



# Franklin Regional Council of Governments

## Meeting: Cooperative Public Health Service Oversight Board

<b>Date:</b> Thursday, December 27, 2018	<b>Location:</b> FRCOG	<b>Facilitator:</b> Marti Ferguson, Co-Chair
<b>Time:</b> 5:00- 7:00 PM	<b>Room:</b> Allen Meeting Room	<b># to call with problems:</b> 413-834-0420

Present:	Regrets:	Staff
Marti Taft-Ferguson, Buckland	Cass Nawrocki, Hawley	Andrea Crete, Health Director
Doug Telling, Charlemont	Betsy Kovacs, Heath	Randy Crochier, Food Safety Agent
Marie Iken, Conway	<b>Absent:</b>	
Deb Coutinho, Shelburne	Deerfield	Phoebe Walker, FRCOG
Kathie Benson, Leyden	Monroe	Lisa White, Public Health Nurse
<b>NOTE: NO QUORUM</b>	Gill	
	Rowe	

Agenda Item	Person
Icebreaker & Minutes	We each shared our worst winter car trouble story. Minutes were not approved due to lack of quorum.
Health Director	<p>Andrea gave a retail CBD products update – sometime in the future MDAR will be licensing all points of sale for CBD products such as the oils and gummies and truffles we see regularly. MDAR would appreciate towns keeping a list of who is selling these products locally. Members can send the names to Andrea. Questions arose: What does the impact of the Farm Bill’s passage (with its legalization of Hemp) have on MDAR’s CBD and Hemp plans? Why is Greenfields Market selling CBD edibles only to those over 18? Where did they get that age? Can CBD be extracted from marijuana as well?</p> <p>All member towns except Leyden and Hawley have marijuana regulations that require a local license. Staff will work with the permitting program to make sure those are ready by the time there are retail businesses opening.</p> <p>Discussed the Revised Regional Well Policy and Revised Town CPHS Private Well and Title 5 Regulations. Members asked for clarity on what needed to be passed locally, and why. Phoebe and Andrea explained that this district does not have a unified district board of health (there is a provision in Mass General Law to do that, but we have not done it), so regulations need to be passed at each town, whereas regional policies can be approved at Oversight Board meetings.</p>

Septic Installer Policy	Andrea explained that the district has no system for deciding how a new Septic Installer can be approved to work in our towns. This became a problem recently with a particular person who turned out not to be qualified for the work he was doing. She shared a draft procedure drawn from the practices of other towns. We made some suggested changes, -- will vote in January.
FRCOG	<p>Phoebe reported that conversations were underway with Colrain about them joining the district. Members expressed enthusiasm for their neighbor coming on board. The Greenfield Town Council has voted more funds for a lone inspector for the City, but the Mayor decided not to pursue the option of joining the district for food safety programming.</p> <p>Phoebe also asked permission to submit a grant application to the Mass AGO for funding for a housing code enforcement software. Members in attendance were supportive.</p>
Public Health Nurse	Lisa mentioned that she would come back to the group to discuss enhancing our vaccine program through shingles and more pneumonia vaccine next year. She and Phoebe recommended taking \$10,000 out of the vaccine administration fund to support the nursing program in FY20 (handout provided with details on the account). Members in agreement.
Food Safety Program	Randy and Andrea described the new food safety inspection software briefly, and shared a handout about what it does. Training will be in mid-January.
Budget 2020	<p>Phoebe reviewed the budget process, a revenue and expense forecast, and proposed budget that would increase town assessments by 2.05% next year. Expenses: The budget includes an increase of 2.5% for staff, a projected 7% health insurance increase, and increase of the FRCOG's Administration charge from 10-11%, and a voluntary cut to Lisa's hours of 24 to 22.5. In terms of revenue, Phoebe recommended the \$10K from vaccine, anticipating an additional \$6K in fees, and asking the towns to cover about \$2K in increases.</p> <p>Cost-sharing formula: Phoebe explained that the plan to come up with a new formula was stymied by the combination of Glen's leaving, Shelburne joining, Colrain and Greenfield inquiring, and Phoebe's carpal tunnel surgery. She shared some examples of analyses that were underway, which attempt to include some measure of use into the formula. Randy suggested that it is very important that any measure of use span a 3-5 year period, to even out the impact of "bad" years. Phoebe discussed the pros and cons of stability vs. measures of use in municipal shared services, and recommended that we stay with where we are this year, just go up 2%, and commit to having a new cost-sharing formula in place by the end of the summer. There was not a quorum, so no official vote was taken, but members were in support of the proposed budget and assessment plan.</p>
Member Updates	Doug reported that pop-up 21 + "private party" Cannabis consumption events with multiple vendors are being held by a local organizer in different towns each month. Has already been in Charlemont and Buckland. You need to sign up on a mailing list to find out where they are.