# Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee

## Date
September 17, 2018

## Location
FRCOG  
12 Olive St  
Greenfield, MA  
Library

## Facilitator:
Carolyn Shores Ness & Norene Pease, Co-Chairs

## Time
4:30-6:30 p.m.

## Duration
2 Hours

### ATTENDEES:
- Betsy Kovacs, Heath BOH
- Mike Friedlander, Colrain BOH
- Deb Coutinho, Shelburne BOH
- Duncan Colter, Ashfield BOH
- John Hillman, Leverett BOH

### ABSENT:
- Donna Gibson, Williamsburg BOH
- Norene Pease, Shutesbury BOH
- Carolyn Shores Ness, Deerfield BOH
- Gina McNeely, Montague Health Director

### FRCOG STAFF:
- Mark Maloni; Greg Lewis

### GUESTS:
- Michael Nelson, DPH

## Agenda Items

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<th>Agenda Item</th>
<th>Details</th>
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<td>1. Welcoming remarks/agenda/introductions</td>
<td>Called to order by Michael at 4:38 p.m.</td>
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<td>2. Review/approval of August 20, 2018 minutes.</td>
<td>Deb moved to accept the August 20, 2018 minutes, Duncan seconded. Passed unanimously.</td>
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| 3. Old business | a) Greg presented his staff report.  
b) Full Coalition meeting will include a presentation on the new Mobile Integrated Health initiative.  
c) WAG staff all will work on Emerging Infectious Disease Annexes; not a formal “project” mandated by the grant this year, just collaborative effort; other PHEP coalitions – Hampshire struggling with questions of municipal versus regional EDS’s.  
d) Greg described the spike in West Nile virus incidence this year and the PVMCD’s strategic planning/budgeting process for next year. |
4. New business  
   a) EDS Drills and Inventory  
   b) Monthly Meeting Activities  
   c) Deerfield River TTX: Operation Vigilant Guard  
   d) MAPHCO and HMCC Steering Committee Member/Alt

   a. Call for planning meetings in advance of EDS drills this fall. Hawlemont EDS is scheduled for a TTX on Oct. 24. Greg asked the present members about interest in holding a similar exercise at their EDS. Inventory – Greg will be fleshing out throughout the fall, first drafting a format based on best practices for EDS equipment/supply tracking.

   b. Greg queried group about thoughts on monthly meeting topics and activities; Greg floated 3 ideas: spending some time going through recently ordered regional supplies that need to be stocked into portable bags; a workshop inviting the attendees from annual meeting regarding their concerns around climate change and public health; and an instructional demo to build portable MCM coolers per CDC guidelines. However, upon receiving low interest, the discussion opened to the core topic of motivations re PHEP participation for both MAPHCO leadership and LBOH members. The allocation of PHEP grant funds to local public health uses was a primary reason for several members though this model has recently shifted. Recruiting non-BOH members, such as EMDs, to the SC was discussed. This conversation was a relief to the group and it will be continued at the next meeting.

   c. Greg drafted letter per SC; ran it by Tracy and she indicated that the HMCC isn’t the ideal exercise to examine the interface between MAPHCO and HMCC – the scenario doesn’t really allow for it. However, Greg will sit on the planning committee for this TTX.

   d. No candidates offered up by other three PHEP coalitions in Region 1. Greg will raise the issue with the WAG and ask for discussion about amendments to its current rules re public health representation at the HMCC Steering Committee.

5. DPH Update and WebEOC Demo  
   a. Deferred.

6. Roundtable updates  
   a. None.

7. Business not reasonably anticipated 48 hours prior to the meeting  
   a. None.

8. Adjourned  
   a) John moved to adjourn the meeting, Deb seconded, passed unanimously. Adjourned at 6:28 p.m.