### Date: March 27, 2018, 12:00 noon
### Time: 12:00 noon
### Location: 12 Olive Street, Greenfield, MA
### Duration: 49 minutes
### Facilitator: Dave Mohler, Chair,

**FCTPO Members in Attendance:**

- David Mohler, MassDOT and representing Secretary Stephanie Pollack
- Patrick J. Paul, MassDOT District 2 Highway Director and representing Highway Administrator Jonathan Gulliver.
- Lance Fritz, Franklin Regional Transit Authority, Chair
- Linda Dunlavy representing Kevin Fox, FRCOG Executive Committee
- Bob Dean, Western County Representative
- Bill Perlman, FRCOG Regionally Elected Representative
- Donald Ouellette, DPW-Representing the Mayor of Greenfield

**Guests:**

- Ken Miller, FHWA
- Mark Moore, MassDOT – District 1
- Peter Frieri, MassDOT – District 1
- Richard Masse, MassDOT – District 2
- Laura Hanson, MassDOT–District 2
- Gabe Sherman, MassDOT – OTP
- Tom Miner, FRPB
- Michael Perreault - Franklin Regional Transit Authority
- George Touloumtzis, Greenfield Planning Board

**Staff:**

- Peggy Sloan, Director of Planning & Development
- Maureen Mullaney, Transportation & GIS Program Manager II
- Beth Giannini, Senior Transportation Planner II
- Laurie Scarbrough, Transportation Planning Engineer
- Megan Rhodes, Senior Transportation/Land Use Planner
- Alyssa Larose, Senior Land Use/Natural Resource Planner
- Ann Dunne, Assistant Planner
1 – Welcome and Introductions: David Mohler (Chair)

The Chair, David Mohler called the meeting to order at 12:09 pm. A round of introductions followed.

2 – Review and Approval of February 27, 2018 Meeting Minutes

*Bill Perlman MOVED to approve the February 27, 2018 minutes. Linda Dunlavy seconded. One Abstention.*

The motion was approved by a majority.

3 – Discussion of 2019-2023 TIP Development with direction on the preferred list to move to a draft for public release in April: Laurie Scarbrough, FRCOG

Laurie presented the draft 2019-2023 Transportation Improvement Program for further discussion of the potential project list.

Laurie noted the 2019-2023 TIP is similar to the current 2018-2022 TIP, with the following suggested changes.

Move the following two projects from the 2018 to 2019, as they are not ready to be advertised.

- Charlemont – Roadway Reconstruction and village center traffic calming on Route 2, from MM 29.9 to MM 31.0.
- Erving- Streetscape & pedestrian improvements on Route 63, from River Street to 1,200 FT. North of Lillian Way (1 mile).

Move the Orange project from 2019 to 2023.

- Orange- Reconstruction of North Main Street, from School Street to Lincoln Avenue(0.4 miles),
incl. relocation of Fall Hill Brook culvert.

The draft 2019-2023 TIP will be released for public review in April, 2018. The draft Statewide Project list includes the following 2021 TIP project:

- Northfield – Construct Bike/Ped Bridge to replace the Schell Bridge over the Connecticut River.

However the following 2019, TIP project (which is being bumped from 2018) did not include Statewide funding for the project (as it had in the 2018 TIP):

- Charlemont – Roadway Reconstruction and Village Center Traffic Calming on Route 2, from 2 MM 29.5 to MM 31.0

Laurie will follow up with MassDOT because without the Statewide funds, the project would exceed our regional target by 20% and it would not be able to be listed or advertised. Dave stated that Statewide funding would be available.

Linda Dunlavy expressed her frustration at losing our 2018 targeted funds, because of unresolved right of issues by the MassDOT Right of Way Office. Linda presented a letter from the local representatives of the FCTPO expressing these concerns, and seeking a MassDOT resolution to the issue of delayed ROW acquisition, and a way not to penalize the Erving and Charlemont projects.

Dave reported that a proposal was submitted to the Secretary of Transportation to hire additional consultants and appraisers, to help move the projects along. A complete analysis of all the State delayed projects is underway, to determine if any can be saved.

Laurie reported that MassDOT District 1 initiated a new project to substitute in 2018,

- The resurfacing of Route 2 from the Greenfield Town Line to Route 112.
  It is ready to be advertised in 2018, with a cost estimate of $5,300,000.

It is expected that a draft amendment to the 2018 TIP will be released at the April, 2018 TPO meeting.

The 2020 element of the 2019-2023 TIP is proposed to remain the same as the 2018-2022 TIP.

