



Franklin Regional Council of Governments

<i>Meeting Minutes: Franklin County Emergency Communication System Oversight Committee</i>			
Date	August 20, 2020	Location	This meeting was held remotely via Zoom.
Time	10:00 a.m. – 12:00 p.m.	Duration	2 Hours
		Facilitators	Walter Tibbetts
		Meeting Cancellation Notice	413-774-3167 x153

Agenda Items	Action/Motion
1. Welcoming remarks/agenda/introductions	Meeting called to order at 10:00 a.m. This meeting was held over an online conferencing software which the public could utilize for free. In attendance were Joe Cuneo, Bob Dean, Butch Garrity, Dana Johnson, Dan Nietsche, John Paciorek, Bill Perlman, Kurt Seaman, Mark Williams, Walter Tibbetts, Melissa Nazzaro, John Hillenburger
2. Review/approval of July 2, 16, 2020 meeting minutes	Motion: John Paciorek motioned to approve the July 2, 2020 meeting minutes. Bill Perlman seconded the motion. The motion carried by unanimous vote. Bill Perlman motioned to approve the minutes of the meeting held on July 17, 2020. John Paciorek seconded the motion. The motion carried by unanimous vote.
3. Chairman's Report	No information to report
4. Radio System Manager	Four battery backup (UPS) devices were ordered to replace the failing units at four tower locations.
5. 800MHz System Project <ul style="list-style-type: none"> a. MOA between EOTSS and FRCOG b. MOA between Towns and FRCOG c. Mutual aid interop plan for responding agencies from outside Franklin County d. WMLEC equipment as it relates to mutual aid. e. Draft radio plan for CoMIRS transition inside Franklin County f. Final decision on channel lineup – Subgroup formation to work with EOTSS 	<p>It was reported that two memorandum of agreements will be required in order for FRCOG to apply for the grant to fund the migration to CoMIRS. Dan Nietsche included a draft of the MOAs and a short discussion was held. Additional edits will be made and the Oversight Committee will vote on the MOAs in a short meeting in early September.</p> <p>A meeting was held to discuss how agencies who are responding to Franklin County will achieve interoperability once the migration is completed. Meeting minutes from that meeting were reviewed by the Oversight Committee. In general, the Committee agreed to the plan outlined in the meeting minutes.</p> <p>A key component of the interoperability plan is for responding agencies to use the WMLEC system. Kurt and Dan will be working to ensure that</p>

	<p>equipment that is co-located with FCECS equipment is identified and a plan is made to ensure continuity of communications.</p> <p>Butch Garrity discussed the draft plan for intra-county interoperability during the migration process. For paging it was discussed that the regional towers will be utilized. Each town will have a primary and backup tower in which their pages will be dispatched over.</p> <p>A Franklin County Migration Subcommittee meeting will be held to finalize the zone list/channel banks which Franklin County will use.</p>
<p>6. Public Safety Partner Updates</p> <ul style="list-style-type: none"> a. Fire Chief Association b. Police Chief Association c. Franklin County EMS Committee d. Shelburne Control e. Franklin County Sheriff's Office f. Tri-Sate Fire Mutual Aid 	<ul style="list-style-type: none"> a. Nothing to report b. Noting to report c. Nothing to report d. Nothing to report e. Not Present f. Nothing to report
<p>7. Old Business</p>	<p>None</p>
<p>8. New Business</p> <ul style="list-style-type: none"> a. Radio System Maintenance RFP b. Tower rental request 	<p>Dan Nietsche reported on the status of the bid process for a radio system maintenance vendor. Modular Communications was the sole bidder. Bill Perlman motioned to move forward with entering into a contract with Modular Communications pending contract negotiations. John Paciorek seconded the motion. The motion passed by unanimous vote.</p> <p>The FRCOG received a letter requesting to rent space on the Royalston tower. The committee discussed the issue and came to the conclusion that additional information would need to be had prior to a decision being made.</p>
<p>9. Business not reasonably anticipated 48 hours prior to the meeting</p>	
<p>10. Wrap up and adjourn</p>	<p>Bill Perlman made a motion to adjourn. Dana Johnson seconded the motion. The motion carried by unanimous vote. The meeting adjourned at 11:30 AM.</p>