Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee

Date: October 27, 2020
Location: CONFERENCE CALL
Call-In Number: (929) 436-2866
Meeting ID: 823 8912 3224
Passcode: 840865
Video: https://us02web.zoom.us/j/82389123224?pwd=bHhTTU9QaWVYcllncFFLeHVleHF3dz09
Facilitator: Carolyn Shores Ness & Norene Pease, Co-Chairs
Cancellation Notice: 413-465-3167 x155

ATTENDEES:
Duncan Colter, Ashfield BOH
John Hillman, Leverett BOH
Betsy Kovacs, Heath BOH
Carolyn Shores Ness, Deerfield BOH
Norene Pease, Shutesbury BOH
Dan Wasiuk, Montague Health Director

GUESTS:
Nina Martin-Anzuoni, Colrain BOH
Michael Nelson, MDPH OPEM

ABSENT:
FRCOG STAFF:
Tracy Rogers; Lauri Solomon; Liz Jacobson-Carroll

AGENDA ITEMS

1. Welcoming remarks/introductions/agenda
   Called to order at 4:33 PM

2. Review/approval of September past meeting minutes
   Pease moved to accept the September 29, 2020 minutes, Martin-Anzuoni seconded the motion, and the motion passed unanimously.

3. Old business
   a) Meeting frequency
      a) MAPHCO will begin meeting monthly (Thursdays @ 4:30) on November 9th, then December 7th, 2020.

4. New business
   a) Vaccine clinic experiences
      a) Attendees shared the following: the Mohawk EDS drive-through clinic vaccinated 440 people, including many children, in approximately 200
b) Rogers said that the recently released plans, from the state, suggest that MAPHCO will likely run clinics to administer a future COVID-19 vaccine to the general public. These will follow the administration of it, by hospitals and pharmacies, to healthcare workers and high-risk individuals. Martin-Anzuoni noted that the current series of clinics is preparing the group, and its recently increased number of volunteers, to run COVID-19 vaccination clinics, but that additional preparations are on-hold until more information is provided by the state. Shores Ness encouraged the continued sharing of best-practices, and thanked FRCOG staff and Nelson for the guidance they are providing.

c) There was agreement that now is a good time to stock-up on syringes, needles and alcohol wipes, and that the expiration date of the latter is meaningful. Lisa White procured these supplies for Deerfield; Rogers will consult her regarding what to order for the remaining MAPHCO communities. Also, Rogers will investigate whether or not PHEP funds can be used for this purpose.

d) Rogers reported that the recent transition in Health Directors in Greenfield has prevented them from organizing a flu clinic, for which they had already received $22,008 from the MA Bureau of Infectious Disease and Laboratory Science, and that these funds have been transferred to MAPHCO to cover past or future expenses pertaining to clinics in its towns. Shores Ness made a motion to allocate $22,008, to MAPHCO towns that held a 2020 vaccination clinic, to cover related expenses; Pease seconded the motion, and the motion passed unanimously. Following a suggestion from Nelson, Rogers agreed to purchase supplies in bulk, and then distribute them to communities based on need.

e) Solomon will distribute the full COVID After Action Report/IP, as well as a summary sheet, for members’ review prior to the November 9 meeting. Rather than reflecting an “after action” perspective, the report
will be akin to a “mid-way temperature check” on the group’s response to the pandemic, she said.

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<th>5. Business not reasonably anticipated 48 hours prior to the meeting</th>
<th>a) Shores Ness and Pease will soon be meeting with the Regional Emergency Planning Committee to discuss any existing redundancies and possible collaboration going forward. They will report on this at the next MAPHCO meeting.</th>
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<td>6. Wrap up and adjourn</td>
<td>a) Pease moved to adjourn the meeting, Hillman seconded the motion, and the meeting adjourned at 5:29 PM.</td>
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**Documents Distributed / Presentations Viewed:**
- Agenda
- DRAFT Minutes of September 29, 2020 Meeting
- Vaccine plan: [https://www.mass.gov/doc/massachusetts-interim-draft-plan/download](https://www.mass.gov/doc/massachusetts-interim-draft-plan/download)