



Franklin Regional Council of Governments

Meeting: Cooperative Public Health Service Oversight Board			
Date:	Thursday, August 23 2018	Site:	JW Olver Trans Ctr Greenfield
Facilitator	Kathie Benson, Co-Chair		
Time	5:00- 7:00 PM	Room:	First Floor Meeting Room
# to call with problems:	413-834-0420		

PRESENT:	Deb Coutinho, Shelburne	REGRETS:	
Doug Telling, Charlemont	Kathie Benson, Leyden	Rob Lingle, Charlemont	
Betsy Kovacs, Heath	STAFF		
Cass Nawrocki, Hawley	Andrea Crete, Health Director	Absent:	
Marie Iken, Conway	Phoebe Walker, FRCOG	Monroe	
Marti Taft-Ferguson, Buckland	Randy Crochier, Food Safety Agent	Gill	
Maggie Rice, Rowe	Lisa White, Public Health Nurse	Deerfield	

Agenda Item	Person
Icebreaker and minutes	Everyone shared how long they had lived in their town, and why they moved there. June minutes adopted without changes, unanimously.
Health Director's Report	<p>Andrea shared her reflections on the first month on the job. She has met with all boards except Hawley and Monroe, and has been very busy with Title 5 work.</p> <p>Private Well Test discussion: In reviewing the district's regulations, Andrea noticed that we require a private well water test as part of any Title 5 inspection, not just on change of ownership. In the absence of any system in MA to monitor well water, this allows the BOH to regularly see water results in case there is a problem. These tests have to happen at a DEP Certified Laboratory. Andrea shared two concerns: first, CPHS has been taking those samples and delivering them to the lab for the residents, with no charge, and sometimes with the payment as well. Second, the lab we are taking them to, in Greenfield, is not DEP Certified. There is no DEP certified lab nearby except the Greenfield Water Pollution Control Facility, which does not do private pay work for citizens outside of Greenfield (but could, perhaps, be approached). Andrea spoke with our existing lab, and they are not able to become certified.</p> <p>Options for our district are:</p> <ol style="list-style-type: none"> (1) Keep doing what we are doing (not in compliance with our own regs) (2) Keep doing what we are doing and change the regs to NOT require a DEP certified lab. (3) Keep the requirement in our regs and ask homeowners or responsible property owners/agents to handle getting the test done before the system is officially passed. System will have a conditional pass until the water test results are in. (4) Keep the requirement and keep doing delivery for people, but to a certified lab (which could be as far away as Hatfield), but come up with a fee for this service.

	<p>(5) Get rid of requirement and just do it in cases where the state regs require.</p> <p>There was a great deal of discussion about the various options. Board members felt strongly about keeping the requirement for the test, and equally strongly about not using the uncertified lab. Marie volunteered that Conway follows option #3. Final consensus was to pursue that option, but give homeowners and Title 5 Inspectors a fact sheet about what to do, how to do it, and where to do it, far in advance of the inspection to avoid any hard feelings. There was also interest in having FRCOG reach out to Greenfield to ask if they would have any interest in a fee for service model.</p> <p>Andrea also suggested we revise the regulations by adding an appendix or hyperlink to the water testing standards for ease of use.</p>
<p>Marijuana and tobacco regulations</p>	<p>Have passed Marijuana BOH regulations: Heath, Gill, Shelburne, Charlemont, Buckland, Conway. Have not: Hawley, Rowe, Leyden, Monroe.</p> <p>Not clear which have the most updated tobacco regs (that cover vaping, e-cigarettes). Staff will check with Melinda Calianos of Tobacco Control Program.</p>
<p>Food Safety Program Update</p>	<p>Andrea and Randy did their first joint food inspections at the Heath Fair this weekend. Randy has suggested to the Ag Society that they get an ice vendor next year to help the temporary food vendors meet code expectations for keeping food cold. A new ServeSafe Training is scheduled for October 16, at Red Gate Farm in Buckland. Flyers were handed out. All current food service licensees have been notified by email.</p>
<p>Public Health Nursing Report</p>	<p>Lisa led us through some flu season planning. Members reviewed the list of clinic dates, times, and locations. No major format changes are anticipated. The list is up on the website at https://frcog.org/flu-clinic/ Members were reminded that good turnout for flu clinics is good for both public health AND the district's finances. As your clinic gets closer, Phoebe will send out an email with posters for each town, as well as a suggested script for the town Reverse 911/Code Red system, newsletters, websites, etc.. Conway and Leyden do not think they have robo-call capacity, the others all do. Members asked for a black and white version of the posters for easy copying. Phoebe and Lisa will do this.</p> <p>Group discussed our policy of collecting cash from those without insurance cards (\$20/adult, \$10 kids). Two years ago we collected about \$400, last year we did not ask for the funds. Members requested the clinics reinstitute the practice, to make more funds for vaccine available.</p>
<p>FRCOG Update</p>	<p>Phoebe gave a brief budget report, including a summary of the fee revenue from last year (estimate was right on target!).</p> <p>The Operating Procedures Review was tabled because, although everyone got copies in the email, paper versions were not in the packet. We will confirm the operating procedures at the next meeting.</p> <p>Software update: Andrea is getting comfortable with the software, and the staff have sent a request to Full Circle for a revised set of priorities. Andrea is also looking into other food inspection software (not permitting). Marti asked that Phoebe follow up on the issues with FC about renaming the temporary lodging permit and making it clearer in the drop down</p>

	that this is where the airbnbs would register. Doug asked if that permit would automatically include a well test as well.
Vaccine Fund Transfer	Phoebe and Lisa reviewed the total expenses and revenues in the vaccine fund, and requested authorization to transfer an \$5K additional from Vaccine Administration Fund to the main district budget to support the nursing program. This would bring the total to \$10K in FY19. Cass moved and Kathie seconded a motion to do so. After a discussion about what kind of things the fund supports (Vaccine, bandaids, a new pharmaceutical refrigerator when needed, clinic volunteer gifts, etc..), the board voted unanimously to authorize the transfer.
Co-Chairs Election:	Kathie Benson and Marti Taft-Ferguson were elected as co-chairs of the Oversight Board. Rob Lingle was thanked in absentia for his leadership of the Board over the last six years.
Member Updates	Time was running short, so only Shelburne gave an update: The BOH is taking an article to a Special Town Meeting on 9/12 to get funding to join the district as a comprehensive member!