



Franklin Regional Council of Governments

Franklin County Transportation Planning Organization

Date:	Tuesday, July 28, 2020
Time:	12:00 PM
Location:	The meeting was held virtually, using Zoom and GoToMeeting software.
Duration:	20 minutes
Facilitator:	Steven Woelfel, MassDOT OTP

FCTPO Members in Attendance:

Steven Woelfel, MassDOT OTP (representing MassDOT Secretary Stephanie Pollack)
 Paula Simmons, MassDOT District 2 (representing MassDOT Highway Administrator Jonathan Gulliver)
 Kevin Fox, FRCOG Executive Committee
 Bill Perlman, FRCOG Regionally Elected Representative
 Michael Perreault, FRTA (representing FRTA Chair Lance Fritz)
 Heather Butler, Town of Buckland, West County representative
 Gabriele Voelker, Town of New Salem, East County representative
 Marlo Warner II, DPW Director, City of Greenfield (representing Mayor Roxann Wedegartner)

Guests:

Derek Krevat, MassDOT OTP
 Peter Frieri, MassDOT District 1
 Mark Moore, MassDOT District 1
 Laura Hanson, MassDOT District 2
 Keith Bardwell, Town of Whately
 Geoffrey Kravitz, Town of Sunderland
 Omar Mejia, Safe Routes to Schools
 Diana Szynal, Franklin County Chamber of Commerce

Staff:

Linda Dunlavy, Executive Director
 Maureen Mullaney, Transportation & GIS Program Manager II
 Beth Giannini, Senior Transportation Planner II
 Laurie Scarbrough, Transportation Planning Engineer
 Liz Jacobson-Carroll, Assistant Planner

1 – Welcome and Introductions: Derek Krevat
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After some technical difficulties with the Zoom platform, attendees switched to GoToMeeting, and the meeting began at 12:20 PM. Mullaney introduced new members: Gabriele Voelker, from the Town of New Salem, as East County representative; and Heather Butler, from the Town of Buckland, as West County

representative.

2 – Review and Approval of the June 23, 2020 Meeting Minutes: Derek Krevat

Perlman moved to approve the June 23, 2020 minutes, Fox seconded the motion, and the motion was approved unanimously (Woelfel, Fox, Perlman, Warner, Simmons) with two abstentions (Perreault, Butler). Voelker appeared to have left the meeting due to technical difficulties.

3 – Review and vote to endorse an Amendment to the FY 2020 UPWP and a UPWP budget re-allocation: Maureen Mullaney

Mullaney proposed four changes to the FY20 UPWP:

- An increase of \$6,000 to task 3.3
- A decrease of \$6,000 to task 3.5
- A decrease of \$3000 to task 4.2
- An increase of \$3,000 to task 4.5

She explained the re-allocation of \$6000 from tourism itineraries (task 3.5) to new task 3.3) –outdoor recreational assets database. Next, Mullaney explained the re-allocation of \$3000 from the Route 2 Safety Improvements project (task 4.2) to Education, Outreach and Interregional Collaboration (task 4.5) particularly to continue participating in the Community Health Improvement Plan development.

Perlman moved to endorse the Amendment to the FY 2020 UPWP and the UPWP budget re-allocation; Fox seconded the motion, and the motion was approved unanimously (Woelfel, Fox, Perlman, Perrault, Butler, Warner, Simmons.)

4 – Updates from MassDOT District 1 & District 2: Peter Frieri, Laura Hanson

For District 1, Frieri reported:

- The Charlemont resurfacing/traffic calming project (606507) is under construction with completion expected in October 2022.
- The designer of the Colrain intersection improvement project (607538) is finalizing PS&E; the ROW plans have been accepted; and the ENV clearance is pending
- The Charlemont bridge replacement on West Oxbow over Wilder Brook (608643) was awarded to Clayton Davenport on 6/12/20; we are awaiting a Notice to Proceed.
- The Charlemont bridge replacement on Tower Road over Chickley River (608644) was advertised on 6/27/20, and the bid opening is scheduled for 8/11/20.
- There will be a virtual public hearing on the reconstruction/widening of four roads in Buckland (606463) on 7/10/20 (formerly 3/31/20), and a 75% design is anticipated in September 2020.

For District 2, Hanson reported:

- Following a 6/23/20 bid opening, the contract for the Bernardston Bridge Replacement, US Route 5 over Shattuck Brook (604189) went to Kodiak Corporation.
- The 100% design (submission received on 6/25/2020) for Greenfield Wisdom Way (628724) is under review. According to ProjectInfo, “the 100% estimate reflects a Total Federal Participating Cost of \$3,764,270. However, this figure does not include anticipated high utility costs as the DUCE is currently obtaining estimates from the various utilities. This project is listed in FFY2021 in the 2021-24 TIP for \$3,292,100.”; Adv. date is currently 7/10/2021.

5 – Updates from FRCOG:

None.

6 – Updates from FRTA: Michael Perrault

Perrault reported that the FRTA continues to run on a reduced schedule, with a re-evaluation to take place at a late August meeting. Dunlavy noted that the JWOTC will be closed through August, and that the FRTA and FRCOG will be looking to the governor and stakeholders for guidance regarding when, thereafter, to re-open.

7 – Updates from FRPB:

Mullaney announced that the FRPB will appoint a replacement for Tom Miner, who stepped down from the TPO, in the fall.

8 – Public Comments

None.

9 – Additional business not reasonably anticipated within 48 hours

None.

10 – Next Meeting / Adjourn

The next scheduled meeting of the TPO is Tuesday, September 22, 2020 at 12:00 PM.

Perlman moved to adjourn the meeting, Fox seconded the motion, and the meeting adjourned at 12:40 PM.

Documents Distributed / Presentations Viewed:

- Agenda
- FRPB Minutes, June 23, 2020 – DRAFT
- Franklin_2020_UPWP_draft amendment 6-15-2020, pages 34, 35, and 38
- FRCOG UPWP budget reallocation request 6-16-2020