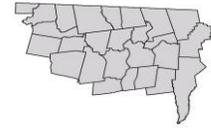


# FRANKLIN COUNTY REGIONAL EMERGENCY PLANNING COMMITTEE

WORKING TOGETHER FOR PUBLIC SAFETY



Meeting Minutes: Franklin Regional Emergency Planning Committee			
<b>Date</b>	July 12, 2016	<b>Location</b>	Franklin County Sheriff's Office 160 Elm St Greenfield, MA
<b>Time</b>	3:30 – 5:30 p.m.	<b>Duration</b>	2.0 Hours
		<b>Facilitator</b>	Bob Escott, Chair
		<b>Meeting Cancellation Notice</b>	413-774-3167 x153

Agenda Items	Motions/Action Taken
1. Welcoming remarks/ agenda/introductions	Bob Escott opened the meeting at 3:35 p.m. Attendees Include: Robert Ahearn, Robert Barry, David Chichester, Bob Escott, Michael Perreault, John Taylor, Walter Tibbetts, Charles Washer, John Zellman, Chris Goshea, Eammon Coughlin, Dan Nietzsche, Tim Lively <b>A quorum was not achieved so no voting took place at this meeting.</b>
2. Review/approval of January 6, 2016 meeting minutes and April 19, 2016 minutes	a. No vote was taken
3. Roundtable Updates a. Planning/Training Subcommittee b. MEMA c. NWMIMT	a. There will be a Hazardous Material Drill taking place in September 2016. The drill is a combined effort between the Franklin and Hampshire County REPCs. It was also reported that a full scale MCI exercise is being considered to take place in about a year. b. Bob Barry from MEMA reported that MEMA is waiting on the budget for the upcoming year before the training calendar can be updated. The 2016 Emergency Response Guides have been sent out to officials. The next emergency management director's meeting will be held at the end of September with the exact date to be announced. c. Approximately 20 people from the Northwest Massachusetts Incident Management Team will be attending and participating in the Vigilant Guard exercise in Jericho Vermont.
4. Old business: a. Bus driver project update b. MACC Project/Vote to Accept c. HMCC updates	a. Training for this program will start in the fall of 2016. The following towns have signed on to the program. <ul style="list-style-type: none"> <li>• Town of Ashfield</li> <li>• Town of Bernardston</li> <li>• Buckland Fire District</li> <li>• Town of Charlemont</li> <li>• Town of Erving</li> <li>• Town of Gill</li> <li>• Town of Leyden</li> <li>• Town of New Salem</li> <li>• Town of Northfield</li> <li>• Town of Rowe</li> <li>• Shelburne Center Fire District</li> <li>• Shelburne Falls Fire District</li> <li>• Town of Shutesbury</li> </ul>

	<ul style="list-style-type: none"> <li>• Town of Sunderland</li> <li>• Turners Falls Fire District</li> <li>• Town of Warwick</li> <li>• Town of Wendell</li> <li>• Town of Whately</li> </ul> <p>b. The Multi-Agency Coordination Center has been adopted in nineteen towns as of this meeting. There are three towns that declined the offer to join the MACC. Dan Nietzsche will be going to the final three towns to discuss this matter.</p> <p>c. The western MA Health and Medical Coordinating Coalition (HMCC) completed their planning process in the early spring of 2016, and is now a standing coalition, with leadership from the five core disciplines selected for Steering Committee positions.</p>
<p>5. New business:</p> <ul style="list-style-type: none"> <li>a. Officer Elections</li> <li>b. MACC MOOG Appointments</li> </ul>	<p>a. No elections took place.</p> <p>b. No appointments took place. There was a discussion on what the Multi-Agency Oversight and Operations Group would be responsible for.</p> <ul style="list-style-type: none"> <li>• The Franklin County MACC facility will operate a MACC program based upon the foundational concepts outlined within the Concept of Operations and/or further defined by a MACC Oversight and Operations Group (MOOG). The MOOG will be responsible for establishing and implementing all foundational MACC concepts and services defined within the ConOps. This role will also include coordinating with all required local officials within the defined regional area, maintaining a MACC program, and ensuring for the management of logistical and facility operational needs.</li> </ul>
<p>6. Management of Spontaneous and Unaffiliated Volunteers an Introduction</p>	<p>a. Eammon Coughlin, Berkshire Regional Planning Commission, gave a presentation about the management of spontaneous and unaffiliated volunteers. Beyond the introductory training session, Eammon explained the Berkshire Planning Commission is going to be rolling out a toolkit for people to use in case an incident draws many untrained and unaffiliated volunteers. The toolkit will be posted on the BRPC website in the near future. The PowerPoint presentation that Eammon talked from is attached to this document.</p>
<p>7. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>b. None</p>
<p>8. Wrap up and adjourn</p>	<p><b>Meeting was adjourned at 5:20PM.</b></p>