



# Franklin Regional Council of Governments

*Meeting Minutes: Franklin County Emergency Communication System Oversight Committee*

<b>Date</b>	July 18, 2019	<b>Location</b>	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 <sup>st</sup> Floor Meeting Room	<b>Facilitators</b>	Walter Tibbetts
<b>Time</b>	10:00 a.m. – 12:00 p.m.	<b>Duration</b>	2 Hours	<b>Meeting Cancellation Notice</b>	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	<b>Meeting called to order at 10:00 a.m.</b> In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, John Paciorek, Bill Perlman, Kurt Seaman, Walter Tibbetts, Mark Williams, Linda Dunlavy
2. Review/approval of June 20, 2019 meeting minutes	<b>Motion: Bill Perlman motioned to approve the minutes of the last meeting held on June 20, 2019. Joe Cuneo seconded the motion. The motion was carried by a unanimous vote.</b>
3. Chairman’s Report	<p>Walter Tibbetts reported out at the most recent Western Massachusetts Regional Interoperability Committee (WMRIC) meeting and updated them on the current situation with our system.</p> <ul style="list-style-type: none"> <li>• That the preventative maintenance visits were completed as of July.</li> <li>• That the FCECS might be running into issues on the MSTR III at New Salem. He emphasized to WMRIC that these items cannot be replaced.</li> <li>• Walter updated them on the coverage testing going on the Commonwealth of Massachusetts Interoperable Radio System (CoMIRS). It seems that the coverage on the CoMIRS seems to be better.</li> <li>• There is a new manager for Air Methods who attend the WMRIC meeting.</li> </ul>
4. Radio System Manager Update a. Discussion on changes to the Oversight Committee Operating Procedures	a. Kurt reported that under Article 5 section 4 of the FCECS Oversight Committee Operating Procedures it states the “committee recommend to the FRCOG all maintenance and emergency expenditures and capital expenditures as needed to assure the ongoing operation of the FCECS.” Kurt’s interpretation of that section is that he need to get the Committee vote before something is repaired. This slows the process of repair and maintenance down. Linda Dunlavy reported

	<p>that FRCOG staff will come up with a change in language for this section and a review of the operating procedures will take place by all stakeholders.</p> <ul style="list-style-type: none"> <li>b. Kurt reported there is excess property at Shelburne Mountain. Those items include a propane tank, generator, and radio cabinet which is not being used. The Committee asked that Kurt find out how it was purchased and what options we have or what procedures we have to follow for disposing of the generator.</li> <li>c. Kurt asked for a recommendation on the issue at Poets Seat. Should we fix it or decommission it? Butch recommends drafting a letter to stakeholders explaining the situation and asking for their input. John Paciorek recommended putting this issue on hold for 3 to 6 months. The group agreed with John Paciorek’s recommendation and will revisit this issue in November.</li> <li>d. Mt. Lincoln – That microwave is tied in with the same setup at the New Salem/Mt. Grace. It has a damaged power supply and a receiver that is deaf. Kurt would like a recommendation on what to do with this equipment. This lead into a discussion about the decommissioning process after a migration to CoMIRS takes place. John Paciorek asked Kurt to make a list of the sites that can be decommissioned and what the scope of work would be.</li> <li>e. New Salem/Mt. Grace Link – Kurt reported on the issues at this link. While there are solutions to many of the issues the MSTR III is not able to be repaired. Walter Tibbetts asked if additional information could be secured about the MSTR III situation/workaround including bench testing the units. John Paciorek asked to get a cost estimate to install and IP based system to complete the link.</li> <li>f. Orange Tower – Controller for tower lighting needs to be replaced. The FAA requires lighting. Kurt provided a quote. The lights will be repaired.</li> <li>g. Kurt reported that Plainfield is fixed and back on line. Ashfield is still having issues but the areas where there are issues has changed.</li> <li>h. PMs – Kurt ordered 110 batteries and replaced 110 batteries. Kurt sent everyone the PM report. Kurt reported that Beltronics installed all lightning protection on all sites that needed it.</li> </ul>
<p>5. Public Safety Partner Updates</p> <ul style="list-style-type: none"> <li>a. Fire Chief Association</li> <li>b. Police Chief Association</li> <li>c. Franklin County EMS Committee</li> <li>d. Shelburne Control</li> <li>e. Franklin County Sheriff’s Office</li> </ul>	<ul style="list-style-type: none"> <li>a. Walter discussed the letter from the Franklin County Fire Chiefs’ Association (FCFCA) transition committee. It outlined the majority of the concerns the FCFCA has about migrating to the CoMIRS. Dan asked if the FCFCA is looking for the FRCOG or FCECS Oversight Committee to deliver this letter to EOTSS. Walter reported that the letter should be used as a guide for the FRCOG and FCECS Oversight Committee when discussing this project. Walter also said it would be great if a meeting with someone from EOTSS could be arranged for the FCFCA.</li> <li>b. None</li> <li>c. None</li> </ul>

	<ul style="list-style-type: none"> <li>d. None</li> <li>e. None</li> </ul>
6. 800MHz System Project	Bill Perlman reported that thanks to the fire service we have a list of questions to pose to EOTSS. Everything, information wise, we are getting from EOTSS seems to be positive.
7. Old Business	None
8. New Business <ul style="list-style-type: none"> <li>a. FCECS User Contract</li> <li>b. Letter of Concurrence</li> </ul>	<ul style="list-style-type: none"> <li>a. Dan Nietzsche reported on the need to update the FCECS User MOA. A draft was circulated and the committee did not take vote.</li> <li>b. Bill Perlman made a motion agreeing to the language in the letter and asked that it be emphasized that if there are issues with system interference they cease immediately. Butch Garrity seconded the motion. The motion carried by unanimous vote.</li> </ul>
9. Business not reasonably anticipated 48 hours prior to the meeting	None
10. Wrap up and adjourn	<b>Joe Cuneo made a motion to adjourn. Bill Perlman seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 11:45 AM.</b>