



Franklin Regional Council of Governments

Executive Committee —MINUTES

Date & Time:	Thursday, September 14, 2017/ 5:00 p.m.
Location:	FRCOG Offices, 12 Olive Street, Greenfield, MA – Room 221/Library
Facilitator:	Bill Perlman, Chair

Representatives Present:

- Kevin Fox, Council Appointee, Colrain
- Bill Perlman, Regionally Elected
- Jay DiPucchio, Regionally Elected
- Jim Basford, Regional Planning Board

Staff Members Present:

- Linda Dunlavy, Executive Director
- Bob Dean, Director Regional Services

Guests:

- John O’Rourke, FRCOG Council Chair

EXECUTIVE COMMITTEE MEETING AGENDA:

1. Review and adopt 7.13.17 and 8.10.17 Executive Committee minutes

Bill P. opened the meeting at 5:00 p.m.

Jay D. moved adoption of the 7.13.17 minutes. Kevin F. seconded. The motion passed unanimously.

Jay D. moved adoption of the 8.10.17 minutes. Kevin F. seconded. The motion passed unanimously.

2. Business regarding relocation of Egypt Road at its intersection with State Road (Routes 5 & 10), Whately

Bob Dean reported that Whately Selectboard donated the easement to move Egypt road. The Executive Committee is required to accept the Order of Layout and Taking— signing off on the relocation paperwork — and to agree to the easement dotation (see handouts).

Jim B. moved that the Executive Committee accept the Order of Layout & Taking by the town of Whately (Docket #RA-2015-01). Kevin F. seconded the motion, which passed with Kevin F., Jim B., and Bill P. approving, and Jay D. abstaining.

Kevin F. moved the Executive Committee accept the agreement to donate the easement described in a deed dated November 21, 1968, recorded with the Franklin Registry of Deeds in Book 1235, page 175 and shown on the plan titled “Plan of Proposed County Relocation in Whately, MA, for the Whately Highway Department, Egypt Road — Route 5 & 10 Intersection” dated June 7, 2017, by S.K. Kimberly Engineering.” Said Land is owned by the Town of Whately, by action of its Selectboard, through an Order of Taking recorded at the Franklin Registry of Deeds in Book 7026, page 61. Jim B. seconded the motion which passed with all in favor.

These votes mark an end to Executive Committee (EC) involvement with the Egypt Road relocation until the road work is complete. At that point they committee must approve the changes.

3. Hawley road discontinuance petition and scheduling of October meeting

Bob distributed copies of the petition by MA Department of Department of Conservation and Recreation (DCR) to discontinue Middle Road in Hawley, which passes through the state forest. The state owns the land on both sides of the road, and though the DCR wants to repair the road, the agency can't if the town owns it. The land on which the road was built will revert back to the state if the road is discontinued and the DCR will maintain it going forward. A view of the road is not required, but the EC must convene a public hearing. Typically road action hearings take place in the towns, but with no known objections to having it at the FRCOG offices, the hearing will be held in the Library on Tuesday, October 17, at 5:00 p.m. If objections arise, the hearing will be held in Hawley at a later date.

Jay moved that the EC accept the petition from the state DCR to discontinue the remaining sections of Hawley's Middle Road. Kevin seconded the motion, which passed unanimously.

4. Update on Olive Street Construction and parking

Linda asked if members would like a monthly update of garage construction progress. Members asked for milestone updates only. Linda told members that there are 3 spaces available in the Zaccheo lot but they are only available until December. Members did not think that made sense and asked Linda to see if there is way to secure the spaces past December.

5. 20th Anniversary Celebration – preview of Story Map

Linda reviewed the Story Map and plans for the celebration. The question arose as to the role of the Executive Committee at the celebration. This is to be determined.

6. Strategic Planning update

Linda reviewed Merrimack Valley Planning Commission's recent strategic planning process and results with members. This effort cost MVPC only \$3,700. Members agreed that if the FRCOG could secure a similar product for that cost, it should be pursued. Linda said she would research further.

7. Finance Director search process

Reviewed hiring process timeline. They discussed the need for a search firm, members believing this to be important and valuable. Members agreed that a hiring committee critical that includes internal staff and outside stakeholders.

8. Updates and announcements

FCECS- Coverage analysis of 800 MHz ongoing. Maintenance report is just completed. Oversight Committee will review and prioritize.

9. Business Not Reasonably Anticipated 48 Hours in Advance

The Council vote to reestablish our OPEB Trust under MGL as amended, complied with the law but SRBTF has its own required motions. The following recommendations to the Council were moved by Jay D. and seconded by Kevin F.

Motion: The Executive Committee recommends to the Council:

- That, in accordance with M.G.L. Chapter 32B, Section 20, of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the “Act”), the Franklin Regional Council of Governments hereby designates the Director of Finance of FRCOG to serve as Custodian of the OPEB Fund (the “Custodian”);

and...

- That the Director of Finance of the Franklin Regional Council of Governments, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund trustee on behalf of the FRCOG for the purpose of making the representations and warranties, acknowledgements and agreements on the part of FRCOG to be made and performed thereunder.

Both motions passed unanimously.

Linda provided brief updates on FRCOG’s work to help towns prepare for recreational marijuana and the recent meeting between the Regional Planning Agencies and MSRS.

Jay D. made a motion to adjourn. Kevin F. seconded.

Documents Distributed:

- Agenda
- 7.13.17 and 8.10.17 minutes
- Order of Layout and Taking, Whately: Egypt Road Docket # RA-2015-01
- *Agreement to Donate Easement, Whately: Egypt Road*
- *Petition to Discontinue Remaining Section of Middle Road, Hawley*
- CPHS 2017 Flu Clinics Schedule
- FRCOG 20th Anniversary Celebration Invitation