



Franklin Regional Council of Governments

December 15, 2015

To: Town Administrators and/or Highway Superintendents

Re: *RENTAL EQUIPMENT CONTRACTS*

The FRCOG, utilizing Local Technical Assistance grant funds (DLTA), coordinated a cooperative bid for Rental Equipment for highway departments in Franklin County utilizing survey information provided by town highway superintendents. The equipment on the bid included (some with and some without operator):

Excavators	Paving Roller	Dump Trucks
Loader	Wood Chipper	<i>Bucket Trucks</i>
Bulldozer	Road Grader	<i>(Hertz Equip includes Bucket Trucks and much more)</i>

Your town has been included in the contracts, but you are not obliged to use these contracts when/if you need rental equipment, i.e. **they are not exclusive contracts.**

However, if you DO want to use the contracts or think you may want to in an emergency, it will be your responsibility to determine which company is the best price for you (mobilization costs vary) and has the right equipment available. And of course, the towns are responsible for all rental costs/insurance associated with the equipment's use. The Prevailing Wage Schedule for the first year is included in the packet as well if you rent With Operator.

Please have an authorized person or persons sign the attached acknowledgement and Scan/Email or FAX it to me at your earliest convenience. The contracts are available to you immediately upon our receipt of this acknowledgement form. The FAX number is 413-774-3169 (please put ATTN: ANDREA WOODS on your fax cover) or email bids@frcog.org. My direct line, if you have any questions, is 413-774-3167 x104. **THIS AUTHORIZATION WILL BE GOOD FOR THREE YEARS.**

Thank you.

Andrea Woods, MCPPO
Chief Procurement Officer

Encls.

12 Olive Street, Suite 2, Greenfield, MA 01301 ph 413-774-3167 fax 413-774-3169

Name of Town: _____

I hereby acknowledge the terms and conditions of the **Rental Equipment Contracts** that I received from the Franklin Regional Council of Governments' (FRCOG) purchasing office on _____ (date).

I understand that if the Town chooses to utilize any of these contracts, that we are aware of the terms and conditions including the Town's responsibility for full payment under the contract, that the FRCOG is not responsible for any costs incurred, and that the Town will take any and all measures necessary to make sure insurance coverage is in place for the rented equipment (for equipment rented without operator), and further shall indemnify the FRCOG against any damages that may occur in the course of the use of the equipment.

Authorized Signature for the Town

Printed Name/Title

(additional signatures if required by the Town)

Board of Selectmen

Board of Selectmen

Date

If the Town chooses to specifically be REMOVED from these contracts for any reason, you may opt out by choosing and signing below.

Authorized Signature for the Town

Printed Name/Title

Date

Please state the reason for opting out (optional)

PLEASE RETURN THIS FORM TO

Andrea Woods, Chief Procurement Officer
FRCOG
Via FAX 413-774-3169 or scanned email to bids@frcog.org

OR you may mail it to FRCOG, 12 Olive Street, Suite 2, Greenfield, MA 01301