



Franklin Regional Council of Governments

Meeting Minutes: FCCIP QUARTERLY ADVISORY BOARD			
Date	October 19, 2017	Location	JW Olver Transit Center, 12 Olive St. Greenfield
Time	4-5:00 PM	Room:	Second Floor Library
		Facilitator	Brian DeVriese
		Minutes taken by:	Chris Brothers
ATTENDEES:			
STAFF:		GUESTS:	
Jim Hawkins		Jacquelyn Boyden, Erving	
Jim Cerone		Ray Purington, Gill	
Mark Bashista		Brian DeVriese, Heath	
Chris Brothers		Janice Boudreau, Rowe	
Bob Dean		Chuck Washer, Shelburne	
		REGRETS:	
		Ashfield	
		Bernardston	
		Buckland	
		Charlemont	
		Conway	
		Hawley	
		Leverett	
		Leyden	
		Shutesbury	
		Whately	

Agenda items	Discussion and Motions
1. Intros, review last meeting's minutes	Ray P made motion to accept minutes as written. Chuck W second. Accepted. 3 yea 0 nay 1 abstain.
2. Financial Report & Proposal for High Reserve Number	At the present time we are half way thru October and have less than half our projected revenue for the month. We are slightly behind our projected revenue so far this budget cycle. We will know better by January how the year will end. We need to continue brainstorming about the high reserve amount. The original high reserve amount was determined by averaging 3 years worth of the programs net cost; that percentage was 18%. So the high reserve amount was 18% of the budget or \$92,000. The percentage the budget goes up this year can be used as an inflation %. The staff will have a proposal ready for the next board meeting in January.
3. Air B & B	Jim C handed out flow charts for Residential Occupancies pertaining to B & B's. The chart showed 5 or fewer rooms used by renters did not require building permits but still fell under zoning & Board of Health jurisdictions. Greater than 5 rooms used by renters would require a building permit and also be considered commercial and fall under the building, zoning and BOH jurisdictions. The zoning can be complicated depending on the Town zoning

	bylaws. We are still waiting on the BBRS for a ruling on sprinkler system triggers.
4. Stretch Code Letter	Jim C and Mark worked on the letter. It was sent to a BBRS secretary who than forwarded it to Rob Anderson, Chief of Inspections. Anderson had a representative from a committee that monitors the effect of code changes on communities contact JimC. Both Mark and JimC talked with him, but felt there was a disconnect between the Eastern and Western part of the state and there was going to be nothing done by the BBRS to lessen the requirements for smaller homes.
5. Other Business	No other business. Chuck W made motion to adjourn. Ray P second. 4 yea 0 nay. Meeting adjourned 4:55pm.
6. Meeting Documents	Meeting minutes from July 20, 2017 FCCIP revenue tracking spreadsheet Proposal for High Reserve amount Stretch Code Letter