



# Franklin Regional Council of Governments

## Executive Committee —MINUTES

Date & Time:	Thursday, June 8, 2017/ 6:00 p.m.
Location:	JW Olver Transit Center, 12 Olive Street Greenfield, MA – Room 221/Library
Facilitator:	Bill Perlman, Chair

### Representatives Present:

- Kevin Fox, Council Appointee, Colrain
- Bill Perlman, Regionally Elected
- Jay DiPucchio, Regionally Elected
- Jim Basford, Regional Planning Board

### Staff Members Present:

- Linda Dunlavy, Executive Director
- Pat Auchard, Finance Director
- Rebekah Boyd, Admin Services Coordinator
- Bob Dean, Director of Regional Services
- Phoebe Walker, Dir. of Community Services

## EXECUTIVE COMMITTEE MEETING AGENDA:

### 1. Adopt 5.11.17 minutes

Bill P. opened the meeting at 5:00 p.m.

**Jim moved to adopt the 5.11.17 minutes. Bill P. seconded. Motion passed unanimously.**

### 2. Continuation of hearing for a petition for relocation of road at the intersection of Egypt Road and State Road (Routes 5 & 10), Whately.

Bob D. explained that the plan required for recording the Whatley Egypt Road relocation at the Registry of Deeds — one which displays both the current county layout of the road and the lay out of the road once changed — was received this morning. The lay out now includes the just-purchased Wolfram property (*see handout*) as the new northerly sideline of the Egypt Road right-of-way. Bob suggested the layout seems to represent the cleanest way to go make the road changes as those boundaries are already surveyed.

Committee members found the plan to be well-conceived, but hesitated to sign off on the project without having in hand the typical Mylar copy. Bob said if the committee likes the plan, he can request a Mylar copy, suggesting that members might want to adjudicate tonight to approve the plan and then wait to sign the final document. Bill objected, not wanting the process to become too slap dash, suggesting the hearing be continued to July 13, giving Whately time to deliver a finished product. Consensus of the members was that following the process was reasonable.

**Jim B. moved to continue the hearing to July 13 at 6 p.m. at Shelburne Town Hall. Kevin F. seconded the motion, which passed with three in favor, and one abstention.**

### **3. Receive County Road Petition for Bardwells Ferry Road in Shelburne**

Bob Dean presented a Shelburne petition to lay out a section of Bardwells Ferry road so that a bridge over Dragon Brook can be reconstructed for safer travel.

**Jim B. moved that the Executive Committee receive the Shelburne Select Board petition to lay out a section of Bardwells Ferry Road so that the Town can reconstruct the Bardwells Ferry Road Bridge over Dragon Brook and its approaches, and convene a July 13, 5:00 p.m. viewing of the site and a 5:30 p.m. hearing at the Shelburne Town Hall. Jay seconded the motion, which passed with all in favor.**

### **4. Adopt OPEB Declaration of Trust**

Pat presented the OPEB Declaration of Trust agreement (see handout), newly created by staff to include amended language required by law. The committee had been mailed the agreement before the meeting and had no questions or concerns.

**Jay moved that the Executive Committee adopt, execute, and sign the OPEB Declaration of Trust dated 6.8.17. Jim seconded; motion passed unanimously.**

### **5. New DocuSign sender authorization**

Pat requested that finance department accountant Moon Morgan take over as the person to send warrants to be DocuSigned. Pat explained that this will be his only authority regarding DocuSign.

**Jay moved to approve the addition of the Finance Department accountant as a DocuSign sender. Jim seconded; motion passed unanimously.**

### **6. Review and Discuss potential testimony to Alcohol Task Force**

Phoebe Walker was on hand to discuss a request from the Partnership For Youth (PFY) to help craft and send a letter to the Alcohol Task Force which has asked agencies such as ours for feedback regarding the current legal and regulatory framework governing the Commonwealth's alcoholic beverage industry. A draft of the letter (see handout) was distributed in advance to committee members. After discussion, the Committee agreed to send a letter making the following points:

- Maintaining minimum pricing standards.
- Creating a "Good Samaritan" Law for underage drinkers.
- Maintaining or strengthening advertising restrictions.
- Increasing funding for the Alcoholic Beverages Control Commission (ABCC) so that they can perform 2-4 compliance checks per year across Massachusetts.
- Identifying additional revenue for evidence-based prevention efforts, including exploring a tax on large alcohol distributors.

**Jay D. made a motion to send a letter as presented with changes discussed. Jim seconded the motion, which passed with all in favor.**

## **7. Review of recent federal funding and Rural Policy Commission presentations and advocacy [time permitting]**

Linda worked with Congressman McGovern's staff and Clare Higgins of Community Action to survey human service organizations, nonprofits, higher-ed establishments, hospitals and health care providers, and government agencies, about their reliance on federal funding. The findings were presented to Congressmen McGovern at a meeting attended by approximately 20 surveyed organizations and has been sent to federal and state delegations as well as to Governor Baker. One finding reveals that Franklin and Hampshire County may be more vulnerable to federal funding cuts than other parts of Massachusetts because it is a higher percentage of non-profit and government workers.

Linda is the FRCOG rep for the Rural Policy Commission which defines rural as 500 people per square mile or less, a criteria met by more than half of the municipalities in the state. Jess and Ryan helped create a presentation that looks at rural MA demographics - employment sector, income, age, etc. – in comparison to MA as a whole. The Commission is using the presentation to inform its decision-making and actions.

## **8. Updates and announcements**

Phoebe W. announced she was appointed to state special commission on regional and public health, which is currently assessing the work of the public health system.

## **9. Business Not Reasonably Anticipated 48 Hours in Advance**

The next meeting will be held July 13, at 5:00 p.m. on Bardwells Ferry Road in Shelburne.

**Jay moved adjournment. Kevin seconded the motion. The meeting closed at 5:56 p.m.**

### **Documents Distributed:**

- Agenda
- Minutes from the meeting of 5.11.17
- Memo from Pat Auchard dated 6.6.17 regarding two items on the agenda; 1) OPEB Declaration of Trust, 2) Request to add FRCOG accountant as a DocuSign sender.
- Memo from Phoebe Walker dated 6.5.17 regarding Alcohol Task Force recommendation discussion.
- FRCOG's New Public Records Law Training Flyer