2021 TIP projects:
There is a slight increase in cost within the 10% range, for the 2021 TIP projects.

- The Buckland reconstruction project and minor widening on Conway St project

2022 TIP Projects.
Laurie reviewed the projects, and proposed added this project to the 2021 TIP, as it fits with the regional target.

- Buckland- construction of bicycle shoulders on route 112, from Mohawk Trail Regional High School to North Street. Total project cost of $1,500,000 inflated 4% per year to $1,680,000.

2023 TIP Projects.
It was propose to bump the Orange North Main Street project from 2019 to 2023 in order to keep it on the TIP but reflect the fact that it has significant design issues and has fallen behind schedule.
Orange – reconstruction of North Main Street, from School Street to Lincoln Avenue (0.4 miles), incl. relocation to Fall Hill Brook Culvert. Construction; total project cost of $4,944,150 inflated 4% per year to $5.735, 214.

Greenfield has an alternative project to be considered: to reconstruct Wisdom Way and repair the retaining wall.

4 – Review and vote to release for 21-day public comment period 2018-2022 TIP Amendment #3: Laurie Scarbrough

A 2018-2022 TIP Amendment was not ready for release. It will be ready for the April, 2018 meeting.

6 – Update from MassDOT District 1 & District 2

Peter Frieri: District 1

Peter reviewed the status of the TIP Projects.

FFY2017 Projects
All projects have received notice to proceed with construction except the Shelburne BR replacement at Bardwells Ferry Road over Dragon Brook, JH Maxymillian is waiting on a notice to proceed.

FFY2018 Projects
  o Charlemont resurface and Traffic Calming at Rte.2 (Main St), including a culvert rehabilitation over Rice Brook. The revised Right-of-Way plan was submitted in Sept. 2017, and MassDOT District 2 anticipates a submittal of 75% design by April 2018.

Laura Hanson: District 2

Laura reviewed the status of the TIP Projects.

FFY2018 TIP Projects:
  o Erving — Streetscape and Pedestrian Improvements on Route 63, same as 2/27/18 meeting update - Delayed due to unresolved State Right-of-Way issues.
  
  o Greenfield — Nash Mill Road over the Green River- PS&E submittal (on 2/12/2018) with a current adv. date of 4/7/2018.

Construction Projects:
  o Deerfield-Bernardston-Greenfield-Interstate Maintenance & Related Work on Route 91. The bid was awarded to Warner Brothers, LLC on 1/23/2018. The next step is to issue the notice to proceed.
o Orange-Bridge Replacement-Holtshire Road over Millers River. The bid was opened on 1/23/2018); and was awarded to S&R Corporation on 2/21/2018; the next step is to issue the notice to proceed.

o Deerfield — Bridge Preservation at McClellan Farm Road over the B&M Railroad. MG Corporation (Construction Company) will be driving the sheet piles, and doing excavation for the footings in Phase 1.

8 – Update from FRTA: Michael Perreault

Michael noted the FRTA is preparing to hold public hearings at various locations to discuss the necessary reduction in services required to balance the budget. Any decision or changes will not be implemented until July 1, 2018.

7 – Update from FRCOG: Linda Dunlavy

Linda highlighted several FRCOG lead projects:

One of the requirements of the Amtrak pilot program is to develop and monitor the transit performance criteria, to evaluate and track ridership. The FRCOG, in partnership with PVPC, are willing to compile the data analysis, and hope to collect this data from each of the Amtrak rail stations. Dave was unsure of the reliability of such a process for the data collection, and suggested using an alternative independent source to monitor the ridership numbers.

The Regional Transit Services are due to be cut in the Governor’s budget proposal for the Commonwealth’s Regional Transit Authorities. This impacts three Regional Transit Authorities that service the Franklin County Region. The FRCOG signed the Transportation for Massachusetts (T4MA) petition requesting an increase of funding to the Regional Transit Authorities for fiscal year 2019 to $88.35 million.

9 – Update from FRPB:

None

10 – Public Comments

Megan Rhodes asked about planning focus areas we should consider in the preparation of the upcoming UPWP plan. MassDOT and FHWA responded that they were not aware of any specific focus areas.
11 – Additional business not reasonably anticipated within 48 hours.

Dave asked to move the scheduled April meeting time to 12:30 PM

12 – Next meeting/Adjourn

The next regularly scheduled meeting of the TPO is the 4th Tuesday of April 24, 2018. The time was moved from noon to 12:30 pm. to allow for MassDOT staff to conclude business at PVPC and get to Greenfield.

Linda Dunlavy MOVED to adjourn the meeting. Lance Fritz SECONDED. The meeting adjourned at 12:58 pm.