



# Franklin Regional Council of Governments

## Meeting: Cooperative Public Health Service Oversight Board

<b>Date:</b> Thursday, December 12, 2019	<b>Location:</b> Olver Transit Center	<b>Facilitator:</b> Mike Friedlander, Co-Chair
<b>Time:</b> 5:00- 7:00 PM	<b>Room:</b> First Floor Allen Meeting Room	<b># to call with problems:</b> 413-834-0420

<b>PRESENT:</b>	Mike Friedlander/Colrain	<b>REGRETS:</b>
Beth Kuzdeba/Leyden	Cass Nawrocki/Hawley	Marjo Iken/Conway
Bill Harker/Charlemont	Alice Houghtaling/Monroe	
Marti Taft-Ferguson/Buckland		
Rob Lingle/Charlemont	<b>Staff:</b>	<b>ABSENT:</b>
Maggie Rice/Rowe	Randy Crochier, Health Agent	Deerfield
Betsy Kovacs/Heath	Lisa Danek Burke, Health Agent	Gill
Brian Keir/Bernardston	Lisa White, Public Health Nurse	<b>Guest:</b>
Dave Powers/Bernardston	Phoebe Walker, FRCOG	Linda Dunlavy, FRCOG

Agenda Item	Person
Minutes	Alice Houghtaling, BOH/Selectboard member from Monroe (and FRCOG retiree!) was welcomed to the group, as were our two new Bernardston reps, Brian Keir and Dave Powers. Minutes of October meeting adopted unanimously. Motion by Maggie, Seconded by Betsy.
Rural Policy Plan Overview	Linda Dunlavy presented the history, work and findings of the Rural Policy Advisory Commission, and its recent Rural Policy Plan for Massachusetts. Phoebe summarized the Public Health and Healthcare recommendations for the state.
Public Health Nursing Report	Age-Friendly Planning workshop debrief –Beth, Betsy, and Lisa talked about what a great day the workshop was and interest in their communities in continuing the work together. Healthy Aging Grant Discussion – Life Path and CPHS were invited to apply for a joint Healthy Aging Grant, after each submitting separate applications. After brief discussion, Cass moved and Rob seconded a motion to approve the grant application. We will hear in late February if we are funded.  Lisa also reported that she had just started her new full time schedule, and would have more to report in the future on what that is allowing her to do.
Health Agent Report	The group welcomed Lisa Danek Burke! She is working 22.5 hours per week, and has jumped right into the Title 5 work. Randy will be working with her to get her trained to do food inspections, and later, housing inspections. Lisa gave a quick update on the newly-signed tobacco law 105 CMR 665, banning sales of flavored tobacco and vaping supplies, and seriously restricting sales of vaping products. Randy and Lisa reported that they are doing an analysis of the current fee schedule and how well it captures the time taken to complete the task, for review at the next meeting. Bernardston Transition Update: Randy reported that he has been busy doing food inspections, and all is going well. Although the Town is not in the Title 5 and Private Well program, he and Lisa will be helping Bernardston out when they need a Local Upgrade Approval.

	<p>Software Update: Randy reported that renewal notices have all gone out, with businesses in towns that are new to the district getting personal letters instead of emails. He also shared that BOH members who regularly monitor the permitting software will be noticing some new options in the status column, which should help understand where in the process each application is. Randy encourages BOH members to check the chat bubbles for information between staff and the applicant, and to ask any questions you may have.</p>
<p>Member Updates</p>	<p>Mike facilitated a “Lightning Round” in the interests of time. Rowe reported that they are voting on joining the PVMCD at a special town meeting on 12/19 – and hoping to use Municipal Vulnerability Program funds to help pay for it. Other members asked for information on MVP. Heath has also recommended to their BOS to join, and has an upcoming meeting of the two boards and Carolyn Ness. There was discussion about health concerns about spraying, and about how joining the MCD can help prevent the need to spray. Bernardston reported that they are happy to have joined the MCD and like the help with standing water and the regular reports.</p>
<p>FRCOG Report : Budget FY21</p>	<p>Phoebe led the group through an FY21 Budget preview. No new staffing hours from Fiscal Year 2020 levels are anticipated, but those were a significant increase over prior years. In terms of revenues, staff have a number of grants outstanding, and as noted above, we are also reviewing our fee schedule. Cass expressed a concern about any increase at all in the budget. Rob expressed a desire to keep the increases to 2% and rely on upcoming grants, since our record of getting them has been good. Betsy suggested we increase town assessments by 2%, rely on grants, and examine a fee increase -- cutting any staff capacity at all should be a last resort, after we hear about grants, later in FY21.</p> <p>CPHS Budget Reports were available – no questions.</p>