



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	June 15, 2015	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-6:30 p.m.	Facilitator:	Nicole Zabko, Co-Chair
Duration	2 Hours		

ATTENDEES:	
Duncan Colter, Ashfield BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Carolyn Shores Ness, Deerfield BOH	Donna Gibson, Williamsburg BOH
Nicole Zabko, Greenfield Health Director	Doug Telling, Charlemont BOH
ABSENT:	
Deb Coutinho, Shelburne BOH	Nina Keller, Wendell BOH
Gina McNeely, Montague Health Director	Flora Sadri, Northfield BOH
FRCOG STAFF:	GUESTS:
Tracy Rogers, Mark Maloni, Glen Ayers,	Michael Nelson, DPH

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:30 p.m.
2. Review/approval of May 18, 2015 meeting minutes	Carolyn moved to accept the minutes from May as written. Seconded by Mike. Friendly amendment to adjust start time on minutes from 4 to 4:30. Passed, with abstentions from Nicole and Doug.
3. Roundtable updates	<ul style="list-style-type: none"> a) Carolyn intends to call Bob Marrion about vaccine and see if anything can be done. b) Greenfield is considering buying vaccine for public safety day, and doing school-based clinics for young people, as vaccine will still be free for youth aged <19. Greenfield will also do some clinics via the Salvation Army, as free vaccine is still available for uninsured and homeless populations. c) Donna received outreach calls from the Westhampton CVs around offering vaccinations to municipal employees. Led to a discussion on the potential of partnering with local pharmacies to promote vaccines, perhaps get a good rate on municipal employee vaccinations, etc. Mark will start to id contacts in the area, but no

	<p>movement until next meeting when we have a sense of the result of Carolyn's conversation with Bob.</p> <p>d) Greenfield applied for an received a mini grant of 2K to purchase sharps collection boxes – they will equip responders in the region with small collection boxes, and will also offer them to landscaping companies, as reports are coming in of landscapers finding discarded needles in the course of their work.</p> <p>e) Concerns around the plans in DPH – or lack thereof – to replace Charlie Kanickie as district health officer. What can be done about this? Some thinking that this is a place to agitate, get the state delegation aware, perhaps petition the Commissioner. Ideas floated, but no definite action decided upon as of yet.</p> <p>f) Pipeline:</p> <ul style="list-style-type: none"> i. Carolyn put forth that analysts are saying the pipeline path is too meandering form an engineering/cost perspective, and that likely Kinder Morgan is using the path to gauge where the path of least resistance lies. ii. The pipeline capacity is based not just on pipe size, but on compressor station positioning. Future communities could be impacted by decisions to enhance pipeline capacity by adding more compressor stations along the path.
<p>4. DPH Updates</p>	<ul style="list-style-type: none"> a) HMCC fiduciaries awarded (COG = region 1!) b) BP4 will look similar for PHEP coalitions. Likely to include: <ul style="list-style-type: none"> i. Two projects <ul style="list-style-type: none"> • Continue with closed pod work • JIC ii. Two trainings <ul style="list-style-type: none"> • We can start brainstorming these at the July meeting. iii. EDS plan review form <ul style="list-style-type: none"> • New assessment tool – the Operational Readiness Review (ORR) – involved, and likely that rural regions will receive a condensed version similar to last budget periods EDS review form. <ul style="list-style-type: none"> iv. Drills – the basics: call down, site activation, throughput analysis, 24/7/365 contact list, c) WebEOC drill in the next 2-7 days – please participate, strive to respond within 24 hours. Each town's login should be in a drop box, password defaults to 12345 unless it has been changed.
<p>5. Old Business</p> <ul style="list-style-type: none"> a) Staff reports b) Health and Medical Coordinating Coalitions 	<ul style="list-style-type: none"> a. Mark checked in on visits to Boards and what materials should be distributed this year. Agreed that to re-issue all emergency planning tools is appropriate. Materials this year will include as much HMCC information as we can provide. Michael will come along to meetings as his schedule allows, and the new hire will be included as well once they are on board. <ul style="list-style-type: none"> i. Be sure that the WRHSAC guide is the most recent version, as new equipment has been purchased. b. HMCC's. <ul style="list-style-type: none"> i) FRCOG has been chosen as fiduciary, effective July 1. Tracy

	<p>will step further away from MAPHCO, Mark will fulfill her role, and a new hire will come in to serve as the PHEP planner in Mark's place.</p> <ul style="list-style-type: none"> ii) The new model pulls in PHEP funds and HPP funds to create a regional coalition throughout the 413 to include: <ul style="list-style-type: none"> i. Public health ii. EMS iii. Hospitals iv. Long term care v. Community health centers vi. Other disciplines as decided iii) First year will be spent working on convening and governance structure. Funds are available for a 3rd party consultant to come in and facilitate that work. MAPHCO will have a seat at that table; people will have to consider who can serve in that role.
<ul style="list-style-type: none"> c. New business <ul style="list-style-type: none"> a. Review operating principles b. Renew MOU with FRCOG 	<ul style="list-style-type: none"> a. Operating principles: <ul style="list-style-type: none"> i. Reviewed, one change suggested regarding quorum size. Moved by John, seconded by Donna, to reduce quorum from 5 to 4. Passed unanimously. ii. Moved to accept operating principles as amended by Carolyn, seconded by Doug. Passed unanimously. b. Renew MOU with FRCOG: Unsure how necessary this is given the COG's new role as fiduciary, but just in case... <ul style="list-style-type: none"> i. Again, moved by Carolyn, seconded by Doug. Passed unanimously.
<ul style="list-style-type: none"> d. Business not reasonably anticipated 48 hours prior to the meeting. 	<ul style="list-style-type: none"> a. BP4 budget. <ul style="list-style-type: none"> i. Looks the same as BP3 – Coalition receives 1.3 FTEs as a result of Tracy not being paid out of that pool. Her higher salary allows for more time for a new planner.
<ul style="list-style-type: none"> e. Wrap up and adjourn. 	<p>Norene moved to adjourn. Seconded by Donna. Passed unanimously. Meeting adjourned at 6:10 p.m.</p>