



Franklin Regional Council of Governments

COUNCIL — *MINUTES*

Date & Time:	Thursday, October 19, 2017 / 5:30 – 7:00 p.m.
Location:	William B. Allen Room, Olver Transit Center, 12 Olive Street, Greenfield
Facilitator:	John O’ Rourke, Chair

REPRESENTATIVE ATTENDEES

Kayce Warren, Ashfield; **Stanley Garland**, Bernardston; **Kevin Fox**, Colrain; **John O’Rourke**, Conway; **Wendy Foxmyn**, Deerfield; **Hussain Hamdan**, Hawley; **Brian DeVriese**, Heath; **Beth Adams**, Leverett; ; **Michele Giarusso**, Leyden; **Julia Blyth**, Northfield; **Janice Boudreau**, Rowe, **Bob Manners**, Shelburne; **Ellen McKay**, Shutesbury; **Dawn Magi**, Warwick; **Dan Keller**, Wendell; **Lynn Sibley**, Whately; **Jim Basford**, FRPB; **Bill Perlman**, Regional; **Jay DiPucchio**, Regional.

REGRETS: **Greg Snedeker**, Gill; **Steve Ellis**, Montague

ABSENT: **Zachary Taylor**, Buckland; **Beth Bandy**, Charlemont; **William Bembury**, Erving; **William Martin**, Greenfield; **David Nash**, Monroe; **Wayne Hachey**, New Salem; **Tom Fydenkevez**, Sunderland.

VACANT: Orange

STAFF & VISITORS: **Linda Dunlavy**, Executive Director; **Pat Auchard**, Finance Director; **Rebekah Boyd**, Admin Services Coordinator; **Phoebe Walker**, Dir. of Community Services

1. Roll Call	Chair John O’Rourke
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The Chair convened the meeting at 5:30 p.m. Roll call was taken and a general quorum was met with 19 members. With only 45.11 percent of the weighted vote of the total membership attending, a financial quorum was not present.

2. Adopt 7.20.17 minutes	Chair John O’Rourke
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Bill P. moved adoption of the 7.20.17 minutes. Ellen M. seconded the motion, which passed unanimously.

3. Council Update	John O’Rourke
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John O. welcomed new members Wendy Foxmyn, alternate from Deerfield, and Janice Boudreau, Rowe’s alternate member.

The next 2 Council meetings will be held on: January 25, 2018 and April 19, 2018. All meetings are held in the Transit Center. John thanked members for coming forward to fill out the Council’s subcommittees, announcing the make-up of each committee (see October 2017 *Updates*).

4. Executive Committee Update	Bill Perlman
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Bill reported that procedures are still underway to transfer OPEB Trust Funds to the SRBTF (State Retiree Benefits Trust Fund). In an earlier Council meeting, motions approved the acceptance of

amended OPEB legislation and named Pat Auchard as Trustee. The SRBTF requires additional motions, which use their language. Thus, the Executive Committee met and recommends the following two motions for the Council:

Bill Perlman moved that, in accordance with M.G.L. Chapter 32B, Section 20, of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the “Act”), the Franklin Regional Council of Governments hereby designates the Director of Finance of FRCOG to serve as Custodian of the OPEB Fund (the “Custodian”). Lynn Sibley seconded the motion, which passed unanimously.

Bill Perlman moved that the Director of Finance of the Franklin Regional Council of Governments, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund trustee on behalf of the FRCOG for the purpose of making the representations and warranties, acknowledgements and agreements on the part of FRCOG to be made and performed thereunder. Lynn Sibley seconded the motion, which passed unanimously.

The Executive Committee also has been engaged in the following:

- Concluded a road hearing for a change to a road in Whately and began considering a road discontinuance in Hawley
- Monitored Olive St. garage construction and its impact on FRCOG
- Advised Linda on the Finance Director search process

5. Executive Director Update

Linda Dunlavy

Linda reported that on July 1, the FRCOG turned 20 years old. Over July, August and September staff used Facebook, Twitter and the FRCOG’s web site to remember 20 years of significant municipal, regional, statewide and even national achievements and projects. On Friday, October 13, the FRCOG celebrated its achievements with an open house, a story map presentation of the FRCOG’s 20 years, and recognitions from legislators and Council members. Linda thanked members who attended and urged those who couldn’t to peruse the story map on the website.

See *Updates* handout for more FRCOG initiative announcements and updates on ongoing projects.

6. Franklin Regional Planning Board (FRPB) Update

Jim Basford

Jim reported that the FRPB Executive Committee voted unanimously on August 7, 2017 to recommend to the FRCOG Council that funding be provided to support the continued participation of the FRCOG in the FERC relicensing of the Northfield Mountain Pumped Storage and Turners Falls hydroelectric projects.

The FRPB also has been engaged in discussions with the FRCOG Planning staff as they apply for EPA funding to continue important Brownfield Assessment work.

7. Finance Committee Update

Lynn Sibley

Lynn explained that further steps are required to transfer the FRCOG’s OPEB funds to the SRBTF. To ensure that all votes are made using the correct language and with processes correctly noted, the

Finance Committee recommends that the Council approve the following motion regarding the handling of the transfer:

Lynn Sibley moved that the Custodian of FRCOG’s existing OPEB Trust, be directed to transfer a sum of \$100,000 from its Vanguard OPEB fund to SRBT as an initial investment and that the Council authorize the custodian to continue to transfer Vanguard funds until all funds are moved from Vanguard to SRBTF. Ellen McKay seconded the motion which passed with all in favor.

The Finance Committee had expected to discuss FRCOG Participation in the FERC relicensing process, and subsequently, to request that the Council appropriate funds to finance the effort. But without a financial quorum, this request was put on hold.

8. Special Presentation:

- **Regional Opioid Task Force update and Narcan distribution map**
- **FCECS Status and Decision Points**

Linda Dunlavy

See handouts.

9. Business Not Reasonably Anticipated 48 Hours in Advance

Dawn Magi moved meeting adjournment. Kevin Fox seconded. Meeting adjourned at 6:58 p.m.

Documents Distributed:

- Agenda
- Draft Minutes of April 20, 2017
- October 2017 Updates of FRCOG Initiatives and Projects