



# Franklin Regional Council of Governments

## Finance Committee — *MINUTES*

Date /Time:	Thursday, October 18, 2018 / 5:00 p.m. (Before 5:30 full Council meeting)
Location:	JW Olver Transit Center – <b>NOTE: Upstairs, Room 218</b>
Facilitators:	Lynn Sibley, Chair

### ATTENDEES:

- **Lynn Sibley**, *Chair*, Whately
- **Kevin Fox**, Colrain
- **Ellen McKay**, Shutesbury
- **Michele Giarusso**, Leyden
- **Kayce Warren**, Ashfield

### STAFF:

- **Linda Dunlavy**, Executive Director
- **Claire McGinnis**, Finance Director

### 1. Review and approve use of FCECS available funds and FRCOG Undesignated Fund Balance for Radio System Management

Lynn opened the meeting at 5:00 p.m.

Linda explained to the committee why Franklin County Emergency Communication System (FCECS) radio system management was needed and described the necessary skillset for either a part-time FRCOG position or contracted service. She reported that the FRCOG Executive Committee has already approved the use of FRCOG funds, as needed, to ensure that the FCECS system is managed by a competent person or firm. The FCECS Oversight Committee discussed the issue at length earlier that day and agreed to try to hire a manager. Members discussed options and strategies for moving forward with the hiring and the migration to the 800MHz system.

**Ellen made a motion to recommend to the full FRCOG Council transfer of up to \$55,000 from the Fund Balance to the FY19 FCECS budget for the hiring of a radio system manager. Michelle seconded the motion, which passed unanimously.**

**Kevin motioned for adjournment, Ellen seconded. The meeting adjourned at 5:20 p.m.**

### DOCUMENTS DISTRIBUTED:

- Agenda
- Memo to the FRCOG Council from Linda Dunlavy, *Request for Funding for Radio System Management and Migration*, dated October 18, 2018.