



Franklin Regional Council of Governments

<i>Meeting Minutes: Franklin County Emergency Communication System Oversight Committee</i>			
Date	January 20, 2019	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 st Floor Meeting Room
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours
		Facilitators	Walter Tibbetts
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, Bill Perlman, Kurt Seaman, Walter Tibbetts
2. Review/approval of December 20, 2018 meeting minutes	Motion: Butch Garrity motioned to approve the minutes of the last meeting held on December 20, 2018. Dana Johnson seconded the motion. The motion was carried by a unanimous vote.
3. Chairman's Report	Linda Dunlavy reported the FRCOG Finance Committee decided that it is important for the Capitol Improvement line item in the FCECS budget to remain at \$75,000. The Finance Committee also understand the need to keep the percentage increase in assessments low. With that in mind they are asking that the Executive Committee use FRCOG funds to supplement this line item. The increase to each assessment unit will be \$71.09 for the next three years.
4. Radio System Manager Update	<ul style="list-style-type: none"> • On a recent trip to the New Salem Tower it was observed swaying and the microwave signal was going in and out. The wind speed on that day was considered to be not abnormally high. The group asked that Kurt work to identify solutions to this issue. • The Erving radio box was observed to have an issue with it. It looks like it is disconnected from the rest of the system. The radio box monitors the generator. Kurt will work to reconnect this to the radio box system. • After installing the heater, Shelburne Mt. shelter is holding steady at 57* • Multiple GPS antennas need attention. The Erving and Shelburne Mt. antennas were observed to have no lightning protection. • Kurt reported that he met with Chief Minkler after he submitted a trouble ticket. After a short investigation Kurt determined the issue was not the fault of the system. • Kurt met with Chief Wonkka and Chief Blair to figure out how to fill their coverage gap. Kurt is working on a solution using existing equipment.

	<ul style="list-style-type: none"> The microwave repair for Leyden is scheduled for Tuesday.
5. Public Safety Partner Updates <ul style="list-style-type: none"> a. Fire Chief Association b. Police Chief Association c. Franklin County EMS Committee d. Shelburne Control e. Franklin County Sheriff's Office 	<ul style="list-style-type: none"> a. The group is still undecided on which option would best serve the fire departments. b. No apprehension with migrating to the CoMIRS. c. Nothing to report d. Shelburne Control received new consoles in the second half of December. People who receive tones should be getting more clear tones and voice. e. Nothing to report
6. 800MHz System Project	<p>Bill Perlman reported there are people on the FRCOG Executive Committee that feel we are not putting enough pressure on the State and Federal legislative delegation.</p> <p>A county-wide meeting will be held on January 31, 2019. This meeting will outline the issues with the current system along with the options moving forward.</p>
7. Old Business <ul style="list-style-type: none"> a. New Salem Tower MUX Replacement 	Discussed in the Radio System Manager section.
8. New Business <ul style="list-style-type: none"> a. Beltronics Contract Proposal 	After a review of the revised document, Bill Perlman made a motion to accept the terms of the contract. John Paciorek seconded the motion. The motion carried by unanimous vote.
9. Business not reasonably anticipated 48 hours prior to the meeting	None
10. Wrap up and adjourn	John Paciorek made a motion to adjourn. Bill Perlman seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 12:00PM.