



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	October 19, 2015	Location	JWO Transit Center 12 Olive St Greenfield, MA Room 104
Time	4:30-6:30 p.m.	Duration	2 Hours
Facilitators	Nicole Zabko, Carolyn shores Ness, Co-Chairs		

ATTENDEES:	
Duncan Colter, Ashfield BOH	Norene Pease, Shutesbury BOH
Mike Friedlander, Colrain BOH	John Hillman, Leverett BOH
Nicole Zabko, Greenfield Health Director	Doug Telling, Charlemont BOH
Deb Coutinho, Shelburne BOH	Carolyn Shores Ness, Deerfield BOH
Donna Gibson, Williamsburg BOH	Lisa Hassay, Town Nurse, Montague
ABSENT:	
Gina McNeely, Montague Health Director	Flora Sadri, Northfield BOH
Greg Lewis	
FRCOG STAFF:	
Mark Maloni	
GUESTS:	
	Michael Nelson, MDPH

Agenda Items	
1. Welcoming remarks/ agenda/introductions	Called to order at 4:35 p.m. Introductions.
2. Review/approval of September 21, 2015 meeting minutes	Minutes template was accidentally included in packet, not actual minutes. November meeting will include minutes for September as well as October meeting.
3. Old Business a) Staff reports b) HMCC update c) Q2 Deliverables update d) Flu Vaccine: Walgreen's Program	<ul style="list-style-type: none"> a. Staff reports approved as written, no questions. b. HMCC October meeting was presented for group review. Overview of models presented at meeting, and presentation of model to be ratified at November meeting. Franklin County Public Health has had solid participation thus far – Nicole, Michael, Deb, Betsy, and Norene have all attended the meetings to which they have been able to get to, and are committed to continuing to do so. Other Steering Committee members felt comfortable with the model based on the reports of the attending members, who said they are feeling good about the process – all disciplines, all regions are working together. MAPHCO approves the presented final model for the November HMCC planning meeting. The November meeting will be held on

	<p>Tuesday, November 10th at UMass Amherst so attendees can immediately roll into DPH listening session scheduled for 1 p.m. at UMass if they so choose.</p> <ul style="list-style-type: none"> c. Greg will soon be conducting drills – staff notification, site activation. Brief discussion of how to improve throughput modeling since we have already conducted two modeling drills. ID how to incorporate Pioneer population into Greenfield and Montague EDS’s. Others – already included pediatric dispensing lanes versus express lanes. Will have to identify how to do something new and meaningful with other EDSs. d. Held off on Walgreen’s discussion due to Greg’s absence, group is excited to hear how we can plan for Walgreen’s participation next year.
<p>4. New business</p> <ul style="list-style-type: none"> a) WebEOC Demonstration. b) Presentation re: PERLC resources c) Training Opportunity: Hazmat Emerging Trends for BOH. 	<ul style="list-style-type: none"> a. WebEOC demonstration was held after meeting adjournment, as we filled the allotted time. Michael did present current WebEOC to approximately half of the Steering Committee. Michael said he would check to see if there is an online webinar/video training that could be posted to the MAPHXCO web page. b. Presentation re PERLC trainings was postponed due to Greg’s absence. c. Training Opportunity on HazMat and Public Health. Group agreed that the existing meeting time was the best venue for this training, and in reviewing the calendar, was hoping to do this training during the November meeting time. If too soon, group would like to push to December, but go for a week earlier than the regular meeting time, as that is the week of Christmas.
<p>5. Business not reasonably anticipated 48 hours prior to the meeting.</p>	<ul style="list-style-type: none"> a) None
<p>6. Roundtable Updates</p>	<ul style="list-style-type: none"> a) Frontier held their flu clinic and issued over 300 vaccines b) Hawlemont held a flu clinic at the COA, and will still conduct the overall community flu clinic at the Hawlemont school on the 31st. Doug was less involved with the rabies clinic merger. The group is interested to hear how the DART van gets utilized, as people wonder if the rabies clinic is a draw to pull out the uninsured. c) Shutesbury held their flu clinic the week before d) Mohawk had to postpone their clinic due to scheduling conflicts with the site. New date TBD. e) Shelburne and Buckland have both passed tobacco ordinances limiting age of sale to 21 and over, and banning the sale of flavored tobacco products. f) Greenfield Board of Health will revisit their recently passed tobacco ordinance at their November meeting top consider whether or not to loosen the regulation (as has been requested by some Greenfield officials). g) Greenfield will offer flu shots at the high school on Election Day.
<p>7. DPH Updates</p>	<ul style="list-style-type: none"> a) The Operational Readiness Review (ORR) will be pushed back for release until late November.

8. Wrap up and adjourn.

Deb moved to adjourn. Seconded by Norene. Passed unanimously.
Meeting adjourned at 6:25 p.m.