



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
<b>Date</b>	February 20, 2020	<b>Location</b>	FRCOG 12 Olive St Greenfield, MA Library
<b>Facilitator:</b>	Carolyn Shores Ness & Norene Pease, Co-Chairs		
<b>Time</b>	03:00-5:00 p.m.	<b>Duration</b>	1 Hour 55 minutes

<b>ATTENDEES:</b>	
Dan Wasiuk, Montague Health Director	Carolyn Shores Ness, Deerfield BOH
Donna Gibson, Williamsburg BOH	Betsy Kovacs, Heath BOH
Valerie Bird, Greenfield Health Director	Norene Pease, Shutesbury BOH
Duncan Colter, Ashfield BOH	
<b>ABSENT:</b>	
John Hillman, Leverett BOH	Deb Coutinho, Shelburne BOH,
Mike Friedlander, Colrain BOH	
<b>FRCOG STAFF:</b>	<b>GUESTS:</b>
Greg Lewis; Xander Sylvain; Tracy Rogers	Michael Nelson, MDPH; Cat Hilton, Shutesbury BOH

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order at 03:00pm by Greg Lewis.
2. OPEM Concurrence Update: Timing of Required Vote	Will be voted on in a special meeting prior to the TTX on March 2, 2020.
3. Brief Overview of Joint Information Systems (JIS)	<ul style="list-style-type: none"> <li>a) Greg presented his slide show and answered questions.</li> <li>b) The issue of whom in a community is the decision maker for school closing and how LPH influences that decision came up. There is no standardization in MA on this issue and its unclear who has this authority within MA and FC. DPH has no meaningful guidance on how school districts should make this decision, or enough experience with school closures to use that as a method to inform decisions at the local level. This is a known and identified issue in MA and FC. MAPCHO would like to be better informed on this issue.</li> </ul>

<p>4. Look Back at MAPHCO's 2009-10 H1N1 Information Management System</p>	<p>a) Carolyn and Donna were both present at that response and spoke about their experience. Greg presented briefly on the successes and challenges of that response.</p>
<p>5. Formalizing a MAPHCO Joint Information System</p>	<p>a. All members engaged and in agreement on the need for information sharing, dissemination, and a PH JIC in the region.</p> <p>b. Carolyn moved to pass a motion to formalize a JIS for MAPHCO. Movement seconded by Betsy and passed unanimously at 04:14.</p> <p>c. This motion is to formalize a system that meets the needs and capacity within the region; this system may or may not follow the standardized FEMA model. A sub-committee will be formed to begin planning this process.</p> <p>d. Carolyn moved to pass a motion on creating a Planning Sub-Committee regarding a MAPCHO JIS. Seconded by Dan, passed unanimously at 04:35pm. Meeting will be 02/26/2020 at 10am.</p> <p style="padding-left: 20px;">a. Valerie, Dan, Carolyn, and Norene will be the sub-committee members.</p> <p style="padding-left: 20px;">b. Cat has volunteered to assist with crisis communication/message development and to lend her skill as a writer where else it may be needed.</p> <p style="padding-left: 20px;">c. Greg to bring CDC and MA DPH sample messaging, situation reports, and other source material to assist the sub-committee.</p> <p>e. This subcommittee will initially focus on practical public health message development for MAPCHO, the means and modes of dissemination within the region and each town, identification of whom can be involved in a MAPCHO JIS, and applying these decisions to messaging for COVID-19.</p>
<p>6. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>a. Steering Committee identified a need for a MAPCHO Regional Assets Sub-committee. This sub-committee will begin assessing the supplies present within the coalition and identify supply/equipment and other assets that are currently available in the region and what may be needed for COVID-19 (in the event that takes hold in W.MA).</p> <p>b. Noreen made a motion to create a Regional Asset Sub-committee. Seconded by Carolyn. Passed unanimously at 04:48.</p>
<p>7. Wrap up and adjourn.</p>	<p>Adjourned at 04:55.</p>