



# Franklin Regional Council of Governments

<i>Meeting Minutes: Franklin County Emergency Communication System Oversight Committee</i>			
<b>Date</b>	November 21, 2019	<b>Location</b>	John W. Olver Transit Center 12 Olive St Greenfield, MA 1 <sup>st</sup> Floor Meeting Room
<b>Time</b>	10:00 a.m. – 12:00 p.m.	<b>Duration</b>	2 Hours
		<b>Facilitators</b>	Walter Tibbetts
		<b>Meeting Cancellation Notice</b>	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	<b>Meeting called to order at 10:00 a.m.</b> In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietzsche, John Paciorek, Bill Perlman, Kurt Seaman, Walter Tibbetts
2. Review/approval of October 17, 2019 meeting minutes	<b>Motion: John Paciorek motioned to approve the minutes of the last meeting held on October 17, 2019. Joe Cuneo seconded the motion. The motion carried by unanimous vote</b>
3. Chairman's Report	Nothing to Report
4. Radio System Manager <ul style="list-style-type: none"> <li>a. New Salem Link</li> <li>b. New Salem Antenna Project</li> <li>c. Montague Microwave Project</li> </ul>	<p>New Salem Microwave Project – Currently awaiting FCC licensure before the equipment can be programmed. All the requests for coordination letters have gone out to organizations who could be impacted by the new link. The time period for these organizations to comment or object have passed so licensing should be completed shortly.</p> <p>New Salem Antenna Replacement Project – Kurt was told the price of the antenna went down. The antenna will now cost roughly \$3,600 vs. the original cost of \$4,900.</p> <p>Poets Seat Microwave Replacement – All parts have been ordered.</p> <p>Kurt has asked for an updated quote on remote monitoring equipment at Great Hill. After receiving the quote Kurt is working with Craig to bring the cost of this project down. Craig has agreed to assist with finding less expensive options.</p> <p>The Buckland local repeater that is in the Buckland Fire station (Apple Valley) has not been used in a few years. Kurt would like to pull that equipment from the site to use as surplus. Bill asked if it worked well when it was working. Kurt said he was told that it did not meet the desired expectations when it was installed. Bill Perlman made a motion to remove the repeater and equipment from the Buckland Firehouse. John Paciorek seconded the vote. The only discussion was that Kurt should let</p>

	the stakeholders know that the equipment will be removed prior to removing it. The motion carried by unanimous vote.
<p>5. Public Safety Partner Updates</p> <ul style="list-style-type: none"> <li>a. Fire Chief Association</li> <li>b. Police Chief Association</li> <li>c. Franklin County EMS Committee</li> <li>d. Shelburne Control</li> <li>e. Franklin County Sheriff's Office</li> <li>f. Tri-Sate Fire Mutual Aid</li> </ul>	<ul style="list-style-type: none"> <li>a. Nothing to report</li> <li>b. Nothing to report</li> <li>c. Nothing to report</li> <li>d. Nothing to report</li> <li>e. Not Present</li> <li>f. Nothing to report</li> </ul>
6. 800MHz System Project	Bill Perlman reported that the engineering study is not ready as of this meeting. There is an RFQ out for radios so it seems there is movement but not sure if there is progress. Representatives will meet on December 18 <sup>th</sup> at 3PM in Framingham with EOTSS.
<p>7. Old Business</p> <p>FY21 Budget</p>	<p>FY21 Budget – Bob Dean started the conversation stating that the reason this issue is being brought back before the Committee is that It would be better if this committee directed to the finance committee its wishes for FY21 instead of the finance committee making these decisions. Bill Perlman reported that the FRCOG is anticipating a 2.5% increase in staff salary and is that reflected in the budget options. Bob replied that the budget options includes a 2% increase in salary.</p> <p>The Committee had a discussion about Royalston assessment.</p> <p>Bill Perlman made a motion to recommend scenario #3, which included a 2.5% increase in the overall budget to the finance committee. Joe Cuneo seconded the motion. The motion passed by unanimous vote.</p>
8. New Business	None
9. Business not reasonably anticipated 48 hours prior to the meeting	None
10. Wrap up and adjourn	<b>John Paciorek made a motion to adjourn. Bill Perlman seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 11:05 AM.</b>