Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee

Date: April 23, 2018
Location: FRCOG Library
12 Olive St
Greenfield, MA
Facilitator: Carolyn Shores Ness & Norene Pease, Co-Chairs

Time: 4:30-6:30 p.m.
Duration: 2 Hours

ATTENDEES:
Deb Coutinho, Shelburne BOH
Donna Gibson, Williamsburg BOH
Norene Pease, Shutesbury BOH
Duncan Colter, Ashfield BOH
John Hillman, Leverett BOH

ABSENT:
Flora Sadri, Northfield BOH
Carolyn Shores Ness, Deerfield BOH
Doug Telling, Charlemont BOH
Gina McNeely, Montague Health Director
Betsy Kovacs, Heath BOH
Mike Friedlander, Colrain BOH

FRCOG STAFF:
Mark Maloni; Greg Lewis

GUESTS:

Agenda Items

1. Welcoming remarks/agenda/introductions
   Called to order by Norene at 4:43 p.m.

2. Review/approval of March 19, 2018 minutes.
   Duncan moved to accept the March 19, 2018 minutes, Deb seconded.
   Passed unanimously.

3. Old business
   a) Staff report
   b) MAPHCO Directory
   c) HMCC update
   d) WAG and LSAC updates
   e) Q3 Deliverables
      a) Greg presented his staff report.
      b) Greg is still waiting for contact info to be confirmed; he will reach out individually to all to confirm contact info.
      c) State-level Patient Placement Coordination Plan will be presented and tested tomorrow; no full coalition meeting this spring; staff will begin building the next BP workplan in May.
      d) all drills and Q3 deliverables have been completed. Results were better than Greg expected around no-notice assembly; Q4 will be WAG project, annual meeting, etc.

4. New business
   a) 2018 MAPHCO Annual Meeting
      a. A couple possible speakers identified, date picked, 6/21, local responses to incidents.
      b. Discussion of how projects connect to funding, and documented needs are better funded; what do we need that moves the
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<td>b) BP1x Coalition Project Ideas</td>
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<td>needle in a meaningful way? Volunteer management and SUV concerns? Inventory efforts to populate WebEOC inventory module? Greg will develop proposals in May based on this feedback.</td>
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<td>c) MAPHCO Regional Assets and Supplies – Residual Funds</td>
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<td>c. All requested purchases minus light were approved; the committee has approximately $9,200.00 to spend down. Items for Greg to research/price out: a. Radios/walkie-talkies. b. Canopy tents c. Stanchions d. Battery packs e. Badging systems</td>
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<td>d) HMCC Steering Committee Alt</td>
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<td>Donna made a motion to authorize Greg to purchase 4 batteries, 4, badge makers and supplies, a label maker, shelving for the storage unit to cover approximately 30 feet, and balance to cover cots. Second by Deb. Passed unanimously.</td>
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<td>d. Sadly, we ran out of time...</td>
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<td>5. DPH Update</td>
<td>a. None.</td>
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<td>7. Business not reasonably anticipated 48 hours prior to the meeting</td>
<td>a. None.</td>
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<td>8. Adjourned</td>
<td>a) Deb moved to adjourn the meeting, Donna seconded, passed unanimously. Adjourned at 6:55 p.m.</td>
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