



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
<b>Date</b>	March 16, 2020	<b>Location</b>	CONFERENCE CALL ONLY!
		<b>Call-In Number</b>	(425) 436-6370
		<b>Access Code</b>	372022
<b>Facilitators</b>	Carolyn Shores Ness & Norene Pease, Co-Chairs		
<b>Time</b>	4:30-6:00 p.m.	<b>Duration</b>	2 Hours

<b>ATTENDEES:</b>	
Norene Pease, Shutesbury BOH	Valerie Bird, Greenfield Health Director
Deb Coutinho, Shelburne BOH,	Mike Friedlander, Colrain BOH
Carolyn Shores Ness, Deerfield BOH	John Hillman, Leverett BOH
Duncan Colter, Ashfield BOH	Donna Gibson, Williamsburg BOH
<b>ABSENT:</b>	
Betsy Kovacs, Heath BOH	
Dan Wasiuk, Montague Health Director	
<b>FRCOG STAFF:</b>	<b>GUESTS:</b>
Tracy Rogers, Mark Maloni, Xander Sylvain, Lisa White	Michael Nelson, MDPH OPEM; Jennifer Holfman; Trever Nathaniel; Beth Kuzdeba, Lyden Board of Health; Marty Fergusson, Buckland Board of Health;

Agenda Items	
1. Welcoming remarks/agenda/introductions	Called to order by Norene at 4:30 p.m
2. New business a) Past minutes approval b) Policies for sharing regional supplies c) Isolation and quarantine overview d) PPE request to WRHSAC	*Agenda was changed and new business moved ahead of old business.  a) John moved to pass February and March minutes, Seconded by Carolyn, passed unanimously 04:34.  b) Norene and Carolyn outlined how they would like supplies to be distributed. 1) Resource go to the 26 towns in the MAPCHO region 2) Prioritized to first responder agencies actively going on medical calls. 3)

	<p>Supplies are not allocated to towns that already have a large supply. A motion for the above was moved by Carolyn and then withdrawn with unanimous agreement at 04:51 p.m in order to review the draft MAPCHO Equipment/Supply Cache Policy in the meeting packet.</p> <p>After review of the draft policy with and several minor changes to it, Noreen moved to pass the policy with those changes. Seconded by Carolyn. Passed unanimously 05:16 p.m.</p> <p>c) Mark built an Iso/quarantine briefing designed to educate local boards of health and municipal partners in Western MA. It's based on training and materials from the Local Public Health Institute of MA and the Berkshire Public Health Association. FRCOG staff will push this briefing out through the JIS mailing list in coordination with MAPCHO/JIS messaging going out end of day 03.17.20.</p> <p>D) Carolyn made a motion to accept this list and allow Tracy to add any additional ppe and decon supplies identified as needed by the HMCC, MAPCHO, and other responding entities in the region. Seconded by Norene. Passed unanimously at 05:18 p.m.</p>
<p>3. Old Business.</p> <ul style="list-style-type: none"> <li>a) Staff Report</li> <li>b) MAPCHO one year planning study</li> <li>c) HMCC Update</li> <li>d) Joint Information System Update.</li> <li>e) All-MAPCHO EDS exercise.</li> </ul>	<ul style="list-style-type: none"> <li>a) FRCOG EPP staff have moved to response work and the majority of preparedness activities have been halted.</li> <li>b) See above.</li> <li>c) See above.</li> <li>d) JIS workgroup meeting time moved to each Tuesday at 4:30 p.m. These meetings will now be done remotely through the conference call line.</li> <li>e) FRCOG EPP staff have moved to response work and the majority of preparedness activities have been halted. With regards to that, Carolyn would like any pertinent broad stroke findings from the tabletop made available to the steering committee when reasonably possible to do so.</li> </ul>
<p>4. Roundtable updates</p>	<p>A question was asked as to best practices for local board of health when handling events like funeral processions and retreats during this emergency. Recommendation to contact the Randy Crochier, the regional health agent at the FRCOG, for guidance on this issue.</p>
<p>5. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>No unanticipated business.</p>
<p>6. Wrap up and adjourn</p>	<p>Noreen moved to adjourn the meeting; Carolyn seconded. Adjourned at 05:59 p.m.</p>