



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee

Date	April 30, 2018	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 st Floor Meeting Room	Facilitators	Walter Tibbetts
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours	Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, John Paciorek, Bill Perlman, Kurt Seaman, Walter Tibbetts, Murray Hill, John Greene
2. Review/approval of April 30, 2018, meeting minutes	Motion: Bill Perlman motioned to approve the minutes of the last meeting held on March 19, 2018. Joe Cuneo seconded the motion. The motion was carried by a unanimous vote.
3. Chairman’s Report	Walter gave an update at WMRIC meeting last Tuesday on where we stood with the Aviat microwave now that they are designated as EOL and EOS. He reported to the group, while we are still contemplating on the future direction of the FCECS system Walter said that the Oversight Committee feels there is no real option but to migrate to the Commonwealth System. Melissa has said that Franklin County is a big part of the discussion at the State level and that she is championing for us. It was discussed at the WMRIC meeting that EOPSS is looking at a possible hybrid 700/800 system. The Shelburne Control Oversight Committee met and Carolyn suggested we put a scope of work together for an E911 grant. Currently subscriber units are not allowed as part of this grant. Blair Sutherland is submitting a grant application for a microwave system that would boost the current system and for the Commonwealth System. Murray Hill will work on a scope of work and pricing for a microwave link to be submitted to Blair for inclusion.
4. Radio System Manager Update	New Salem and Mt Grace microwave link – Murray reported that this issue might be an alignment issue between the two sites. He is going to check the signal levels and historical data to determine the next course of action. If it is not an alignment issue they will have to climb the towers to get the part numbers to get parts from Aviat. The same issue is happening at the Borden Charlemont link where they will need to verify the part numbers. Joe Cuneo asked what are the proper levels for microwave transmissions? Murray responded there is not a hard and fast number but it should be in the 50 to low 60s. Dana Johnson brought up two concerns. First, that the issue is getting more pronounced and he feels lives are in danger. Second, Dana wants to know how the foliage will affect the microwave link. Murray reported that foliage will not have much effect in

	<p>UHF band. That a compromised link going through foliage will only increase any issue. Bill Perlman asked if we should check the paths of the microwave links for obstructions at all locations. Murray said that this would not normally be a part of yearly preventative maintenance. Bill Perlman asks if we will need at least one link replaced. The answer is yes. Bill says to buy the equipment for New Salem so when you go to New Salem and the alignment is correct Murray would be able to replace the equipment then. Then we could buy another set for the Borden Charlemont section. Kurt asks how much to buy a new licensed microwave link? Murray responded that it will cost \$20K in parts only. For a licensed link with hot link it will cost \$30K. If you go to unlicensed 4.9GHz it would be \$10K. The 4.9GHz configuration would include a hot stand by.</p> <p>Kurt Seaman made a motion to repair the link between Borden and Charlemont with a not to exceed price level set at \$12,000. The funding will come from the repair and maintenance line in the budget. John Patriok seconded it. The motion passed by unanimous vote.</p> <p>Joe Cuneo made a motion to work on New Salem and Mt. Grace issue with a not to exceed level set at \$8,000. The funding will come from the repair and maintenance line in the budget. Butch Garrity seconded it. The motion passed by unanimous vote.</p> <p>Joe Cuneo made a motion to repair the generator with a not to exceed value of \$4,000. The funding will come from the repair and maintenance line in the budget. Bill Perlman seconded it. The motion passed by unanimous vote.</p>
<p>5. 800MHz System Project Update</p>	<p>No discussion was had. There is currently no new news from EOPSS to discuss.</p>
<p>6. Old Business a. Royalston Tower</p>	<p>Walter reviewed the history of this issue. Currently, the FCECS does not use the tower. It cost roughly \$2,000 to maintain the tower each year. It costs \$25,000 in insurance deductible if the tower is destroyed. Walter asked the question if we should give this tower to EOPSS? Bill Perlman added that it sounds like a good idea.</p> <p>Bill Perlman made a motion to offer the Royalston tower to EOPSS according to the stipulations in the grant which provided the funds to purchase the tower and equipment. John Paciorek seconded the motion. The motion passed with in the affirmative from six members with one abstaining.</p>
<p>7. New Business</p>	<p>Kurt Seaman made a motion to request amount from Fund Balance to Operational in which to pay for a contract for the maintenance of the alarm system. John Paciorek seconded the motion. The motion passed by unanimous vote.</p>

8. Business not reasonably anticipated 48 hours prior to the meeting	None
9. Wrap up and adjourn	Kurt Seaman made a motion to adjourn with John Paciorek seconding it. The motion was carried by unanimous vote. The meeting adjourned at 11:55 a.m