

**FRANKLIN COUNTY**  
**REGIONAL EMERGENCY PLANNING COMMITTEE**  
 WORKING TOGETHER FOR PUBLIC SAFETY



Meeting Minutes: Franklin Regional Emergency Planning Committee			
Date	October 1, 2019	Location	John W. Olver Transportation Building 12 Olive Street, Greenfield
Time	4:00 – 5:30 p.m.	Duration	1.5 Hours
		Facilitator	
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Motions/Action Taken
1. Welcoming remarks/ agenda/introductions	<p>The meeting opened at 4:05 p.m.</p> <p><b>Attendees Include:</b></p> <p>Dennis Annear – NWMIMT                      Bob Barry – MEMA                      Gene Beaubien – Gill Fire Department                      Deb Coutinho – Shelburne                      Herb Guyette – Buckland and Shelburne Falls Fire Districts                      Carmella Lanza-Weil – Medical Reserve Corps                      Tim Lively – Heath EMD                      Chris Myers – Shelburne EMD                      Carolyn Shores-Ness – Deerfield Selectboard                      Tracy Rogers – FRCOG                      John Taylor – Shelburne Center Fire Department                      Charles Washer – Franklin Regional Planning Board                      Mark Williams – Greenfield Police Department                      Alex Wiltz - Greenfield Community College                      Dan Nietzsche – FRCOG                      Matt Cole – Great River Hydro</p>
2. Review/approval of July 9, 2019 Minutes	<p>Carolynn Shores-Ness made a motion to accept the minutes from the April 2, 2019 meeting as presented. Cam Dunbar seconded the motion. The motion passed by unanimous vote.</p>
3. Roundtable Updates a. MEMA b. NWMIMT c. FCECS	<p>a. Bob Barry reported the submissions for EMPG grant funds were all in before the deadline which will make the process run smoothly.</p> <p>b. The team received a very nice thank you letter from Florida for their hard work. As of the meeting there have been no new activations.</p> <p>c. The engineering study being managed by the state is still underway. We should have a lot more information about schedule once the study is completed. Thank you to everyone who attended the countywide meeting in September.</p>

<p>4. New business:</p> <ul style="list-style-type: none"> <li>a. Presentation from Great River Hydro – Cyber Security</li> <li>b. Franklin County EMD Coordination Ideas</li> </ul>	<ul style="list-style-type: none"> <li>a. Matt Cole reported on Great River Hydro’s cyber security stance. All of their network connected equipment is on its own dedicated network with no ties to an outside network. There are three redundant systems at each facility. All of the facilities are run remotely but if there were an identified issue Great River Hydro would send employees to the problem location to ensure continuity. Carolyn Shores-Ness asked if there was enough staff to ensure this type of response and Matt responded that yes there is. The discussion then turned to what would happen if there was a breach of a dam. Matt said that his company would notify Shelburne Control who would then report it to the EMDs. After much discussion on who the info would get to EMDs, through a time like a volunteer firefighter would hear, the group asked that an exercise be held to test the plan. Dan Nietzsche said he would request funding from WRHSAC for an exercise.</li> <li>b. Dan Nietzsche started the conversation by explain that the last two incidents in Franklin County (Chemical Spill and Windstorm) each showed that there needs to be more work to ensure coordination between towns and EMDs. The group agreed that more training and exercises along with plan sharing needs to happen.</li> </ul>
<p>5. Update / Questions / AAR Discussion</p>	<p>None</p>
<p>6. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>The group asked if the Tier II information could be put up on the website and or sent out to fire chiefs. Dan Nietzsche said he would do both this week.</p>
<p>7. Wrap up and adjourn</p>	<p>Carolyn Shores-Ness made a motion to adjourn. Chris Myers seconded the motion. The motion passed by unanimous vote. Meeting was adjourned at 5:15 PM.</p>