



Franklin Regional Council of Governments

MUNICIPAL OFFICIALS WORKSHOP SERIES

SELECTBOARD 101

NOTICE OF MEETING / AGENDA

August 20, 2020 @ 6:00pm

Location: Online via Zoom

- 1. Welcome and Introductions**
- 2. Selectboard Responsibilities**
 - a. Regulatory authority
 - b. Administrative oversight
 - c. Financial management
 - d. Strategic planning
 - e. Emergency planning and response
- 3. Getting Things Done**
 - a. Making decisions in public
 - b. Open Meeting Law / Public Records / Conflict of Interest
 - c. How to hold effective meetings
 - d. Public Relations
- 4. Making Informed Decisions**
 - a. Learning about your town
 - b. External resources
- 5. Items Not Reasonably Anticipated By The Chair 48 Hours In Advance of the Meeting**
- 6. Public Comment (Q&A)**