Meeting Minutes: FCCIP QUARTERLY ADVISORY BOARD

Date: April 19, 2018
Location: JW Olver Transit Center, 12 Olive St. Greenfield
Facilitator: Chuck Washer
Minutes taken by: Chris Brothers

ATTENDEES:
STAFF:
James Hawkins
James Cerone
Bob Deane
Chris Brothers
Dave Roberts

GUESTS:
Thomas Hutcheson, Conway
Jaqueline Boyden, Erving
Ray Purington, Gill
Chuck Washer, Shelburne
Jim Ross, Whately

REGRETS:
Ashfield
Bernardston
Buckland
Charlemont
Hawley
Leverett
Leyden
Rowe
Shutesbury

Agenda items

1. Introductions, review of last meeting’s minutes
   Made introductions. Tom H made a Motion to accept the minutes as written. Ray P seconded. Accepted. 4 yea 0 nay

2. Financial Report
   Chris reviewed the financial report. Our actual revenues for the month of March have exceeded our projected revenue. Making our cumulative revenues about $1700 ahead of the projected amount. For the month of April we look like we are right on track to hit target.

3. New Local Inspector
   Jim H introduced Dave Roberts, our new local inspector.

4. Proposal for High Reserve Amount
   The proposal for the high reserve number is as follows: For FY20 and every fiscal year thereafter, the High reserve number will be increased by the same percentage of increase to the approved budget for that year. Tom H made a motion to accept the proposal as written, Ray P seconded. 5 yea 0 nay

5. Discussion about Assessment Level
   Most of the towns would rather see a slight increase to the assessment each year as opposed to a larger number every other year. Board was again wondering if the cost of time spent on zoning is covered by the town assessment. The assessments do not cover the cost of zoning. It is hard to recoup cost of time spent on zoning.
After much discussion by the Board it was decided that Bob D would present a spreadsheet at the next meeting showing the benefits of being a member of the FCCIP/FRCOG.

| 6. Other Business | This was Jim C last Advisory Board meeting prior to his retirement on June 30, 2018. Chuck Washer, speaking on behalf of the Board, thanked Jim C for his years of service with the FCCIP. Tom H made motion to adjourn the meeting. Jacqueline B seconded. Accepted 5 yea 0 nay. Meeting adjourned 4:50pm. |