



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee			
Date	April 21, 2016	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA Room 221
Time	9:30 a.m. – 12:00 p.m.	Duration	2.5 Hours
		Facilitators	Walter Tibbetts
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Joe Cuneo, Dana Jonson, Dan Nietzsche, Bill Perlman, Kurt Seaman, Walter Tibbetts, Tom Powers from Beliveau Communications, Gary Cromack
2. Review/approval of March 17, 2016 meeting minutes	Motion: Joe Cuneo motioned to approve the minutes from the last meeting. Dana Johnson seconded the motion. The motion was carried by a unanimous vote.
3. Chairman's Report	<ul style="list-style-type: none"> a. The Verizon employee strike has made restoration of down 911 centers difficult. It was reported that one center was told they would be without communication for 24 hours. b. The Homeland Security Council has asked that the FCECS make a presentation on their suggestion on how the committee would like to proceed based on the CDCG study. c. The funding scheme for Homeland Security grants has been changed. The funding for next year has been level funded. Each division will be given 80% of what they received last year with the remaining 20% going to be disbursed via a competitive grant process.
4. FCECS Strategic Planning Items <ul style="list-style-type: none"> a. User training b. Send out radio SOGs with FCECS Invoice c. Report on current status and equipment list d. Written backup plan e. Asses gaps in West County f. Develop plan from CDCG study 	<ul style="list-style-type: none"> a. Homeland Security is looking to perform a train-the-trainer class for people to teach proper radio usage. More information will be coming. b. The radio SOPs will be delivered via the FCECS invoices this year to remind people of proper usage. c. No Progress d. This project is moving forward. A pictorial representation of the back-up plan has been produced and attached to this document. e. Please see the attached study. For next meeting Gary will explore the idea of placing mini repeaters in selected areas to fill coverage gaps. He will produce coordinates for the locations. He will also test the Bear Swamp site again with the radio equipment at the full 200ft. height. f. There was a small discussion on how to move forward with making a decision on which option will be selected. The group as a whole needs more time to review the study.
5. Member Reports <ul style="list-style-type: none"> a. Police b. EMS 	<ul style="list-style-type: none"> a. None b. None c. Shelburne Control has said there have been talking on both SIM 1

<ul style="list-style-type: none"> c. Fire d. Dispatch e. Sheriff's Office f. FRCOG 	<p>and Sim 2 in New Salem. This was believed to be caused by the portable radio being too close to a tower.</p> <ul style="list-style-type: none"> d. None e. None f. None
<p>6. Radio System Manager</p>	<p>The batteries in the Leyden tower have been replaced.</p> <p>Walter Tibbetts reported that SIM2 in Shutesbury has been very poor. He played a recording of communication that was very hard to understand.</p>
<p>7. Old Business</p> <ul style="list-style-type: none"> a. Montague Radio Equipment List and Estimate b. Paging Issues in Leyden 	<ul style="list-style-type: none"> a. The deliverables will be completed by next meeting. b. It was reported that the Leyden Fire Chief has not had an issue with missing pages. Additional information about the issue with police paging needs to be collected before a plan can be produced.
<p>8. New Business</p> <ul style="list-style-type: none"> a. Tower usage fees, insurance, policies. 	<ul style="list-style-type: none"> a. There were two ideas for charging the tenant rent for use of the tower. The first was to make a graduated fee schedule based on profit of the tenant. This would help to make the tenant viable and not saddled with high rent. The second idea was to figure out how much the tower costs on a per inch basis and then assess the tenant with that per inch cost for how much room they take up. Bill Perlman and the rest of the FCECS will investigate these options along with examples of other active fee examples for next meeting.
<p>9. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>None</p>
<p>10. Wrap up and adjourn</p>	<p>Bill Perlman made a motion to adjourn with Joe Cuneo seconding it. The motion was carried by unanimous vote. The meeting adjured at 12:30PM.</p>