



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee			
Date	November 2, 2015	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA Library 221
Time	1:00 p.m. – 2:00 p.m.	Duration	1 Hours
		Facilitators	Walter Tibbetts, Chair
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Actions/Motions
1. Open emergency session	Walter Tibbetts opened the emergency session at 1pm. In attendance were Bob Dean, Dana Johnson, Walter Tibbetts, Ted Harvey, Bruce Beliveau, John Paciorek, Butch Garrity, and Joe Cuneo. Guests: Norm Boucher, CDCG
2. Review Radio Tower Optimization Proposal and Costs	<p>Bruce Beliveau discussed how he has worked with the Communications Design Consulting Group on the initial phase of the engineering study. They are proposing to run a radio tower optimization that will also take the place of the usual preventive maintenance usually done on the system.</p> <p>Cuneo asked whether fine-tuning the system would be worth it since it is over 10 years old. But Bruce Beliveau and Norm Boucher think it is worth it.</p> <p>John Paciorek asked what the timeline will be. Boucher will get a detailed timetable out to Ted Harvey by Thursday, November 5th. They are looking at starting the process on Monday, November 9th and it will likely last for about a week.</p> <p>The proposed cost is \$9,150.</p> <p>Motion: John Paciorek made a motion to approve a \$9,500 contract with Bruce Beliveau to complete the preventive maintenance on the system. Motion was seconded by Butch Garrity. Motion carried unanimously.</p> <p>Walter thought it would be a good idea to let fire, police and EMS departments know before the system maintenance occurs. Ted Harvey will draft an email and send to Walter Tibbetts to distribute after receiving the time-line information from Boucher.</p>
3. Wrap up and adjourn	Walter Tibbetts, Chair

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This meeting is wheelchair accessible. Please call the facilitator with any requests for accessibility.

