



Elected Official Emergency Preparedness
Mastering the Paperwork
aka Administrative Preparedness
January 11, 2018

- 5:30—6:00 Sign in
- 6:00—6:05 Welcome and overview
Greg Lewis, FRCOG Public Health Emergency Planner
- 6:05—6:15 Declaring a State of Emergency
Bonnie Roy, MEMA
- 6:15—7:15 Public Assistance Documentation and Process
Gina Valentine, MEMA
- 7:15—7:45 Emergency Financial Procedures
Bill Arrigal, MA Dept. of Revenue
- 7:45—8:00 Break
- 8:00—8:45 Emergency Procurement Procedures
Andrea Woods, Chief Procurement Officer, FRCOG
- 8:45—9:00 Open Meeting Law
Bob Dean, Selectman, Buckland



**Franklin Regional
Council of Governments**