



# Franklin Regional Council of Governments

<i>Meeting Minutes: Franklin County Emergency Communication System Oversight Committee</i>			
<b>Date</b>	October 17, 2019	<b>Location</b>	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 <sup>st</sup> Floor Meeting Room
<b>Time</b>	10:00 a.m. – 12:00 p.m.	<b>Duration</b>	2 Hours
		<b>Facilitators</b>	Walter Tibbetts
		<b>Meeting Cancellation Notice</b>	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	<b>Meeting called to order at 10:00 a.m.</b> In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, John Paciorek, Bill Perlman, Walter Tibbetts
2. Review/approval of September 19, 2019 meeting minutes	<b>Motion: John Paciorek motioned to approve the minutes of the last meeting held on September 19, 2019. Dana Johnson seconded the motion. The motion carried with Bill Perlman abstaining.</b>
3. Chairman's Report	Walter reported the WMRIC meeting was the shortest he's ever attended at only 15 minutes total meeting time. Nothing to report from that meeting.
4. Radio System Manager Update <ul style="list-style-type: none"> <li>a. Quote for Poets Seat Microwave Link</li> <li>b. New Salem Microwave Link</li> </ul>	<p>Kurt reported that last night's storm knocked down many trees and limbs and currently Borden and Erving towers are without electricity and running on generator power. Country Hill also lost power and the Mass State Police (MSP) are working to fix that issue. The MSP backhaul between Shelburne Control and New Braintree is currently down due to storm-related damage in New Braintree. This affects the New Salem tower. Butch reported that steps are being taken to repair the damage and get that connection back up and running.</p> <p>Charlemont trouble ticket submitted on Tuesday. Kurt visited the site on Wednesday and talked with Craig from Beltronics. It appears to be either a MASTR3 radio or something at Shelburne Control. Craig is coming out today to work on the issue.</p> <p>Poets Seat microwave link – A new GPS clock is in with some work still to be done to get it operational. The committee considered a \$12,275.40 quote from Beltronics to fix the microwave link from Poets Seat to Great Hill. John Paciorek moved to authorize spending up to \$13,000 from insurance proceeds to install the new microwave link as quoted. Butch Garrity seconded the motion. The motion carried unanimously in favor.</p>

	Joe Cuneo moved to authorize spending up to \$15,000 from insurance proceeds for a GPS clock at Poets Seat. John Paciorek seconded the motion. The committee voted unanimously in favor
<p>5. Public Safety Partner Updates</p> <ul style="list-style-type: none"> <li>a. Fire Chief Association</li> <li>b. Police Chief Association</li> <li>c. Franklin County EMS Committee</li> <li>d. Shelburne Control</li> <li>e. Franklin County Sheriff's Office</li> <li>f. Tri-State Fire Mutual Aid</li> </ul>	<ul style="list-style-type: none"> <li>a. The chiefs are pleased that each radio will be able to have the channels configured in the order they would like them to have. This process will be able to be done on the radio itself so there will not be a need to go to a technician to have this completed.</li> <li>b. None</li> <li>c. None</li> <li>d. The work at Yankee Rowe has been completed. Chief Zellmann has asked Shelburne Control to allow them to use the Shelburne 1 regional as their primary.</li> <li>e. None</li> <li>f. None</li> </ul>
6. 800MHz System Project	The Committee was reminded to make it known to the members of the organization they represent that installation costs for the new radios will need to be paid for by each department/town.
7. Old Business	None
<p>8. New Business</p> <ul style="list-style-type: none"> <li>a. Review of Draft FY21 Budget</li> </ul>	<p>In order to maintain the current assessment levels the FY21 budget would need to be reduced by approximately \$11,000. The discussion and sentiment of the committee was that they did not want the yearly assessments to increase. The committee felt that the system will be properly funded to last until the migration to the CoMIRS takes place without increasing assessments.</p> <p>John Paciorek made a motion to move \$10,000 dollars from Capitol Reserve to Repair and Maintenance. Bill Perlman seconded the motion. The motion carried by unanimous vote.</p> <p>Bill Perlman made a motion to send the draft FY21 budget to the FRCOG Finance Committee as amended. John Paciorek seconded the motion. The motion carried by unanimous vote.</p>
9. Business not reasonably anticipated 48 hours prior to the meeting	None
10. Wrap up and adjourn	<b>Dana Johnson made a motion to adjourn. Bill Perlman seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 11:30 AM.</b>