells.
- Staff assisted a town resident with permitting and the process for septic repairs in association with the Regional Housing Authority.
- The district implemented an FDA Food Safety Grant that will improve food inspection and data collection, and offer low-cost training to town residents.
- Staff provided coordinated vaccine and supplies for a Hawley and Charlemont Council on Aging Senior Center Flu Clinic serving 52 area residents with the help of community volunteers.
- One Hawley resident took advantage of the low-cost tick tests offered through a Board of Health subsidy. Thirty percent (30%) of local tick tests were positive for the Lyme pathogen.

- Staff completed all state-mandated infectious disease investigation, reporting and case monitoring. Follow-up was provided as needed for one Hawley and 104 regional reported incidents of communicable illness.
- The Public Health Nurse coordinated vaccine and supplies assisting Town officials from Charlemont, Hawley, Rowe, Heath and Monroe to implement a Hawlemont Region Emergency Dispensing Site drill flu clinic and animal rabies clinic. A total of 41 area residents were served with the help of GCC nursing students and community volunteers.

Franklin County Cooperative Inspection Program

- Staff issued 28 building permits, 15 electrical permits & 5 plumbing/gas permits for Hawley in 2016. Three (3) Certificates of Inspection were issued.

Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Mohawk Trail Regional School administrators on results from 137 Mohawk students, representing 63% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Staff presented to the CPHS Annual Meeting on the Healthy Community Design Toolkit, Volume 2: Municipal Strategies to Increase Food Access.

Planning and Development Department

- Staff assisted the Town with preparation of a Five-Year Energy Reduction Plan, preparation of a Fuel Efficient Vehicle Policy to meet Green Communities designation requirements, compilation the necessary documents needed to become a Green Community, and assisted the Town in applying for Green Community designation.
- Staff prepared a Draft Business Plan and Legislation for the Mohawk Trail Woodlands Partnership Project for 11 West County towns including Hawley, with specific recommendations and projects to support Natural Resource Based Economic Development, Forest Conservation & Municipal Financial Sustainability.
- Staff conducted a traffic count on East Hawley Road.

Regional Preparedness Program

- Staff conducted quarterly contact drills and a site notification drill to test the *Hawlemont Emergency Dispensing Site Plan*.
- Staff designed and executed a drill that tested the Plan for the use of the Incident Command System, set up of the emergency operations Center, and the receipt of medical countermeasures from the Strategic National Stockpile.
- Hawley entered into a Memorandum of Understanding with the FRCOG to recognize the Multi-Agency Coordination Center as the official organization to assist them with emergency management needs.

Workshops & Training

The following list represents the FRCOG workshops and training sessions that Hawley public officials, staff,



and residents attended and the number in attendance.

Municipal Official Continuing Education Series

Commercial Scale Wood Heat & Air Quality Impacts — 2

Public Records Law — 2

Municipal Farmland Leasing and Protection — 1

Partnership for Youth

Advanced LifeSkills — 1 representative of the Mohawk Trail Regional School District

Cooperative Public Health Service

ServSafe/Choke Saver/Allergen Training Series — 4

Food Systems — 1

Regional Emergency Preparedness

Emergency Preparedness for People with Access and Functional Needs — 1

Hawlemont Emergency Dispensing Site Exercise — 1

