



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	October 17, 2016	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-5:30 p.m.	Duration	1 Hour
		Facilitator:	Nicole Zabko, Co-Chair Carolyn Shores Ness, Co-Chair

ATTENDEES:	
Mike Friedlander, Colrain BOH	Norene Pease, Shutesbury BOH
Nicole Zabko, Greenfield Health Director	John Hillman, Leverett BOH
Doug Telling, Charlemont BOH	Carolyn Shores Ness, Deerfield BOH
Deb Coutinho, Shelburne BOH	Betsy Kovacs, Heath BOH
Donna Gibson, Williamsburg BOH	Duncan Colter, Ashfield BOH
ABSENT:	
Flora Sadri, Northfield BOH	Gina McNeely, Montague Health Director
FRCOG STAFF:	
Glen Ayers; Greg Lewis	GUESTS:
	Catherine Hilton, Shutesbury BOH

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order at 4:35 p.m.
2. Old business a) Minigrant Project Program - Update and Discussion	a. Greg presented the list of issues identified at the last meeting and his suggested solutions in the new draft guidelines, also e-mailed to the Steering Committee on October 13. He asked for approval of the suggestions and for additional issues. John asked for a description and funding totals for the identified projects. The total was approximately \$5,000 for four projects. Nicole raised the issue of being more flexible for application periods, and suggested having more than one period to accommodate project ideas that arise mid-year. Doug asked Nicole about holding some funding for the second application period. Nicole suggested flexibility to fund large, very good projects in the first period, but if none appear to ensure a certain amount for the second period. Ongoing project updates were given. Mike described the blood

	<p>pressure screenings in Colrain and the questionnaire about baseline medical information. Carolyn suggested adding questions about rural health and Nicole suggested ones regarding personal preparedness. Carolyn asked Greg to ask OPEM for approval guidance. Norene described the Shutesbury project as a needs assessment for neighborhoods, establishing a point of contact for first responders during an emergency. Funding would be used for transportation and consulting to cover the costs of a UMass Public Health grad student. Carolyn suggested that no more hours be put into the MPP guidelines until OPEM approves the Project ID Form. As a potential alternate project idea, Carolyn asked how OPEM views climate change and public health preparedness, with Donna adding that water quality issues are important after major flooding. Greg replied that OPEM expressed interest at the last LSAC meeting, and mentioned his research on climate planning. The Steering Committee agreed to await OPEM's response to the MPP proposal.</p>
<p>3. New business a) Brief Updates – Greenfield Fair and Shutesbury Flu Clinic</p>	<p>a. Nicole reported that the Greenfield Health and Safety Fair went very well despite the weather. Many preparedness partners attended; TRIAD, CERT, MRC, Community 911, community health center, opioid task force, Safe Schools, and MedCare. GCC nursing students dispensed 80 flu shots. Norene reported about a flu clinic in conjunction with Greenfield. GCC nursing students gave 50 flu shots, down by half, but there are rumors about the risk of preservatives. Carolyn added that the FluMist effectiveness and discontinuance is not helping.</p>
<p>4. Business not reasonably anticipated 48 hours prior to the meeting.</p>	<p>a. Nicole asked Greg for an update about outreach to Pioneer EDS communities and Montague. Greg replied that emails to Gina and Flora were not answered, but he would try again. Bob McKeown in Northfield mentioned interest in EDS participation.</p> <p>b. The Steering Committee asked Greg about the WebEOC drill to update EDS information. Greg explained that OPEM does not allow PHEP planners to access WebEOC, so questions should go to Michael Nelson. Glen mentioned that WebEOC access is supposed to be shared among multiple users in each community.</p> <p>c. Mike is now the Chair of the Colrain BOH.</p>
<p>5. Adjourned</p>	<p>a. Mike moved to adjourn the meeting, Deb seconded, passed unanimously. Adjourned at 5:31 p.m.</p>