



Franklin Regional Council of Governments

Meeting Minutes: Franklin County Emergency Communication System Oversight Committee

Date	August 15, 2019	Location	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 st Floor Meeting Room	Facilitators	Walter Tibbetts
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours	Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, John Paciorek, Bill Perlman, Kurt Seaman, Walter Tibbetts, Mark Williams
2. Review/approval of July 18, 2019 meeting minutes	Motion: Bill Perlman motioned to approve the minutes of the last meeting held on July 18, 2019. Joe Cuneo seconded the motion. The motion carried by a unanimous vote.
3. Chairman's Report	Nothing to Report
4. Radio System Manager Update	<ul style="list-style-type: none"> a. Kurt reported the HVAC unit is not working at Erving. The unit is rotten and needs to be replaced. Awaiting quotes for replacement. b. The JPS card for SIM 2 was replaced at Shelburne Mt. While Beltronics was there installing the replacement card they took the time to set up the voter for remote monitoring. Beltronics will be submitting a quote for internet connectivity. c. Kurt is anticipating to complete his system wide site visits the first full week in October. d. The Orange tower lighting controller and aircraft warning lamps were replaced. This controller is responsible for turning on and off the aircraft warning lighting at the top of the tower. The same company, TCi, also replaced the lamps at Erving. e. Generator maintenance for the entire system will commence in September with Powers doing the work. f. Next month Kurt will not be at the meeting and be out of town from Sept 30th to Oct 4th. g. Chief Wonka put in a trouble ticket regarding the coverage in Erving. After reviewing the trouble ticket and having a discussion the Oversight Committee suggests that this issue be turned over to the

	<p>Franklin County Fire Chiefs Association for a radio policy and procedure discussion.</p> <p>Link from New Salem to Grace – In an effort to get a price to restore this link Beltronics worked with Cambian on the engineering. They tried to reuse the existing microwave from Grace to Royalston, but Cambian said it was past end of life and deemed obsolete. With that in mind, they engineered new links. They are finalized pricing on that and will forward that information soon.</p>
<p>5. Public Safety Partner Updates</p> <ul style="list-style-type: none"> a. Fire Chief Association b. Police Chief Association c. Franklin County EMS Committee d. Shelburne Control e. Franklin County Sheriff's Office 	<ul style="list-style-type: none"> a. None b. None c. None d. None e. None
6. 800MHz System Project	Bill Perlman reported not a lot new at this time as we approach the finalization of the CoMIRS engineering report.
7. Old Business	
<p>8. New Business</p> <ul style="list-style-type: none"> a. FCECS Operating Procedures b. FCECS User MOA 	<ul style="list-style-type: none"> a. Bill Perlman made a motion to accept the FCECS Oversight Committee Operating Procedures as presented. Joe Cuneo seconded the motion. Bill Perlman said the document was not given to the FRCOG Executive Committee but they were briefed on its contents. The Executive Committee will vote on the operating procedures next. The motion carried by unanimous. b. A discussion was had about the draft FCECS User Agreement which will include a commitment from the users to remain a part of the FCECS until it is decommissioned.
9. Business not reasonably anticipated 48 hours prior to the meeting	None
10. Wrap up and adjourn	Joe Cuneo made a motion to adjourn. Dana Johnson seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 11:45 AM.