



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	November 16, 2015	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-6:30 p.m.	Duration	2 Hours
Facilitator:	Nicole Zabko, Co-Chair Carolyn Shores Ness, Co-Chair		

ATTENDEES:	
Duncan Colter, Ashfield BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Nicole Zabko, Greenfield Health Director	Carolyn Shores Ness, Deerfield BOH
Deb Coutinho, Shelburne BOH	Donna Gibson, Williamsburg BOH
ABSENT:	
Gina McNeely, Montague Health Director	Flora Sadri, Northfield BOH
Lisa Hassay, Town Nurse, Montague	Doug Telling, Charlemont BOH
FRCOG STAFF:	
Greg Lewis, Mark Maloni	
GUESTS:	
Michael Nelson, MDPH	
Dave Nash, Monroe BOH	

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:36 p.m.
2. Review/approval of September 21 and October 19, 2015 meeting minutes	Mike Friedlander moved to accept the September 21 minutes as written and Norene Pease seconded. Motion passed, Carolyn abstained. Mike moved and Donna Gibson seconded to accept Oct. Passed unanimously.
3. Roundtable Updates	<ul style="list-style-type: none"> a. Shutesbury has a small amount of surplus flu vaccine from their clinic and may be able to transfer to another MAPHCO town for their use. Carolyn requested that Greg total the number of vaccines given at clinics this season and compare to last season when the state provided free vaccine. Also, Greg will compare how many clinics were EDS drills. Nicole suggested that at the January MAPHCO meeting, the committee discuss for at least 30 minutes the vaccine issue for next season and agree on a way forward. b. Greenfield Board of Health will not consider altering the new

	<p>tobacco regulations, according to Nicole, but it is unknown how the recently elected Town Council will handle the issue.</p>
<p>4. Old Business</p> <ul style="list-style-type: none"> a) Staff report b) HMCC update c) Q1 Deliverables update 	<ul style="list-style-type: none"> a. Staff report for Greg approved as written, no questions. b. Mark updated on the HMCC. The last meeting was at UMass, Amherst on November 10th. The planning group ratified a few procedures. The governing board can create and abolish ad-hoc subcommittees. County level organization is still on the table and under discussion. People do not want to create extra meetings but they don't want to lose county level representation. But, it is unlikely that a single representative from each county could have access to and support from all five disciplines. This will be on the agenda for the December 8th meeting in Greenfield. The main goals are to reach a vote on the governing board and committee structures. c. Greg reported that the site activation drill went perfectly with 100% of EDS school principals responding within 24 hours that their facilities were available should they be needed. There will be a staff call-down drill this week, before November 20th, via the HHAN. Discussion followed about signing up new board of health members with the HHAN. Going forward, Greg will request the new account from Patrick Simon at DPH and assist the new member with the sign up at their next board of health meeting. Those without a HHAN account, but who are on the FRCOG contact list, which is the source data for the drill, will still receive an alert and can participate by responding. Michael said that would not be the case during a combined HHAN/WebEOC drill if the recipient was not registered for either service. <p>Michael said that it could get tricky when DPH does a WebEOC drill, new members without an account will not receive it.</p> <p>HPAI conference call on Monday. Greg will send call in number.</p> <p>Carolyn would like to use the topic at a future meeting to discuss quarantine and isolation. She mentioned that not all backyard poultry is accounted for and it would be difficult to do outreach if the flu comes. She also mentioned mosquito control and trying to get a new district for the PV. Already legislation on the books.</p> <p>Michael mentioned that the call is open to all municipal officials and emergency responders.</p> <p>Carolyn moves to not have a December meeting and Mike seconded. None opposed.</p> <p>January meeting must be moved due to MLK jr day. Will be on January 11th.</p> <p>Sharps containers available.</p> <p>Norene would like to discuss Narcan at the next meeting.</p>
<p>5. New business</p>	<ul style="list-style-type: none"> a) None.

<p>6. Business not reasonably anticipated 48 hours prior to the meeting.</p>	<p>a) There were a few suggestions as topics for discussion at the next meeting. Carolyn would like to explore quarantine and isolation methods of emergency response. She also mentioned that the committee should address the state's progress with establishing a new Mosquito Control District in the Pioneer Valley. Norene indicated that Narcan, the opioid overdose treatment, should be discussed as Shutesbury is making a plan.</p>
<p>7. DPH Updates</p>	<p>a) Michael said that all relevant matters were already discussed. Nothing further to add.</p>
<p>8. Wrap up and adjourn.</p>	<p>a) Norene moved to adjourn at 5:07 pm and Carolyn seconded.</p>