



Franklin Regional Council of Governments

Finance Committee — *MINUTES*

Date /Time:	Thursday, October 17, 2019 / 5:00 p.m.
Location:	JW Olver Transit Center – Library, Room 221
Facilitators:	Lynn Sibley, Chair

ATTENDEES:

- **Lynn Sibley**, Whately
- **Michele Giarusso**, Leyden
- **Bill Perlman**, Regionally-Elected Member of FRCOG Executive Committee
- **John O’Rourke**, Conway
- **Kayce Warren**, Ashfield

STAFF:

- **Linda Dunlavy**, Executive Director
- **Bob Dean**, Dir Regional Services
- **Claire McGinnis**, Finance Director
- **Phoebe Walker**, Dir Community Services

1. Call to Order

Chair Lynn Sibley opened the meeting at 5:03 p.m.

2. Review and adopt 9.26.19 minutes

John O’Rourke moved to adopt the minutes of the 9.26.19 meeting. Kayce Warren seconded the motion, which passed in favor. Lynn Sibley abstained.

3. FY20 Budget Amendments

Claire explained that the proposed budget amendments do not need a Council vote, only a Finance Committee vote. The July vote of the Finance Committee to amend the Collective Purchasing Program budget is fine as voted, so no need to revisit that one.

The proposal for the Cooperative Public Health Service (CPHS) budget is to rescind the vote taken in July and to vote a higher budget increase as additional towns have either joined the CPHS or increased their usage of the services offered. To meet the needs of the new towns, Public Health nurse Lisa White will increase her hours to full-time, and we will hire a new part-time health inspector, Phoebe explained.

Michele Giarusso moved to rescind the action taken on July 16, 2019, increasing the Cooperative Public Health Services program budget for FY20 by \$24,000. Kacey Warren seconded. Voted unanimously in favor.

Michele Giarusso moved to increase the FY20 Cooperative Public Health Services program budget by a total of \$63,645, following the addition of new towns in the Program. Kacey Warren seconded. Voted unanimously in favor.

4. FCECS Capital Expenditure for East County Hardware

Bill Perlman explained the need for a capital investment in the FCECS microwave system to address major deficiencies in radio coverage in the eastern half of Franklin County. The project was designed by an engineer and should improve public safety radio system coverage for first responders. While we are working with the Commonwealth to assist Franklin County towns to migrate to the statewide interoperable CoMIRS radio system, we still need to maintain the FCECS for two to three more years until all users have been successfully transferred to CoMIRS.

Michele Giarusso moved to approve the use of up to \$91,000 of the FCECS Fund Balance Reserved for Capital to purchase, install, integrate and license everything needed for a microwave link project between Mt. Grace and New Salem towers. John O'Rourke seconded. Voted unanimously in favor.

5. Business not reasonably anticipated 48 hours in advance of the meeting

There was no additional business to discuss.

John O'Rourke moved to adjourn the meeting. Kacey Warren seconded. The meeting adjourned at 5:21p.m.

DOCUMENTS DISTRIBUTED:

- Agenda
- Minutes of 9.26.19 meeting
- FY20 Suggested Budget Motions for Finance Committee, dated October 17, 2019

Minutes taken by Bob Dean.