



Franklin Regional Council of Governments

Finance Committee — *MINUTES*

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| Date /Time: | Thursday, January 28, 2021 at 5:15 p.m. |
| Location: | Open meeting accessed remotely on Zoom by video, or by telephone |
| Facilitators: | Lynn Sibley, Chair |

Finance Committee Attendees:

- **Lynn Sibley**, Whately
- **Jay DiPucchio**, Regionally-Elected Rep
- **Ellen McKay**, Shutesbury
- **Kevin Fox**, Colrain
- **Kayce Warren**, Deerfield

Staff and Guest Attendees:

- **Linda Dunlavy**, Executive Director
- **Trevor, McDaniel**, Council Chair
- **Claire McGinnis**, Finance Director
- **Bill Perlman**, Regionally-Elected Rep

1. Review the FY22 Budget Proposal and Regional Assessments

Lynn called to order at 5:15 pm in remote session and determined a quorum was present. The committee reviewed the FY22 budget proposal with \$483,303 in regional assessment -- compared to the version of 1.14.21, which had \$463,303 -- and agreed with the change. As the wording of the vote to recommend the budget of \$4,252,144 to the full Council is unchanged, no motion or vote was taken.

2. Business not reasonably anticipated 48 hours in advance

The region's response to COVID-19 vaccination needs in the remainder of the current year was discussed, as was the likelihood of the need for some budgetary support from the FRCOG general fund for tasks lacking any other funding source. After a 5-minute summary of current, evolving information from the state Dept. of Public Health; the planned phases of vaccination; the shortage of vaccine;, and the differing role of FRCOG for all county towns, compared to that for CPHS towns; the committee took the following action:

Kevin moved to recommend to the Council an amendment to the FY21 Personnel portion of the Regional Services program budget, 01-003, an increase of \$40,000, creating a new total for personnel of \$913,071, a new program total of \$1,016,521 and the amended Council budget total would be \$4,151,086. Jay seconded the motions, which passed unanimously with all in favor.

Kayce moved adjournment, seconded by Ellen. Motion passed unanimously and the meeting adjourned at 5:30 PM.

DOCUMENTS DISTRIBUTED:

- Agenda
- Draft FRCOG FY22 Budget Proposal
- Memo From Claire McGinnis, dated January 15, 2021
- FY21 Regional Services Budget Amendment

Minutes taken by Claire McGinnis.