



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	March 18, 2019	Location	FRCOG 12 Olive St Greenfield, MA Library
Time	4:30-6:30 p.m.	Duration	2 Hours
		Facilitator:	Carolyn Shores Ness & Norene Pease, Co-Chairs

ATTENDEES:	
Donna Gibson, Williamsburg BOH	Carolyn Shores Ness, Deerfield BOH
Mike Friedlander, Colrain BOH	Duncan Colter, Ashfield BOH
Deb Coutinho, Shelburne BOH	
ABSENT:	
Gina McNeely, Montague Health Director	John Hillman, Leverett BOH
Norene Pease, Shutesbury BOH	Betsy Kovacs, Heath BOH
FRCOG STAFF:	
Tracy Rogers, Mark Maloni, Greg Lewis, Xander Sylvain	
GUESTS:	
	Michael Nelson, MDPH OPEM; Chris Myers, Shelburne EMD; Sheila Litchfield, Rowe Town Nurse; Marti Ferguson, Buckland BOH; Bob MacEwen, Northfield BOH; Stephanie Bozigian-Merrick W MA MRC

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order by Carolyn at 4:35 p.m.
2. Review/approval of February 11, 2019 minutes.	Deb moved to accept the February 11, 2019 minutes, Mike seconded. Passed unanimously.
3. Old business a) Staff report b) BP1 PHEP Budget Concurrence Schedule c) MAPHCO Strategic Plan Development Update	a) Greg presented his staff report. SNS drills being completed by EDS team leaders this year with Greg's technical assistance. b) Greg offered a brief review of the upcoming PHEP Cooperative Agreement and the schedule for coalition concurrence voting. Tracy presented the current MAPHCO budget and surplus funds. SC tasked Greg to identify suitable uses for the surplus before the next meeting on 4/22, specifically for vaccine storage. c) Greg gave the SC an update on his and Betsy's progress with their task of finding a facilitator for strategic planning meetings. They met with Debbie Lynangale of The Mediation & Training Center who facilitated the HMCC planning meetings and will

	<p>pursue a contract with her. Greg distributed a proposed strategic planning timeline for the rest of BP1x. The SC agreed to schedule the next business meeting as part of the 4/22 strategic planning retreat, 10am to 4pm.</p>
<p>4. New business a) Emerging Infectious Disease (EID) Workshop</p>	<p>a) Greg presented on the definitions of EIDs and why they are the new focus for PHEP programming in the eyes of federal officials. He mentioned the opportunity to use EID scenarios, as opposed to anthrax, to foster more interest in preparedness among MAPHCO members.</p> <p>Stephanie presented Breaking the Chain of Infection, a basic description of pathogen types and characteristics, and how they transmit to humans.</p> <p>The workshop yielded useful feedback from attendees for EDS plan improvements, focusing on risk communications, PPE, and vaccine management.</p>
<p>5. Roundtable updates</p>	<p>a. None.</p>
<p>6. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>a. None.</p>
<p>7. Adjourned</p>	<p>a. Donna moved to adjourn the meeting, Carolyn seconded. Adjourned at 6:43 p.m.</p>