



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	March 2, 2020	Location	FRCOG 12 Olive St Greenfield, MA Library
Time	4:15-5:00 p.m.	Duration	40 minutes
		Facilitator:	Carolyn Shores Ness & Norene Pease, Co-Chairs

ATTENDEES:	
John Hillman, Leverett BOH	Carolyn Shores Ness, Deerfield BOH
Duncan Colter, Ashfield BOH	Betsy Kovacs, Heath BOH
Norene Pease, Shutesbury BOH	Valerie Bird, Greenfield Health Director
ABSENT:	
Mike Friedlander, Colrain BOH	Deb Coutinho, Shelburne BOH,
Dan Wasiuk, Montague Health Director	Donna Gibson, Williamsburg BOH
FRCOG STAFF:	GUESTS:
Greg Lewis	Michael Nelson, MDPH OPEM

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order by Norene at 4:20 p.m.
2. Steering Committee Concurrence Vote re BP2 grant funding and work plan	<p>Greg presented the BP2 funding proposals from OPEM's conference call. The Region 1B PHEP coalition (MAPHCO) would be allocated level funding. Norene noted the high percentage of the PHEP grant spent on OPEM's fringe and overhead. The group also noted the dependency of the state laboratory's budget on PHEP funding and that it receives the largest share, more than is allocated to local public health.</p> <p>Norene moved to concur with the BP2 budget and workplan proposal; Caroline seconded. Passed unanimously 4:30 p.m.</p>
3. Updates on MAPHCO Joint Information System (JIS)	Norene updated Duncan and John on the recently formed JIS Sub-Committee and its initial progress in organizing and a simultaneous operation to develop MAPHCO messaging to LBOHs. Norene relayed the JIS purpose and goals.

	<p>Betsy moved to adopt a monthly Steering Committee meeting schedule; Carolyn seconded. Passed unanimously 4:45 p.m.</p> <p>Betsy notified the group that although she will be traveling until March 24th, she asked Sheila Litchfield to join the JIS Sub-Committee as her alternate PIO. Betsy will also call in to meetings.</p>
4. Adjourned	<p>Betsy moved to adjourn the meeting; Carolyn seconded. Adjourned at 4:50 p.m.</p>