



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	January 11, 2016	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Facilitator:	Nicole Zabko, Co-Chair Carolyn Shores Ness, Co-Chair		
Time	4:30-6:30 p.m.	Duration	2 Hours

ATTENDEES:	
Duncan Colter, Ashfield BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Nicole Zabko, Greenfield Health Director	Deb Coutinho, Shelburne BOH
Betsy Kovacs, Heath BOH	
ABSENT:	
Gina McNeely, Montague Health Director	Carolyn Shores Ness, Deerfield BOH
Lisa Hassay, Town Nurse, Montague	Flora Sadri, Northfield BOH
Donna Gibson, Williamsburg BOH	Doug Telling, Charlemont BOH
FRCOG STAFF:	
Greg Lewis, Mark Maloni	
GUESTS:	
	Michael Nelson, MDPH
	Christopher Goshea, Baystate FMC

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:36 p.m.
2. Review/approval of November 16, 2015 meeting minutes	Deb moved to accept the November minutes as written and Mike seconded. Passed unanimously.
3. Roundtable Updates	a. Flu clinics wrapped up. Greenfield will still do walk-ins.
4. Old Business a) Staff report b) HMCC update c) WAG Update d) Q2/Q3 Deliverables update e) 2016 flu clinics	a. Staff report for Greg approved as written. b. Mark updated on the HMCC. Steering Committee selection process is moving forward (see WAG update); principles of operation draft is underway and should be ratified by planning group in February. c. Greg and Nicole presented on WAG meeting. Decision for selection is that each coalition in the 4-county region will put forth one nominee to create a slate of 4. From that slate, each

	<p>coalition will cast two votes for Steering Committee representation. In the event of a tie, Michael will draw a name from the tie by lottery.</p> <p>d. Quarter 2 deliverables were all met, and submitted in a timely manner to Michael. Greg presented some drill data to show the overall improvement in response rates. Quarter 3 will involve a review of all EDS plans with the new ORR tool from DPH. The drill will occur with simulation software, RealOpt. Greg found a CDC training for RealOpt and Michael requested the info.</p> <p>e. Group was in agreement that to partner with Walgreens next year to conduct clinics makes sense. Greg will work with his contact this spring to get this agreement formalized. Group discussed managing out of date or nearly out of date supplies and strategies to rotate or redistribute supplies. Greg will work to create a google doc that people can populate with inventory.</p>
<p>5. New business</p> <p>a) Annual Meeting considerations.</p> <p>b) Presentation on PERLCs and HPAI.</p>	<p>a. Annual meeting brainstorm. OPEM will no longer pay for hot food. Can likely still use Terrazza, but meal will be cold. Greg will contact the restaurant to develop menu options. Discussed possible program items: climate change, vector borne disease, PHEP implications of demographic shift towards elders.</p> <p>b. Greg presented on web-based PHEP training opportunities from the LPHI of MA, Del Valle Institute, and the PERLCs. Each resource has its own advantages. The Committee wishes to see a list of all courses offered and Greg will produce one for the MAPHCO website.</p> <p>Greg next presented on information he gathered during MEMA and DPH conference calls about highly pathogenic avian influenza (HPAI). Local Boards of Health and Animal Control officers would have a role in the response to any future outbreaks among local poultry. The Committee asked for outreach materials from Greg as they are available.</p>
<p>6. Business not reasonably anticipated 48 hours prior to the meeting.</p>	<p>a) None.</p>
<p>7. DPH Updates</p>	<p>a) Michael said that all relevant matters were already discussed. Nothing further to add.</p>
<p>8. Wrap up and adjourn.</p>	<p>Norene moved to adjourn the meeting, Mike seconded, none opposed. Adjourned at 6:19 p.m.</p>