



# Franklin Regional Council of Governments

<b>Meeting Minutes: FCCIP QUARTERLY ADVISORY BOARD</b>		
<b>Date:</b> July 19, 2018	<b>Location:</b> JW Olver Transit Center, 12 Olive St. Greenfield	<b>Facilitator:</b> Brian DeVriese
<b>Time:</b> 4-4:45 PM	<b>Room:</b> Second Floor Library	<b>Minutes taken by:</b> Chris Brothers
<b>ATTENDEES:</b> <b>STAFF:</b> James Hawkins Bob Dean Chris Brothers	<b>GUESTS:</b> Steven Gougeon, Ashfield Jim Bonham, Buckland Thomas Hutcheson, Conway Ray Purington, Gill Brian DeVriese, Heath Janice Boudreau, Rowe Chuck Washer, Shelburne	<b>REGRETS:</b> Bernardston Charlemont Erving Hawley Leverett Leyden Shutesbury Whately

Agenda items	Discussion and Motions
1. Introductions, review of last meeting's minutes	We welcomed Selectman Steven Gougeon to the meeting. Ray P made a Motion to accept the minutes from the April 19, 2018 meeting as written. Chuck W seconded. Accepted. 7 yea 0 nay
2. Financial Report	Chris reviewed the FY18 financial report. Our revenues for the last 3 months of the fiscal year did not meet Target so we had a shortfall of \$17060. We will be using money from the reserve account to balance our FY18 budget.
3. Benefits of belonging to the FCCIP/FRCOG	Last meeting we were to create a letter to go to all the towns listing the benefits of belong to the FCCIP/FRCOG. A draft was presented to the Board. The Board is to review the draft and get back to Bob D with any comments. As a whole the Board believes the on-line permitting is great. Having the towns sign-off on the application makes it easier for the towns and the applicants. The letter would be a good thing with the boards in the towns changing all the time. Bob will incorporate any suggested edits and bring a final draft to the October meeting. Jim H is to prepare a proposal for raising permit fees to present at the next meeting.
4. Other Business	None. Chuck W made motion to adjourn the meeting. Jim B seconded. Accepted 7yea 0 nay. Meeting adjourned 4:45pm.

5. Meeting Documents

- Meeting minutes from April 19, 2018
- FCCIP Permit Tracking for FY18 spreadsheet
- Draft FCCIP Letter to Towns, dated 7/19/18