



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee			
Date	October 20, 2016	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA Room 221
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours
		Facilitators	Walter Tibbetts
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Bruce Beliveau, Joseph Cuneo, Bob Dean, Butch Garrity, Dana Jonson, Dan Nietzsche, John Paciorek, Bill Perlman, Tracy Rogers, Kurt Seaman, Walter Tibbetts, Craig Gagne, Bernie Peabody, Matt Powderly, Lee Lemoine
2. Review/approval of September 19, 2016 meeting minutes	Motion: John Paciorek motioned to approve the minutes from the last meeting. Kurt Seaman seconded the motion. The motion was carried by a unanimous vote.
3. Chairman’s Report	Report from the WMRIC meeting – The issues with helicopter communications not being on the correct frequency seems to be on the helicopter end. It was discussed that helicopter crews are not using the correct frequency. WMRIC is asking S. Staffier to look into this issue.
4. Radio System Manager	<p>a. Manager reported that the main issue with the system currently is the Erving Tower. The tower was placed in receive only mode which improved the reception in Gill but degraded the reception in other areas. Green Mt. went back into the system and decided to put Erving back on. Then a trouble ticket came in from Gill so Green Mt. made the decision to turn off the system in Erving. Discussion on the possibility of moving the Erving site to Orange Tower? Walter Tibbetts asked if we have coverage maps for this proposal. Tibbetts would like to see data before we make the move. John Paciorek asked if putting a directional antenna going straight east would help. Discussion about budget and how to proceed with fixing the system in the short term. Erving tower being down has a major issue with pagers and portable in Erving.</p> <p>b. Discussion on the cost of maintenance thus far into the fiscal year. Bruce reported that there have been two serious failures including two channel bank and two card failures.</p>
5. Meet with Beltronics	<p>a. Introductions – Discussion on how Beltronics sees our system. They have computer software written by Harris. Harris stands by their software.</p> <p>b. Suggestion on how to improve the system over the long haul by migrating to IP.</p>

<p>6. Old Business</p> <ul style="list-style-type: none"> a. Royalston Tower Ownership Discussion b. FCECS Added Coverage Update c. Erving Shelter Discussion d. Future of the FCECS Radio System e. Radio Back Up Plan 	<ul style="list-style-type: none"> a. Royalston - None b. Added Coverage – WMRIC - Should we be putting money into this system if a changeover is a real possibility? The infrastructure is there for the county to go to MSP system. WMRIC is now looking at the cost to bring the equipment up to P25 combatable. There is \$100,000 for this project and the cost estimate is \$83,000. WMRIC was going to look at the budget again to figure out actual cost. WMRIC is still interested in going forward with the project. WMRIC asked if Yankee Rowe would help to pay for equipment. c. Erving – Moving the shelter from Royalston to Shelburne would be a good project to go before the WMRIC for funding. Bruce to get a quote. d. Update from John Paciorek about the MSP study. Discussion on alternatives to using pagers for Fire to reduce the cost of upgrading to the MSP system. Any upgrade is 2 to 4 years out. <ul style="list-style-type: none"> i. Walter Tibbetts - In the meantime what do we want to do? DJ says we should wait until the spring until we get an answer form MSP. Send out survey for actual radios. ii. Discussion on the Long Term Capital Improvement amount and increasing that amount through increasing the assessment. iii. John Cuneo made a motion to increase the long term funding line item to \$25,000.00. Butch Garrity seconded the motion. There were 10 people for the motion and one against. iv. Bruce and Beltronics will have a meeting and come up with a priority list of improvements /repairs to the system including price for next meeting. e. Tabled
<p>7. New Business</p>	<ul style="list-style-type: none"> a. None
<p>8. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>Beltronics would like the all the as-builts of the system that we have.</p>
<p>9. Wrap up and adjourn</p>	<p>John Paciorek made a motion to adjourn with Joseph Cuneo seconding it. The motion was carried by unanimous vote. The meeting adjured at 12:00 PM.</p>