



# Franklin Regional Council of Governments Franklin County Transportation Planning Organization

Date:	August 22, 2017
Time:	12:00 p.m.
Location:	12 Olive Street, Greenfield, MA
Duration:	11 minutes
Facilitator:	Stephen Woelfel, Chair,

## **FCTPO Members in Attendance:**

Stephen Woelfel, MassDOT and representing Secretary Stephanie Pollack

Patrick J. Paul, MassDOT District 2 Highway Director and representing Highway Administrator Jonathan Gulliver.

Marisa Dalmaso Rode- Representing Lance Fritz, Franklin Regional Transit Authority, Chair

Donald Ouellette, DPW-Representing the Mayor of Greenfield

Kevin Fox, FRCOG Executive Committee

## **Guests:**

Mark Moore, MassDOT – District 1

Peter Frieri, MassDOT – District 1

Richard Masse, MassDOT – District 2

Laura Hanson, MassDOT – District 2

Gabe Sherman, MassDOT – OTP

Brandon Wilcox, FHWA

Tom Miner, FRPB

## **Staff:**

Maureen Mullaney, Transportation & GIS Program Manager II

Beth Giannini, Senior Transportation Planner II

Laurie Scarbrough, Transportation Planning Engineer

Megan Rhodes, Senior Transportation/Land Use Planner

Ann Dunne, Assistant Planner

## **1 – Welcome and Introductions: Stephen Woelfel (Chair)**

The meeting was called to order at 12:00 pm by Chair, Stephen Woelfel. A round of introductions followed.

## **2 – Review and Approval of May 23, 2017 Meeting Minutes**

*Don Ouellette MOVED to approve the May 23, 2017 minutes. Kevin Fox SECONDED. The motion passed unanimously.*

## **3 – Review and vote to approve a 2017 UPWP budget adjustment: Maureen Mullaney, FRCOG.**

Maureen noted as we enter the final quarter that some tasks will require more time to complete, while other tasks will require less. These adjustments will make it possible to complete all the obligations of the work program by the end of the fiscal year.

Maureen outlined the task changes as follows:

- 1.2 UPWP - need a little additional time for project monitoring and staff meetings.  
Existing amount: \$15,000.00      Proposed Amount: \$17,500.00  
Amount Changed: \$2,500.00
- 2.4 State Data Center - staff has been participating in the working group on the MassDOT socioeconomic forecasts.  
Existing amount: \$10,000.00      Proposed Amount: \$13,000.00  
Amount Changed: \$3,000.00
- 2.6 Pavement Mgmt - less time was required to complete the field surveys.  
Existing amount: \$22,000.00      Proposed Amount: \$17,000.00,  
Amount Changed: (\$5,000.00)
- 3.1 Bicycle Tourism Plan - additional hours are needed for outreach, surveys, and economic analysis.  
Existing amount: \$35,000.00      Proposed Amount: \$39,000.00  
Amount Changed: \$4,000.00
- 3.3 Road Safety less time was required for data collection.  
Existing amount: \$25,000.00      Proposed Amount: \$20,000.00  
Amount Changed: (\$5,000.00)
- 3.5 Green Infrastructure - slightly less time was needed for outreach.  
Existing amount: \$15,000.00      Proposed Amount: \$13,000.00  
Amount Changed: (\$2,000.00)
- 3.6 Visitor Use of Pass. Rail - Initial research expected to be conducted under this task was already done through another grant.

Existing amount: \$10,000.00      Proposed Amount: \$6,000.00  
Amount Changed: (\$4,000.00)

- 3.8 Complete Sts. Assessments at Bus Stops - a few extra locations were added to be analyzed.

Existing amount: \$8,000.00      Proposed Amount: \$10,000.00  
Amount Changed: \$2,000.00

- 4.2 Route 2 Safety Improvements - Erving projects have not advanced in design, reducing the need for the Rt. 2 Task Force to meet.

Existing amount: \$4,000.00      Proposed Amount: \$1,500.00  
Amount Changed: (\$2,500.00)

- 4.4 Bike/Ped Plng- additional funding is needed to print maps

Existing amount: \$30,000.00      Proposed Amount: \$37,000.00  
Amount Changed: \$7,000.00

*Kevin Fox made a motion to approve the 2017 UPWP budget adjustment. Don Ouellette SECONDED. The motion was UNANIMOUSLY approved.*

#### **4 – Updates from MassDOT District 1 & District 2**

**Peter Frieri gave the update from District 1.**

##### **FY17 Projects:**

- Buckland Bridge Maintenance Route 112 over Route 2 and PAN AM RR. Project advertised on May 27, 2017. Bid opening scheduled for October 24, 2017.
- Buckland-Charlemont resurfacing & related work on route 2, from MM (R.R Bridge) to MM (Buckland/Shelburne T.L). June 21, 2017 NTP granted to Lane Construction. Work is scheduled to start next week.
- Colrain BR Replacement – Heath Rd over West Branch North River – The project was advertised 4/15/17- Bid opening scheduled for 9/12/17
- Heath BR Replacement – Route 8A over Mill Brook – The bid opening took place on 8/8/17. JH Maxymillian is the apparent lowest bidder.
- Shelburne BR Replacement Bardwell Ferry RD – PS&E and ROW Cert issued. Anticipate ENV clearance and project advertisement in early September.

##### **Current Projects**

- Charlemont – Resurface and traffic calming- Rte 2 (Main St) - culvert rehab. (C-5-18) over Rice Brook. The district anticipates submitting the Right-of-Way plans in the late summer 2017 and 75% Design Plans in fall 2017.

**Laura Hanson gave the update from District 2**

**FY2017 Projects**

- 607527 Orange – Bridge Replacement, O-03-009, Holtshire Road over Millers River
- 607182 Deerfield-Bernardston-Greenfield– Interstate Maintenance & Related Work on Route I-91

Both projects have a current advertising date of 9/2/2017.

**FY2018 Projects**

- 607246 Erving – Intersection Improvements at Routes 2 & 2A
- 604696 Montague – Rehabilitation of Hatchery Road & Greenfield Road Pedestrian Bridge, M-28-009

Both projects are working on completing the punch list of minor items.

**5 – Update from FRCOG**

Laurie reported on the success of the bike rack program, and noted the Towns took advantage of the various styles and bike rack choices available. Due to the success of the program, there will be another round of solicitations, with additional outreach to municipalities and public libraries etc.

Maureen Mullaney noted the FRCOG continues to celebrate their 20<sup>th</sup> Anniversary with an open house planned for October 13, 2017, and invited everyone to the celebration.

**6 – Update from FRTA:**

Maureen noted the FRTA launched its GO-card on August 07, 2017. The launch of the new smart card takes place one month before the new routes become effective on September 5, 2017. The smart card holds unlimited trips within the FRTA fixed route system for 31 consecutive days.

**7 – Update from FRPB**

Tom Miner had no updates.

**8 – Additional business not reasonably anticipated within 48 hours**

None

**9 – *Next Meeting/Adjourn***

The next regularly scheduled meeting of the TPO is the 4<sup>th</sup> Tuesday of September – 9/26/2017. Don Ouellette MOVED to adjourn the meeting. Kevin Fox SECONDED. The meeting adjourned at 12:11 p.m.

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