



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	July 18, 2016	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-6:30 p.m.	Duration	2 Hours
		Facilitator:	Nicole Zabko, Co-Chair Carolyn Shores Ness, Co-Chair

ATTENDEES:	
Mike Friedlander, Colrain BOH	Norene Pease, Shutesbury BOH
Nicole Zabko, Greenfield Health Director	John Hillman, Leverett BOH
Doug Telling, Charlemont BOH	Carolyn Shores Ness, Deerfield BOH
Deb Coutinho, Shelburne BOH	Betsy Kovacs, Heath BOH
ABSENT:	
Gina McNeely, Montague Health Director	Flora Sadri, Northfield BOH
Duncan Colter, Ashfield BOH	Donna Gibson, Williamsburg BOH
FRCOG STAFF:	GUESTS:
Greg Lewis	Allison Hope, BRPC; Michael Nelson, MDPH; Chris Goshea & Andrew Tingley, Baystate Franklin Medical Center; Jean O'Neil, Williamsburg resident.

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order at 4:42 p.m. With new guests present, the Steering Committee members introduced themselves, welcoming Betsy Kovacs as a new member. Andrew Tingley is the new BFMC Manager for Security and Emergency Preparedness.
2. Review/approval of June 13, 2016 and June 29, 2016 meeting minutes	Norene moved to accept the June 13 minutes. Deb seconded. Norene moved to accept the June 29 minutes. Mike seconded. Both passed unanimously. Doug abstained.
3. Training: Sudden Unaffiliated Volunteers (Operations and JITT)	<p>a. Allison Hope presented Module II of the SUV training series. Despite challenges arising from a temporary, storm-related power outage, the training proceeded and spurred audience comments and questions. Issues/ideas raised:</p> <ul style="list-style-type: none"> - MOUs between local responders (PD, EMD, REPC) and DJCIS for faster CORI checks during emergency response. - All just-in-time training and volunteer reception center planning must be scaled down to the reality of each EDS staff level. Many of the slides in the training presentation assumed high levels of

	<p>resources, so translation was necessary.</p> <p>- But, a successful effort to train and deploy SUVs could make a large difference at an understaffed EDS.</p> <p>SUV planning will likely play a role at BP5 EDS planning meetings.</p>
<p>4. Old business</p> <p>a) Staff reports</p> <p>b) HMCC update</p> <p>c) Q1 Deliverables</p> <p>d) Merit-Based Projects</p>	<p>a. Greg reviewed his report on projects and tasks of the previous month, including finishing BP4 deliverables and the Annual Meeting.</p> <p>b. No HMCC update.</p> <p>c. Greg presented on projects to be completed in Q1 and mentioned the quarterly MDPH WebEOC drill.</p> <p>d. In order to finalize the draft guidelines for a new merit-based project program funded by the minigrants, Greg requested that a Sub-Committee be formed. Considerations for fairness and existing project plans were discussed. Nicole mentioned the Greenfield Health and Safety Fair, normally funded by minigrants, would begin to incur expenses in August, approximately \$1,500. Also Shutesbury's neighborhood-scale preparedness program is underway. The group concluded that the value of a projects program is sharing and coordination, and producing a report for other communities to learn from. Greg described the first year as a pilot program to be analyzed and improved upon if it carries forward next year. Mike and Norene volunteered for the Sub-Committee.</p>
<p>5. New business</p> <p>a) Election of Officers for BP5</p> <p>b) Meetings and Trainings Schedule</p> <p>c) Principles of Operation</p>	<p>a. Carolyn and Nicole expressed their willingness to continue to serve as Co-Chairs. They also asked if others were interested. Hearing none, Mike moved to re-elect Carolyn and Nicole as Co-Chairs and Norene seconded. The vote passed unanimously.</p> <p>b. Greg described a proposed meeting schedule change that alternates between a monthly business meeting and a monthly training for all MAPHCO members. Greg mentioned the possibility of combining with other programs for larger events that may gain higher attendance, e.g., a climate change/public health summit in February. Carolyn stated that climate change and public health intersect with infrastructure and standing water. Nicole expressed support for partnering with other organizations for the trainings and events which could increase MAPHCO recognition. Nicole moved to adopt the schedule change, Mike seconded, passed unanimously.</p> <p>c. Greg reviewed a proposed change to MAPHCO's Principles of Operation to reflect the new schedule. John suggested a minimum of six business meetings rather than seven. Nicole moved to change the minimum number of meetings per year to six, Mike seconded. Amendment passed unanimously, changes passed unanimously.</p>
<p>6. DPH Update</p>	<p>a. Michael Nelson described staffing changes at OPEM and also increasing duties for Northampton staff at the Boston office.</p>
<p>7. Roundtable updates</p>	<p>a. Carolyn requested an update from Greg on Zika virus. Greg</p>

	<p>relayed his recent research about sexual transmission risk from travelers, the most likely threat to local communities.</p> <p>b. Nicole and Carolyn updated the Committee on their towns' efforts to establish mosquito control and surveillance via private contracting, and the state's efforts to provide their usual services via a pilot project to test trapped specimens without charge. However, the state has only provided the pilot offer to Northampton, not Deerfield or Greenfield. They are seeking to invite DPH and MDAR officials to a local meeting in the first week of August.</p>
<p>8. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>a) None.</p>
<p>9. Adjourned</p>	<p>a) Deb moved to adjourn the meeting, Mike seconded, passed unanimously. Adjourned at 6:40 p.m.</p>